

**City of Port Jervis  
Finance/Insurance Committee  
Minutes for Meeting February 17, 2021**

Present: Committee Members, Kristin Trovei, Lisa Randazzo and Gerald Oney Jr. Also, in attendance were: Council members Stanley Siegel, Regis Foster, Mayor Kelly Decker, City Clerk Treasurer Robin Waizenegger and Deputy City Clerk Treasurer Bobbie Jo Muller.

Late Arrival: Committee Member Dominick Santini

Late Arrival: Council members Maria Mann

Late Arrival: Chief William Worden

Finance meeting opened at 6:00 p.m.

Mayor Kelly Decker:

All right. It is 6:00 PM, Wednesday February 17, 2021. This is the City of Port Jervis Finance Meeting. I'm going to ask you all to please rise for the pledge, flags right here.

Kelly Decker:

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Kelly Decker:

Okay, just a reminder if you're not going to speak, I'm going to ask you to mute your mic after we do a roll call so that we don't get background noise. Gerry.

Gerry Oney:

Gerald Oney, Councilman Third Ward.

Kelly Decker:

Kelly Decker, Mayor of the City of Port Jervis. Stanley.

Stan Siegel:

Stanley Siegel, Fourth Ward Councilman, present.

Kelly Decker:

Kristin.

Kristin Trovei:

Kristin Trovei, Third Ward Council.

Kelly Decker:

Regis. Regis can you hear us? Can you hear us?

Regis Foster:

Yeah, you're lagging. Regis Foster, can you hear me? Can you hear me?

Kelly Decker:  
Yeah I can hear you.

Regis Foster:  
Can you hear me?

Kelly Decker:  
Yes.

Regis Foster:  
It's like you're lagging up here. Regis Foster, First Ward Councilman.

Kelly Decker:  
Robin.

Robin Waizenegger:  
Robin Waizenegger, City Clerk Treasurer.

Kelly Decker:  
Lisa.

Lisa Randazzo:  
Lisa Randazzo, Councilwoman at large, present.

Kelly Decker:  
And Bobbie Jo. She doesn't come on, all right. Kristin it's all yours.

Kristin Trovei:  
All right thank you very much. Now we'll just public comment, is there anyone else in the waiting room? Okay, so no public comment. We'll move on to the next agenda item, the beginning of 2021, 2021- 22 Governor's budgets, the percentages held now, for and update, I'll turn it over to Robin.

Robin Waizenegger:  
The last news we had on the 20% withheld was that the Governor was thinking about sending out 15% of it and just withholding 5% and possibly making 5% a permanent cut. That is what he floated out there just before he introduced his budget and since then we have heard absolutely nothing. I can't tell you whether that is going to occur or not occur, right now we're just not getting information out of the Governor's office. The State Controller did send us an update on retirement system to let us know that the retirement system had earnings over 10% in the last quarter, such great news because typically the expected rate is 7%, and, of course there is still no mention of them re-doing the actuarial work that was done on March 31st when the market was so severely depressed and raised our retirement premiums for this next year by like 20% because of the bad market status at March 31st. We will still be pushing through the advocacy groups for some sort of adjustment if the retirement system continues to have double digit income because it's simply just unfair to the local municipalities.

Robin Waizenegger:  
Next on the agenda is the cash flow, I did print that and send it to you, I'm not sure if you got the colorful version or not, I did print it from home so it did come out very colorful. I will advise you that the RAN did close, that was

issued by M&T, and because M&T issued it they wanted to put it into an M&T bank account, so they deposited it yesterday into our Trust and Agency account. We will have to transfer those monies to the General Fund.

Robin Waizenegger:

I did prepare the cashflow for you with the actuals from November and December so that you could see where the cash wound up at the end of the year and of course, even though it looks like we have a lot of money, as soon as we pay the retirement payment, which we paid February 1st, we have nothing. I have done the cashflow all the way through September. There's some very limited inter-fund borrowing because of the revenue anticipation note.

Kelly Decker:

Do you guys need that up or no? I just have to go find it, yeah.

Robin Waizenegger:

You can read that at your leisure, it makes great bedtime reading.

Kristin Trovei:

It was sent yesterday Kelly if you're trying to find it.

