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Kelly Decker:

Alright, it is 6:04 p.m. on February 18 2021; this is the Port Jervis Police Committee meeting for the City of Port Jervis. I'm going to ask you all to please rise for the pledge everybody back here. I pledge allegiance to this flag-

Lisa Randazzo:

[crosstalk 00:00:19].

Kelly Decker:

Thank you. Next we'll do a roll call so please state your name and say present. Regis.

Regis Foster:

Regis Foster, present.

Kelly Decker:

Mayor Kelly Decker present. Lisa.

Lisa Randazzo:

Lisa Randazzo, Councilwoman at Large, present.

Kelly Decker:

[inaudible 00:00:45].

William Worden:

William Worden, Chief of Police, present.

Kelly Decker:

And Chandler.

Chandler Campbell:

Chandler Campbell, present.

Kelly Decker:

Thank you. It's all yours Reg.

Regis Foster:

Okay. Got it Chief.

William Worden:

Okay, now, am I going to have the ability to share my screen Mayor, from my hosting end or?

Kelly Decker:

Yeah, I can share mine.

William Worden:

Okay.

Kelly Decker:

Is it the multiple participants can share simultaneously right?

Lisa Randazzo:

Mm-hmm (affirmative).

Regis Foster:

Yeah.

Kelly Decker:

Okay. Yeah, you should be able to now.

William Worden:

Okay, so it is now 6:05 p.m., what I will do is start with a general report for the month of January. We are starting to see the overall activity and crime statistics start to rise again. Last year was an anomaly and I expect that each month this year we're going to see, unfortunately, increases in most categories, accidents included, incidences. But overall, some of the areas for the month of January that we saw some increases, were aggravated assaults. We saw an increase in motor vehicle theft, controlled substance related crimes and arrests. We also saw and I'm concerned with a trend with frauds.

William Worden:

I went on the radio last week and talked about some of the frauds that are occurring. Over the next couple of weeks, we're going to try to use a social media campaign to educate the public. We're having residents unfortunately become victimized over the phone, different types of phone scams, wire scams and they're losing tens of thousands of dollars sadly. So it's something that we have to, I think, really start promoting the message. I know, as I was the victim of a workman's comp fraud recently; so with the pandemic, there is an increased opportunity for individuals to capitalize on it and to use it to commit frauds, so we're working very hard.

William Worden:

Unfortunately, some of these cases are very difficult because many are overseas, however we're still working diligently. We're going to try to educate the public the best that we can. Overall, our part one crime for January increased from last year at this time and our part two crimes have increased. Accidents are staying relatively stable, but I do anticipate that we will see an increase in both part one and part two as society is opening up. I think we're getting a handle on this pandemic, so quite naturally those numbers that we experienced last year most likely will not repeat itself.

Kelly Decker:

Hey Chief, I'm going to stop you for one bit. Maria Mann has come on; Maria if you could just state your name and present please.

Maria Mann:

Yes, Maria Mann present.

Kelly Decker:

Thank you.

Maria Mann:

Thank you, ma'am.

Kelly Decker:

All right Chief.

William Worden:

So that's the monthly report review; I just got a couple of programs I want to talk about that we're working on and initiatives. The first initiative is through mental health of Orange County and currently we have located in the building here, we have an Orange County employee who is an employee with independent living who's contracted through Orange County. He's a pure mental health advocate, he's assigned to the Forensic Connections Program and works with our City Court, works with the Department of Mental Health to provide intervention services for persons that are either suffering from untreated mental health or even a co-occurring disorder like substance abuse.

William Worden:

I'm pretty happy that mental health is working with us on this project. We're going to be the first agency in the county to where we're going to team up our officers with the peer mental health advocate, his name is Rich Smith, who works Monday through Friday in the building, nine to five. We're going to utilize his services to assist us on crisis intervention calls that occur during the daytime when he's here. So we will deploy our officers to those calls to provide mental health assistance. Simultaneously, our dispatchers will be notifying Rich at the forensic connections program and then he will set a protocol in place where he's going to make notifications to 311, the crisis call center and he's going to respond out to the scene. Then we're going to evaluate it together if we can make the scene safe and turn over the scene to Rich to provide immediate mental health services. That's what we're going to coordinate to do, that's our goal.

Kelly Decker:

Chief if I can just interrupt you for one second. We have Miss Trovei on, Kristin just state your name and present.

