

April 19, 2021

The regular meeting of the City of Port Jervis Industrial Development Agency (IDA) was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday April 21, 2021 at 6:00 p.m.

Regular Meeting

Board members Thomas McCarron, James Hinkley, Donn Copa (late arrival), Melissa Newhauser and John Heckman were present. Council Liaison Maria Mann, Mayor Kelly Decker and City Clerk Treasurer Robin Waizenegger were also present.

Attendance

IDA Secretary called the meeting to order at 6:00 pm.

Ms. Waizenegger indicated that television coverage was being provided by Access 23 per NYS requirements and thanked the cameraman. She also noted the first order of business was to decide on a new Chairman. It was the consensus of the members to appoint Thomas McCarron to the position of Chairperson and leaving James Hinkley as the Vice-Chairperson.

The new Chairman officially re-opened the meeting.

It was noted that there was no prepared agenda for this meeting as there is presently no applications in consideration at this time and no current major issues with any existing pilot properties. The two new members were welcomed.

Mr. McCarron and Mrs. Waizenegger jointly gave an overview of the purpose and activities of the IDA for the benefits of the new members. Bonding, tax PILOT agreements and sales tax exemptions were discussed.

Mrs. Waizenegger reviewed the audited financial statements for the year ended 12/31/2020. She noted that due to COVID there was no development activity during 2020.

Mrs. Waizenegger also reviewed the potential annexation of properties to Port Jervis from Town of Deerpark this fall which could begin more activity with the IDA. She advised members to read and begin educating themselves on the annexation.

Mrs. Waizenegger noted that the 100 Pike Street property has another tenant coming in shortly, a bagel shop.

Mr. McCarron gave his compliments to Mrs. Waizenegger on her retirement.

Mr. Copa inquired about the CDB essential oil company that was being touted to us by the Orange County IDA and if that is the business that moved into the Planet Fitness building? The membership indicated that it did not know but that the Orange County IDA oversaw that opportunity, but that agency is having some organizational issues.

There was a motion made by James Hinkley and seconded by Thomas McCarron to accept the audited financials as presented.

AYE 5 NAY 0 ABSENT 0 Motion Carried

Mr. McCarron advised the new members that next year they will receive an audit questionnaire.

Having no other business, a motion was made to adjourn by Thomas McCarron and seconded by James Hinkley.

AYE 5 NAY 0 ABSENT 0 Motion Carried

Meeting adjourned at 6:21 pm. Next meeting will be scheduled as business arises.