Robin Waizenegger:

Next item is the 2021 serial bond on the agenda; however, we did not get requests in yet from all the department heads for the serial bond and/or for the capital note this year. I do not have these requests to go over at this point in time. I did provide you with where we are with the funds that were issued in 2017 and both of the capital notes that had been issued in 2019 and 2020.

Kristin Trovei:

Before we go on to the old serial bond stuff, just to follow up with Robin on current requests, the Chief Worden he did send us just tonight a preliminary one but he's waiting for some more estimates and things like that, he's going to talk about it at his items at committee tomorrow but once he gets some more estimates we'll send out his final requests and Robin if you could just send a reminder email to department heads if you have it. Try to get them in so I can forward them all to the council members prior to our next finance meeting. Still with the understanding that we might not be able to do any or all of what they're requesting based upon finances for the upcoming year.

Gerry Oney:

I have a question Kristin. What's the time frame for this bond, you just referenced the next meeting, so it's a month from now. I'm hoping to get information from the bridge project in a month, they could get it all wrapped up or we could have a number.

Kristin Trovei:

Capital note we usually do in March or April.

Gerry Oney:

No, I'm talking about the bond.

Kristin Trovei:

Well we're requesting both. Then serial bond they normally do in June.

Robin Waizenegger:

The bond, the timing for that Gerry would probably be over the summer, at the latest September, that's because that the BAN would come due in October. So you're going to do one of two things, you're either going to do a serial bond so that you can pay off that BAN and have all the bridge stuff in there, or you're not going to do a serial bond and you're going to roll the BAN another year.

Gerry Oney:

Right.

Robin Waizenegger:

Worst case scenario.

Gerry Oney:

Isn't there about 600,000 in that BAN now? Or a million did I see, I can't...?

Robin Waizenegger:

It's 1.5 million.

Gerry Oney:

1.5.

Robin Waizenegger:

Right

Kristin Trovei:

We do have time but time always slips by us real quickly, so we need to be on top of it.

Gerry Oney:

Well the way these change orders are still coming in and the constructions been over since how many months ago...

Robin Waizenegger:

I know it's ridiculous.

Gerry Oney:

I wonder how many more are coming. I have asked them, he said he's pressing them, we'll see. Thank you.

Robin Waizenegger:

I don't know, from a finance... from my perspective it seems like it's out of control.

Gerry Oney:

Yeah I'm hoping we're at the end of the tunnels, at the end of the bridge.

Robin Waizenegger:

Then we'll go into the tunnel.

Gerry Oney:

Yeah, then the tunnel. Thanks Kristin.

Kristin Trovei:

Okay, so that's 2021 capital note, serial bond. Robin did send that information about past serial bonds which we're going to go into in a little more detail for all of us.

Robin Waizenegger:

I also sent you the schedule of retiring debt, so that you'd know when that bond would catch up with your operational budget.

Robin Waizenegger:

Okay, that's the capital note. There you go. You can see that basically in 2022 you have expiring debts, one is from the capital lease that we did for a fire truck and the other is the capital lease for the vehicles that we sent to do. Now we just did a vehicle purchase in 2020 so we should not need to do another large vehicle purchase, that's kind of up in the air for 2022, if you're going to use those funds to do more vehicles or use it for debt replacement. Then in 2024 is the next time you have a larger bond that expires, and you will have the room for more debt. That's when basically your budget is going to catch up to the bond, you're going to issue a little earlier than your retiring debt. It's unfortunate but you're never going to get one for one because the expiring debt remember is 15 years old and stuff cost a lot less 15 years ago than it does now.

Robin Waizenegger:

Questions?

Gerry Oney:

Yeah so, I have one. Issuing the serial bond in September of this year, does it directly impact next year's budget or is it the year after?

Robin Waizenegger:

No, it would impact the following year's budget, so it would impact 2022.

Gerry Oney:

Okay, and by that time...

Robin Waizenegger:

You have to make payments every six months on the bond. You'd have payments coming due, interest payment in March of 2022 and then of principal and interest in September of 2022.

Gerry Oney:

Thank you.

Robin Waizenegger:

A little bit of which you could absorb if you don't do any vehicles but...

Gerry Oney:

Right. That was for 350,000, five years on the vehicles?

Robin Waizenegger:

Right. That's the estimated borrowing value, I did use a little bit of a high interest rate on that, I do use 4% on the estimated borrowing value. If the bond market is somewhere around three then it's a little more generous, so I use 4% to be conservative.