Kristin Trovei:

Kristin Trovei, Third Ward Council, present.

Kelly Decker:

Thank you, Sorry about that Chief.

William Worden:

Okay, so with this program too, the Department of Mental Health is going to provide improved training for our officers too; training that starts from the time we get a call of service, so our dispatchers will be receiving that type of training also. Advanced training on how to answer that call and how to facilitate immediate connections to mobilize services through 311, which is the crisis call center, the mobile response team which formerly was known as a Mobile Mental Health. Also, de-escalation techniques over the phone to try to buy time and slow the situations down; and then when Rich is in the building, we're going to utilize his peer mental health response to help us with on-site counseling and follow up services. It's like the seed, that we're planting a seed similar to our co-located domestic violence program working closely with domestic violence advocates in the field real time providing effective services.

William Worden:

I will keep you apprised as to the progress of this; currently, we're going to be developing a memorandum of understanding with the agencies involved which include Independent Living, the Orange County Mental Health Department and of course, the City of Port Jervis. We hope to launch this sometime in March, it entails a lot of training and cross training. Rich will be riding along with officers for a period of time to get to know the officers similar to what we did with the domestic violence program. Currently, eighteen of our officers are certified as Crisis Intervention Team officers, we made it a priority when the courses were being offered to send officers to them. It's a 40-hour advanced course; I'm hoping that these courses will once again open up and we will be able to assign more officers to that advanced training.

William Worden:

Another program that was launched on, I believe it was February 15, officially is the Orange County District Attorney's Pre-Arrest Diversion program. This is the first program of its kind in Orange County. I'm happy Mr. Hoover selected the Port Jervis PD to be one of five agencies that are participating in the program through the Orange County Chief's Association. The goal of this program is to give officers tools when they would normally make a low-level drug related arrest for possession or maybe a theft that is connected to some type of substance abuse. The officer could interview the individual and when they take them into custody, they can make a decision. If the individual seems amenable to immediate substance abuse treatment, the officer can then make an immediate connection and divert the case. We would process the evidence, we'd file a police report, but rather than go through the arrest process and submit it to the court, we would divert the individual immediately and connect them to services.

William Worden:

And then according to the district attorney, if the individual meaningfully engages in those services, the individual would not be arrested at all and will not be charged subsequently. If the individual walks out and doesn't engage in the services, then the District Attorney's Office will hold a meeting with the department and the officers involved, develop a plan to charge that individual like they normally would. And so it's a good program to really, from a criminal logical standpoint, to take what would normally be an arrest and take the opportunity to basically convey the importance of treatment and then connect an individual who is desiring treatment to the opportunity at that moment.

William Worden:

So, I will keep you apprised as to the status of that program, I anticipate as a pilot, Hope Not Handcuffs is heavily involved. Hope Not Handcuffs received a federal grant, and actually has paid staff now to conduct the assessments and the follow ups and they're going to manage and monitor the progress of the individuals who are seeking treatment. Orange County Mental Health is involved as well as a component for the diversion programs to connect services. So hopefully, I believe that if we can address some of the root causes that are potentially causing this type of criminality, maybe it's substance abuse disorder or untreated mental health, then we may be able to improve at least one two three, improve four individuals lives. It'll have an impact on our community as well.

William Worden:

We are also working on improving employee wellness under the pillars of 21st Century policing. We've appointed an employee assistance coordinator, Dan Mioglionico, to serve in that role. He's a certified trainer here in the department and we have been working closely with the City of Middletown Police Department. They have an Employee Assistance Program there as well, and what basically these Employee Assistance Programs do is they are peer led and they provide outreach, help improve the culture within police departments to open up and talk about some of the difficulties that officers are facing, to improve their quality of life and also the way they serve the public.

William Worden:

So I want to talk about a couple of programs that we have going on here with that. Today Detective Mioglionico and I attended a webinar through Lexipol called the Ready Responder, basically, we were learning about how physical and mental well-being affects the performance of police officers. And then we are also in the process of creating a partnership with the New York Law Enforcement Assistance Program. It's called New York Leap, and this is something new to me in terms of training so, I'm going to look for some guidance here, but New York Leap is a 501(c)(3) nonprofit organization that provides training and support to law enforcement agencies at no charge. Basically it's created to help as they will provide a six to eight-hour training for all of our officers, to teach them how to provide peer support and guidance for developing a culture that embraces our mental health and our mental well-being.

