



**CITY OF PORT JERVIS, NEW YORK
PLANNING BOARD**

July 20, 2021

7:00pm

Meeting Minutes

In Attendance: D.Cicalese, Acting Chair, G.Belcher, J.Butto, A. Foster, D.Schiels, H.Dunn

Additional Attendees: Jim Farr, BD, T.Simmons-Council Liaison, D. Bavoso /obo/ Plotsky

Absent: T.Vicchiarello, Planning Board Chair, T.Sexton, ZBA, G.Plotsky, PB Atty.

Public Hearing:

Call Meeting to Order: 7:00 pm

- I. Approval of Minutes: Motion to approve February 2021 minutes: D.Schiels, 2nd J.Butto, 6 yes/ 0 no/1 absent,
- II. Public Comment (3 Minute limit): Cory Puopolo, re: questioned if Co-Op Apartments are allowed. Expressed his opinion that Co-Op Apartments and the positive impact they could have on the downtown area. Further explaining the premise of the positives or having ownership and responsibility would also increase the value of a Co-Op. Zoning responded that they are allowed.
- III. Discussion of Public Hearing:
- IV. Pre Submission(s): Holly Fuller /obo/ Eric Nordlund/ First Class Alignment; continued use as a vehicle repair shop. No changes to the outside or lighting. Hours of operation are stated on the site plan. Trash will be stored inside the building and removed by private hauler. The Board recommends changing the number of employees on the site plan and asks about the sign that used to be near the curb. The sign will be added to the plan and replaced.

Motion to set public hearing for 8/17/21, G.Belcher, 2nd A.Foster 6 yes/ 0 no/ 0 abstain

- V. Old Business: 61 Front Street; Bob DeLorenzo, construction manager stated the conditions set forth to obtain deliveries, maintain the utmost safety, and not impede traffic flow are virtually impossible. They ask to use a portion (approx 6 or so parking spaces) of the municipal parking lot to off load materials. This would take place in the early morning hours prior to most business in the immediate area opening. It would make it much safer and more logistically feasible for the pump truck to function as well when it comes to pouring concrete. Additionally tarps will be placed to keep everything clean and eliminate the risk of damage to anything in the surrounding areas. Wood would also be placed so as to not damage any or the roadways or parking lot spaces. This would be a temporary situation. If any damage were to occur it would be fixed at no cost to the City. Power is being supplied from the building next door and water from DPW. No weekend would be needed. trucks would need access to this area 2-3 times per week and for the time it would take to off load and/ or empty. A request for an addendum to the original site plan to allow use of the municipal areas so stated. A licensing agreement for minimal spots to be used, the construction co/ owner will mark the spots off far enough in advance for pours/unloading. The City does NOT wish to tow vehicles that are in these marked areas.

Motion to amendment site plan to allow addendum for use of municipal parking. J.Butto, 2nd G.Belcher, 6 yes/ 0 no/ 0 abstain

- VI. New Business: None
- VII. Zoning Board Report: T.Simmons gave report
- VIII. Code Enforcement Report: J.Farr provided updated building department business
- IX. Council Liaison Report: S.Siegel provided council updates and report
- X. Adjournment: 7:38 pm Motion: D.Schiels, 2nd H.Dunn 6 yes/ 0 no/ 0 absent, approved

The next regular meeting is tentatively scheduled for **7:00 pm, August 17, 2021**

Respectfully submitted, J.Schiels