Kristin Trovei:

Any more questions about the retiring debt schedule?

Kristin Trovei:

Okay, hearing none. You want to go over the excel sheets of the current bonds or the one-page summary Robin?

Robin Waizenegger:

That's your choice.

Kristin Trovei:

Okay do you want to go over the excel sheets or...?

Regis Foster:

Let's go over the excel sheets Kristin.

Kristin Trovei:

All right.

Regis Foster:

Thanks.

Kristin Trovei:

Mayor.

Regis Foster:

Oh yeah, the Vanna White.

Robin Waizenegger:

Basically, we issued a bond in 2017, our proceeds were \$4,694,285.00, and they were for very specific things. With the water it was the runoff brook, that monies been used with FEMA. The water backflow, the reservoir dam study and the chemical storage tanks, you will see that two of those items have been done, they came in slightly over budget and the only thing that we haven't done yet is the dam study which I believe just came in the door, the actual report, and we of course haven't done any repairs yet. That is what was in that bond related to water.

Robin Waizenegger:

For the DPW they had scheduled for a garbage truck which hasn't been done yet. They did do the two dump trucks with the plows, they did do the bucket truck which came in under, there's still funds available, as you will see anything that's in blue means there's still funds available, those funds are available.

Robin Waizenegger:

The traffic control devices, Jack transmitted a large bill today for those. Gerry you saw that.

Robin Waizenegger:

The backhoe is done. The fuel dispensing unit went over budget so that's going to take those other under budget monies to fund that. The pavement rolling is done, the other DOT monies, they're gone.

Robin Waizenegger:

The other category we have left is administrative as that is the city hall building improvements. We had originally done a roof with those monies and we do have roughly 154,000 still reserved there.

Robin Waizenegger:

The IT system is done, the entrance signage should be done, it's slightly over, and the demo, the city owned buildings that we demoed we still have some funds living in there. Which is good because I'm sure that we're going to have a city owned building get demoed here sooner or later.

Gerry Oney:

32 Church Street, right?

Robin Waizenegger:

Yep. As far as the police they had two categories, one was enforcement equipment which they've expended and gone a little over, and then they had the impound yard that they did not utilize yet, which is what I believe the Police Chief is part of the monies that he would like to use toward the building renovation for those offices.

Gerry Oney:

Is that where the 70,000 we're talking about now?

Robin Waizenegger:

That's where that \$70,000.00 number comes from.

Gerry Oney:

I got you.

Robin Waizenegger:

In recreation we had designated money for the white-water kayak park, there's been not much activity this past year, there was ongoing activity and I really quite frankly don't know where that stands. The playground equipment has not been done, that was not done this year because of COVID so that still remains to be done next year. They went over budget on the window replacements but there is I believe 2,000 available with recreation in the capital note that I could switch over.

Robin Waizenegger:

Then we have money set aside for an eventual Farnum house refurbish. Then also the paving of the firehouse entrance. If there's any money there, I don't know what's going to happen now with the Farnum house but their plans were all rejected so I don't know where that money is going to be utilized.

Gerry Oney:

Which firehouse was that we were going to do?

Robin Waizenegger:

I don't remember.

Kelly Decker:

I don't remember, I think it was the pad on seven and one's firehouse, the concrete pads, maybe.

Gerry Oney:

Didn't we already do that?

Stan Siegel:

We did. Neversink's but I think that's probably Hook's.

Gerry Oney:

We didn't do them both?

Kelly Decker:

No.

Gerry Oney:

I thought we did them both?

Stan Siegel:

We did them one at a time .

Kelly Decker:

As far as the Farnum house goes, if there's not going to be any movement for recreation it needs a new heating system and it needs a new roof otherwise, we're going to be in trouble with that building. That's the minimum to do.

Stan Siegel:

How did we go over so much on the fuel dispensing?

Gerry Oney:

That's the equipment, can you put that back up Mayor, I can't remember.

Kristin Trovei:

I just want to note for the minutes that Dominick Santini and Maria Mann popped on, Mayor, I don't know if you need to do roll call?

Kelly Decker:

Yeah actually just let me do a quick roll call. Maria. Maria if you could just say you're present.

Maria Mann:

Hi Mayor, Maria Mann, present.

Kelly Decker:

Thank you and Mr Santini.