William Worden:

We know if we have a physically fit officer who has optimal mental health, they're going to serve the public well. They're going to use less force and they're going to have less complaints against them. So this all translates also into just the better policing environment. Last year as part of our Mental Health and Employee Assistance Program, we attended a seminar at SUNY Orange, and we learned about the alarming increase in suicide rates among police officers. When we look at mental health conditions within police departments or any type of emergency services fire, EMS, dispatch, we often see that if it's untreated or if it's not addressed, it can lead to death by suicide, PTSD, alcoholism, substance abuse and other mental health conditions because of the trauma that they see in the job.

William Worden:

We put together some statistics: 228 officers died in 2019 of suicide and statistics show that officers are more likely to die from suicide than to die from an on-the-job felonious assault. So, what we're doing by partnering with New York Leap is basically, we're going to provide internal training be able to help develop policy to our officers. The only cost because they're nonprofit is the cost to have them come in to conduct a training; they would conduct it over a series of two days each week. The cost to us would

be their transportation, which would be their mileage and basically getting lodging for them to stay in our city so they can conduct the training and providing them meals. I guess they're not employees, I believe they're volunteers.

William Worden:

City of Middletown is conducting a series of six trainings over three weeks. I'm going to see if I can send Detective Mioglionico to that training to get a snapshot of what to expect, but in terms of paying for that, I have not encountered that yet. I know it's not uncommon, our Chief's Association sometimes must pay for instructors to come in. From a city standpoint, how would that work now?

Kelly Decker:

So do you have an expense line for training?

William Worden:

Yeah, so I have a training budget that would cover instructor fees. I've just never, at least here in the city, had the opportunity to bring somebody from a distance from a nonprofit and they're always-

Kelly Decker:

It's really no different than you would just use that line to pay for the fees of the person who's instructing the officers that are getting the training.

William Worden:

And of course like anything else I would request supporting documentation of the costs.

Kelly Decker:

Okay.

William Worden:

So we're looking to see when we can arrange this. We want to keep our classroom sizes to a minimum because of COVID still, so we're probably looking to do four classes with eight to ten officers in each class so we can socially distance them in the classroom and provide enough space. But this is something where, based upon the success of this program, Middletown's EAP program actually grew into a city wide EAP program that they offered. They just didn't have a police officer as they actually have a little team of other employees who serve as EAP employees for the city. So this is something that maybe we can look at for even offering to other employees. We can maybe bring back this training, whether the fire department would be interested, maybe share it with the Ambulance Corps. So, it's just something I think, would have a positive impact not only on the workforce here in the department, but the other members of the city that may want to take advantage of it. Okay, so now that we've covered the - Yes sir?

Kelly Decker:

Now that reminds me, we're in February and how fast a year goes. We need the sexual harassment for the entire city completed, can you coordinate.

William Worden:

So, you see my agenda in front of me, don't you? It's on here. So, we actually started that last week, we assigned online training and I really think if we can do the online training throughout the city, I think that's the key. I think it's the most cost effective because it's done while employees are working on duty and it minimally disrupts the workday, it's about three hours.

Kelly Decker:

Could you send that to each of the department heads?

William Worden:

Yes.

Kelly Decker:

That and the Bloodborne Pathogens, if we can do that online as well, right?

William Worden:

Or if you like, what we're doing for our crossing guards, our matrons and our animal control officer is, I have a Sergeant who taught the program last year, he's just going to provide in-person instruction to small groups. That's the other option too, some of the employees resist the online option, so we can teach that as well. I could put that out there to all the department heads, if they rather go to the in-person instruction, we'd limit the class size to maybe 10, spread everybody out and then I'd have them send me some dates and times that work for them, because I have a lot of instructors that can provide that. I'll take care of that for the city as well.

Kelly Decker:

Alright, thank you.

William Worden:

Just going to check that off here, okay. So, we went through the employee wellness, diversion, mental health, I went through the annual compliance training. We just completed for almost all sworn officers and went through two weeks ago. We had an excellent three hour firearms simulator training. We brought the officers in by squad and they worked with our firearms instructors under high stressful situations with the simulator regarding use of force situations and using de-escalation techniques and tactics. So I'm so happy that you were able to give us the opportunity to purchase the simulator. I know the other agencies that use it feel the same way. I'm hoping that as things begin to open up we can have a night where the city officials can spend some time on it and see how the technology works because one aspect that's very important with using that simulator is educating the public as well.