Dominick Santini:

Dominick Santini present.

Kelly Decker:

Thank you.

Kristin Trovei:

Thank you.

Kelly Decker:

All right just give me one second here.

Gerry Oney:

If it's still the pumps, it was from the time they bid it to the time... from the time we approved the money to the time we bid it the price went up that was what the problem was.

Kelly Decker:

This fuel dispensing unit that is for the diesel and the gasoline tank, that's what that is for back here.

Stan Siegel:

So, it's almost double.

Robin Waizenegger:

It's almost double.

Gerry Oney:

I don't know how many years went by there, I'll ask him and get clarification, and I think that's done right?

Robin Waizenegger:

Yeah that was done.

Gerry Oney:

Done in 18 or 19?

Robin Waizenegger:

The original expense I had a gas pump and reader on December 20<sup>th</sup>, 2017, and then if you go down further, they replaced I believe, a second unit.

Kelly Decker:

Yeah one was gas and one was diesel.

Robin Waizenegger:

Later on diesel. Yes, they added diesel to it, so it's the diesel that threw it over.

Stan Siegel:

Thank you.

Kelly Decker:

They were getting some kind of stuff in the gas that was eroding the cars or something. [crosstalk 00:21:05].

Robin Waizenegger:

So we'll be using the underage from the other, like the back hoe was under, and a couple other items were under and that's what's going to fund that 27.

Gerry Oney:

The other two things while we're on that is the garbage truck hasn't been taken delivery of due to some technical issues that are going on, he doesn't want to take it till it's fixed, they're flying somebody in from Texas to look at that. That's why that number's the way it is, but it's sitting somewhere, I think in Newburgh, and there will be about \$30,000.00 left on the lights after that bill that Robin got today, approximately, left out of that line. The lights up, I don't know if anybody saw it.

Kelly Decker:

Is it operating?

Stan Siegel:

Yeah I saw it.

Gerry Oney:

Yep, operating. No yellow light, thank God turn, that's confusing.

Gerry Oney:

That's all I had on that Kristin.

Kristin Trovei:

Sorry I was muted. Anyone else have any questions? Everyone received this excel sheet so if you didn't have a chance to look over it please do and send us all the questions or whatever, so we know what your thoughts are on it. Review this information because there's a lot there and its important that we all know where we're at.

Kristin Trovei:

So that was the 2017 serial bond. What was the next one? Capital?

Robin Waizenegger:

I believe I sent you the capital notes right?

Gerry Oney:

Yeah that was the capital note for 19?

Robin Waizenegger:

19 and 20. We have a very short time span if we're going to spend any of the additional monies on the 19 capital note because those will have to be expended I believe by April. Then the other note still has another year to go for expending.

Gerry Oney:

Is that one of the three that you have Mayor or no?

Kelly Decker:

No for some reason I have both 2020's up, so I'll have a look for 2019.

Robin Waizenegger:

Well 19 there's very little left.

Gerry Oney:

So, Robin can we just take the lines of 19 and add them into 20 for payment?

Robin Waizenegger:

No.

Gerry Oney:

You can't do that?

Robin Waizenegger:

That's not how it happens. You have to use the leftover to make a payment of principle or interest which then reduces your expense on those lines in the current year, and then you can go ahead and send it elsewhere and do a budget adjustment.

Gerry Oney:

Okay.

Robin Waizenegger:

I know that sounds convoluted but that's the way they make you do it. That's the same thing, I was having a conversation with Jack which I know he didn't like because he wanted to use some underage from the bond monies to do his truck maintenance and the sewer fund and I had to say absolutely no because what happens is you get these serial bonds or these capital notes and they come with their own set of rules and that's simply because they're tax exempt debt.

Robin Waizenegger:

The IRS and the government isn't getting any money off of assuring these debts and the person who is funding them behind the scenes gets all of their interest tax free, and so with that comes a set of rules. Part of the rules about serial bonds is that it's supposed to be used for larger projects, it's not supposed to be used for operational expenses, it's supposed to be larger equipment that has a useful life of greater than 10 years, so you just can't take a serial bond and use it for operational expenses, bottom line. Also, as you can see, I have it designated what's water, what's DPW, what's this, what's that, and if it wasn't originally borrowed associated with the sewer fund then it's not easy to transfer it over to the sewer fund because it is a separate fund.

Robin Waizenegger:

Unfortunate, those are just some of the rules of the game.

Kelly Decker:

So, I went back to your email and actually you sent us both 2020 capital notes, you didn't send us the 2019. I got the email, you gave us the serial bond 2020, capital note 2020.

Robin Waizenegger:

Well we can always look at the 2020 capital note.

Kelly Decker:

Do I have that up there or no?

Gerry Oney:

No you have up serial bond.

Robin Waizenegger:

Serial bond is still up.

Kelly Decker:

Okay, one second. There you go.

Gerald Oney:

Oh, thank you.

Robin Waizenegger:

Basically, I detailed for you all the items, what's already been spent and what's remaining as of the end of the year.

Gerry Oney:

And what's the time frame on this again Robin? You said the 19 was coming to a close.

Robin Waizenegger:

Right, 19 will come to a close because it's basically a two year period that will come to a close in April of 21. This one will come to a close in March of 22.

Gerry Oney:

Okay, so there's still plenty of time for this one.

Robin Waizenegger:

Right.

Kristin Trovei:

I wouldn't touch much of the capital note from 2020 because obviously 2020 was a strange year and not much got done, but everything's probably going to move forward this year. As far as the serial bond, now that we have all the detailed information I know there have been questions about what to do with some of the leftover money, I think we need to figure out if those projects that haven't really been finished yet are going to be finished et cetera so we can get an idea of what actually is left and come up with a plan of what we're going to do with it. If we're going to put it towards the principle, if we need to shift it to the overages and move the underage's over...

Robin Waizenegger:

You'll have to move the over and unders.

Kristin Trovei:

So, we still have a plan moving forward.

Kelly Decker:

If I could just say keep in mind, we have this monster behind us on Franklin Street. Then we have 32 Church Street, that's going to be an issue for us.

Kristin Trovei:

We put money in things we had plans to do and then all of a sudden, the plan got voted down, so we have this money, we got to do something with it. I think we need to just come up with an actual plan so we can move forward on something for that.

Gerry Oney:

I have a question on the demo. Does anybody remember how much that last one was, the last house we knocked down how much that cost us. Was that 70 grand?

Kristin Trovei:

79 I believe.

Robin Waizenegger:

I think it was 71.

Gerry Oney:

79 so there's no...

Robin Waizenegger:

That was all asbestos.

Gerry Oney:

That one that I just saw. I'm trying to compare it to 30 and I think 32 is even bigger, 32 is even bigger than that other house. I think there was only 10 grand left in that line.

Robin Waizenegger:

Yes, there is only 10.

Gerry Oney:

So that's a problem.

Kristin Trovei:

I don't think there's any more grants coming up to help us knock down buildings again like we did before.

Robin Waizenegger:

Yeah that was why we used so... was able to use so much money out of the bond because we did have that grant that we used.

Kristin Trovei:

Anyone have any questions right now about the serial bond, capital note, information that we just reviewed?

Gerry Oney:

Just want to say this is a stressful committee, that's all I'm going to say.

Stan Siegel:

I think we can't ignore the Owen Street property either because that's not getting any better, and that's bricks, and that could be affected by the kind of weather we're having right now, so that might pop itself up too.

Gerry Oney:

It's a building we own? That one on Owen is ours?

Kristin Trovei:

Yeah, at the last auction didn't someone randomly go in to buy it and they backed out.

Robin Waizenegger:

They backed out and left us with it.

Stan Siegel:

Nobody will ever buy that building because it's not like two by fours which you can rip out and repair. That wall's bulging out and it's braced up with steel, it's a nightmare.

Kristin Trovei:

Yes. Any other questions on bonds, capital notes.

Kristin Trovei:

Moving on. Sorry my agenda disappeared.

Robin Waizenegger:

The next three items are old business...

Kristin Trovei:

Does anyone have anything for old business?

Kelly Decker:

I'll bring this up right now on screen because I had it in my file so it should be addressed to this I'm guessing; this was something from Jack. The ozone generator's kits. We got one bill for 5,660 and the other one for 8,075 and he wanted this to be brought up I think on Monday. Gerry do you know much about this because I just got it from him.

Gerry Oney:

I didn't, I knew this guy was coming. \$1,600 is this the guy from Texas?

Kelly Decker:

\$16,000. Oh no eight and five, 13, 14, \$14,000.

Gerry Oney:

I just see the one line that says engineer travel right?

Kelly Decker:

Yeah.

Gerry Oney:

I know these tanks, it's very specialized, we can't work the plant without them, and it's been a while. Yeah, he told me this was coming but I didn't know this was...

Kelly Decker:

Robin did he talk to you about where this money was coming from?

Robin Waizenegger:

This is water related, so it will have to come out of the water fund.

Kelly Decker:

Okay. Just so you guys know this bill is coming up on Monday.

Kristin Trovei:

Well we need it.

Kelly Decker:

Or we can't drink water, right?

Gerry Oney:

Yeah, the plant can't operate without it.

Robin Waizenegger:

Right

Kristin Trovei:

I don't know, I guess this is kind of old business. Mayor, what is the status of the annexation?

Kelly Decker:

The annexation, I was actually going to send him... now once a month I have to send an email saying, what's an update, and it's been about a month. I was going to do it today and then I just got lost in time, so I'll do it tomorrow and I'll send you guys the response. He basically said that everything was wrapped up and that they were going to move forward, but again like I said, that was last month when I got something so now I have to see what they say in this months.

Kristin Trovei:

That's from the consultant?

Kelly Decker:

From the consultant.

Kristin Trovei:

On the studies and stuff?

Kelly Decker:

I know they had to get some more studies that each of Dick and, I don't remember who the other group is, but they had to do something personal with their properties that had nothing to do with Deerpark or Port Jervis, some study so...

Kristin Trovei:

Okay well with the annexation we had talked a lot last year about the tax cap override and how it affects the annexation, has Deerpark been made aware of all that information and...?

Kelly Decker:

I did talk to Gary about it so they're aware of it, but its something that we have to sit down because as Robin explained it to us, we have to put together an agreement between the city and the town. We have the concept of the agreement where there's what they're taking care of and what we take care of and what we benefit from, but in order to do that split that was agreed upon both sides have to continue to pass the tax cap override. Correct me Robin if I'm wrong, but they don't have to go over the tax cap, they just have to have the tax cap overridden in order to split the amounts.

Robin Waizenegger:

That is correct. They don't have to go over the tax cap as far as issuing a tax increase, they just have to have the tax cap override in place in order to be able to do any tax sharing agreement.

Kelly Decker:

What I think would be best here is if, Robin if you could be in touch with, who does their tax assessment, I guess finance...

Robin Waizenegger:

Their accounting? Last I knew it was Rob Schultz. Linda has taken over Rob's practice, so I can contact Linda and see if she's doing it now?

Kelly Decker:

I think what I'm looking for is perhaps the two of you together approach Port Jervis Council and together approach Deerpark Council so that they are clearly aware in writing what needs to be done in order to make this agreement work.

Robin Waizenegger:

Right. I don't think that'd be a problem with Linda. Linda knows the municipal business really well.

Kristin Trovei:

I just bring that up because we discussed it a lot and I'm not sure how much Deerpark has discussed it, and also if no one else was presented any sort of information to tell us otherwise that we don't need that override then I would like to know that all of Deerpark and Port Jervis are going to be onboard with the possibility with having to pass an override in order to get this done. I don't want to start work, or continue working on annexation with hopes that we're going to be increasing revenue all for people to say no to the tax cap for whatever reason they may have and it would just be a waste of time and money. I want it to be clear to both municipalities that if it's the case that we need to override this tax cap that everyone's on board with that. Because otherwise what's the point of going forward with it if everything's going to fall apart.

Lisa Randazzo:

Kristin, is the tax cap override, it's just for the one year, because Robin you mentioned [crosstalk 00:38:22].

Robin Waizenegger:

It has to be done every year.

Lisa Randazzo:

Every year that there's tax sharing?

Robin Waizenegger:

Every year, yes. The override is an annual override.

Kelly Decker:

So my guess is, is that it would almost have to be a contractual agreement between Deerpark and Port Jervis to say that you're going to override the tax cap, and it can be clearly stated, knowing that you don't have to go over the tax cap, but you're overriding the tax cap in order to do this sharing agreement.

Robin Waizenegger:

Right, and remember it would be the City of Port Jervis sharing taxes with Deerpark so it would be shooting themselves in the foot if they didn't pass a tax cap override because then they couldn't, we can't share...

Kristin Trovei:

They couldn't accept.

Robin Waizenegger:

Also, timing here is different because they are a town so their budget happens sooner than ours as a city, so they will be going first basically.

Stan Siegel:

Do we know if the developers are still interested in the midst of this COVID stuff?

Kelly Decker:

That we know, yes.

Gerry Oney:

I have a question, I wonder if it wouldn't be beneficial to ask Will to research any other recent annexations in the state between a town and a city, similar size or whatever, and what the contract looked like and how they're handling it. I don't know.

Kelly Decker:

I'm guessing that in an annexation, all annexations are different, but in the most case you're not doing a sharing, and the only way for this annexation to actually happen was Deerpark wanted a piece of the pie too, otherwise they could have said no. Then it would have been a fight, we had gone through this that it would have been a court fight and so just splitting the property tax was the agreement, where we get all the water, we get all the sewer and they have to do the improvements to the road I believe is what it says, that's their share, they have to plow the roads or whatever, take care of the roads, and the storm drains.

Gerry Oney:

Thank you.

Kristin Trovei:

Thank you.

Kristin Trovei:

Does anyone else have anything else under old business? Stan?

Stan Siegel:

Yeah, I see that we received the money from the hospital for their construction, which is good, do we know what the status is of the hotel or if we're going to receive any of that money?

Kelly Decker:

Will has a meeting with the attorney, he just sent it to me, he has a meeting with the attorney on Friday to do the licensing agreement. All they're waiting for right now is, everything is done in the building department wise, except for where they have to do the shoring for the basement. They were going to do pounding but they're drilling instead, so they're just waiting for the engineer to give them that drilling piece. As soon as that's done and as soon as the agreement is signed they will have to pay their building permit. It could be within weeks.

Stan Siegel:

Thank you.

Kristin Trovei:

Anything else under old business?

Lisa Randazzo:

Kristin, I see that Chief's here, I don't know whether it's old or new business, old in my mind because it's on the email but just looking to see if we can discuss a little bit about the DMV renovation and get an update on that.

Kristin Trovei:

Sure.

Chief:

Hello, how is everybody tonight?

Lisa Randazzo:

Hi Chief.

Gerry Oney:

Good Chief.

Chief:

What we've done so far is we have floor plans that John Fuller prepared for us and in between snow storms a crew from our DPW, so far, did some renovations where they gutted the existing DMV floor plan. Then they began to stud out the various offices in the new DMV floor plan, they've done some sheet rocking and some wiring. At this point they've opened up the common wall that goes into the PD so we've connected the two facilities, the old PD to the new PD. That's where we're at right now, a lot of it has been in house labor.

Chief:

Then, of course, purchasing metal studs and sheet rock and some electrical equipment. We've been busy getting prices from vendors for flooring and also getting prices for other needs, for instance there's five exterior windows and we're looking at different types of ballistic glass to replace those windows with, so we're getting prices for that as well. We're also looking at the front vestibule and the cost of adding a ballistic service window to the front vestibule. That hasn't been built yet, they're still waiting to build the desk, but we've been coordinating with our radio vendor to look to ensure that we have sufficient room to relocate our radios. I have reached out to the hvac, Siemens, I have to get them up here to give us an estimate on relocating some of the air conditioning and heating units that are in the ceiling. It's been a work in progress kind of day in, day out.

Lisa Randazzo:

So Chief who's actually overseeing the project, you or DPW?

Chief:

It's myself basically going in working with... Kevin DeGroat is their lead, the lead carpenter and we have the plans from John Fuller, John's been guiding us, but mostly this is all being done in house to keep the budget as low as possible. We're not paying somebody to oversee it.

Lisa Randazzo:

I guess I'm surprised to hear that Jack or Steve aren't overseeing projects.

Chief:

Everybody's... Day to day Steve's been my go-to person during it when he schedules a crew and we plan what work to do, when they have the time to do it. With the past two weeks with the snowstorms we haven't had a lot of work done. Last Friday they were here and today they were here. I don't anticipate tomorrow or Friday we'll have any work done. We're taking it step by step, framing at this point, wiring, working out the wiring for the various door locks. We're going to go to a keyless system with key fobs, also fire alarms, we have a vendor that's going to be reinstalling the fire alarms and the smoke detectors in there. A lot of it is going through my office, and then I lean on Jack and Steve, or Bob Brady, we're all contributing towards it.

Lisa Randazzo:

And do we have an idea yet of where we're going to be at financially or what to get through this first phase?

Chief:

I think the money that we currently have, the \$75,000 per se, the in house work that we're taking advantage of will probably allow us to substantially get a good proportion of the work done with that money that we have. Right now it's just materials that we're purchasing, building materials, so we're trying to keep the cost low and we're not paying for the labor. Right now at this point that's the only thing we're working towards is what can we accomplish with the down time that they have, with the labor they have to get as much done as possible over the next six weeks before spring hits, with the limited amount of funds we do have.

Chief:

Then, I'm in the process of building a funding request for the serial bond for phase two, because I have a dilemma, we are going to have to hire in the summer, there's an academy class in August, and I am potentially losing, at least three have indicated they're leaving by June, and I have looked at the list and I have several perspective candidates for females. We currently do not have any space if we do hire those females so I have to expedite moving certain areas of the old PD into the new PD so I can build a new locker room to facilitate additional potential female officers that I'm having, so that's a priority also, I'm trying to figure out how to reallocate resources. We currently don't have any space in our small locker room, it's just a two-person locker room for females.

Chief:

Under the current plan, we'll move the desk area to the front, and we'll relocate the little patrol room next to it to the front of where DMV is. That patrol room is slated to be demoed into a female locker room which could easily house eight to ten females if necessary, with the size of that room. Once we are able to move the desk and that patrol room out of there into DMV, my next step is to try to demo that room so I can get a locker room built in anticipation that we will be hiring to replace these retirees this summer.

Kristin Trovei:

Will you be able to utilize some of the DMV space even though phase two won't be completed, or if phase two can't be completed in a timely fashion.

Chief:

I don't anticipate phase two will be... I think this is going to be a several year project depending on funding, so the priority right now is to get the desk up front, get the complaint room operating, and the vestibule presentable and secure, potentially get some of the windows secure, and then work on the female locker room. The engineer also expressed concerns when he was measuring our current facility, my male locker room, I have like 30 employees stuffed in a room about 12' by 15' and we're trying to separate that as well. It's not a very healthy environment right now with COVID, as much as we try to separate everybody. That's a priority in phase one, is to try to find a way to get my females a locker room and to separate the males so they have more space.

Chief:

We prioritize room to room, we have a conference room we're building in the new DMV but that's not going to be the priority to get finished, we operate with it just being sheet rocked. We're moving the break room to the front where DMV is, so the break room is designed to split the male locker room in half, put the supervisors and other officers into that other side of the building. Those are the things we're doing in stages to try to accomplish this, but I suspect that by the end of March it's most likely our construction will probably cease for a while, depending on how Steve and Jack are able to juggle their resources with the busy season coming up.

Kristin Trovei:

I know we've gone over this before, but I just wanted... The total funding available right now? We have the 75 but wasn't there some sort of other grant or something that we got for this or was that... was there like \$100,000 for this or was that something else that we got \$100,000 for?

Chief:

So, we initially received a grant to move into DMV and then the council rescinded the move. We had to either face losing the money or reallocating the money and the state allowed us to reallocate the money back in 2017 to construct a range training building.

Kristin Trovei:

Okay, that was it thank you.

Chief:

You're welcome.

Kristin Trovei:

Any other questions, I know Chief is planning on discussing that as well at committee tomorrow, but seems like most of the council is on right now, so any other questions regarding the police expansion?

Gerry Oney:

No

Kristin Trovei:

All right, is there any other old business? *Silence* Any new business?

Gerry Oney:

I just need an executive session.

Kristin Trovei:

Okay, any new business.

Gerry Oney:

No.

Kristin Trovei:

Okay, hearing none, is there anyone in the waiting room?

Kelly Decker:

I'm going to throw the Chief out, I'm going to throw Bobbie Jo out.

Kristin Trovei:

So, no public comment, I need a motion to go into executive session.

Lisa Randazzo:

I'll move.

Gerry Oney:

Second.

Kristin Trovei:

Motion by Lisa, second by Gerry, all favor.

*Chorus of Ayes*

Kristin Trovei:

Opposed. *Silence* Okay we'll be moving into executive session at 6:52PM. Stop recording.

Kelly Decker:

Thank you.

Next Meeting March 24, 2021 at 6:00 pm in the Council Room.