Kelly Decker:

You did hear that I did very well, right?

William Worden:

I heard that, I heard you still have your skills. So, I'm hoping to get that to show you at a future meeting. We can do a demonstration. Okay, and then I'd like to talk to you about the ABLE program and Mayor I

sent you an email to brief you on it and tonight I wanted to discuss it. So as we partner with Middletown to improve officer wellness and of course, improve the way we serve our communities and gain trust, there's an exciting opportunity to provide training for all members of the department through Georgetown University of Law. And basically Georgetown University of Law developed an academic research based training program for police officers called ABLE, which is an acronym for Active Bystandership for Law Enforcement. This training is free of charge and is provided through Georgetown's innovative policing program and it's in partnership with a global law firm called Sheppard Mullin.

William Worden:

Basically, the training allows us to train three officers. Right now, it's virtual, it's 18 hours of virtual train the trainer training. And then in turn, those officers will provide annual in service to our members to successfully learn how to intervene with each other to prevent harm, to create basically and strengthen our law enforcement culture here that supports peer and peer intervention. So that ultimately, we prevent misconduct, we avoid making mistakes, police related mistakes and we promote officer health and wellness. And what this translates into in terms of public service is when our culture is supported through our policy, our supervision and of course our training to promote this active bystandership.

William Worden:

Last year, during the summer, we trained on tapping out it's called. I went through a how to training, when an officer is getting a little stressed, maybe they're losing their cool or if they're getting heated or if they're under a lot of pressure, another officer can intervene/tap out, I'll take over it. This training builds upon that and what it ultimately leads to is better interactions between the police and the public, improved community relations, the officers themselves feel more fulfilled, improved job satisfaction, reduce litigation, reduced use of force complaints and overall improved citizen satisfaction with how we police.

William Worden:

So in order for us to participate in the program, there's several steps that we have to take. We had to apply online to be considered for the program and we have to agree to the program's tenets and which we have to obtain community support for the program. We have to engage in the training not only with our trainers but with our officers each year. We have to be willing to train other officers from other departments if they're willing to take the training. And then we also have to improve or ensure that our policies and procedures meet the program goals. And we have to follow through with Georgetown University and conduct pre training surveys, post training surveys on a periodic basis to see and gauge the effectiveness of the training.

William Worden:

We selected Detective Mioglionico, Detective Decker and Sergeant Card to begin as the trainers. What's required now to be accepted into the program is I have to submit a letter of request as the agency head. The Mayor of the city has to submit a request as the agency's head so I would say maybe if we can move it to the Council to authorize the department, I think it'd be a strong show of support at the Council. Through resolution, authorize the Mayor to write on behalf of the entire Mayor and council, allow us to participate in this training. Then I'm going to have to obtain two letters from community-based individuals, representing organizations; whether it's the Police Collaborative and Reform Committee, it

could be a member representing that committee, it could be a member from somebody who represents homeless services, P.J. PRIDE, etc.

William Worden:

So, I have to find two individuals that would be willing to write it on behalf of their perspective from community members and what I could do is send you a link. If you go to georgetown.edu and you type in ABLE or innovative policing, it provides all the information on this exciting program. Ultimately, I think, the changing times that we have and challenges across the nation in policing, these are the types of programs that will ensure that we are taking every measure possible to ensure that our officers and their wellness are looked after by the city and also developing the training strategies to ensure that they provide the right service to the public, the appropriate service.

William Worden:

And then we're also in the process of the officers having to re-certify their tasers. We're doing that this month and then our Sergeants and our range officers are going through less lethal technology training, using different types of technologies to minimize force, and so that's basically the training update. In terms of staffing, currently I have three officers - two sergeants and one patrol officer who have indicated to me that they would be leaving between June and July. I've had three additional officers indicate that they may be potentially leaving towards the end of the year, which is a total of six. But the three that have indicated the second half of the year are not sure.

William Worden:

It was like a courtesy notification that this is potentially on the horizon there, but the three that have come to me about the June and July retirements, I'm pretty confident that will occur. Timing wise, we have a police academy scheduled for, I believe, August. So what will happen is once I receive confirmation from those officers, come back to the committee and then we can canvas the list and see what civil service sends us. I have the raw list, but ultimately Cheryl from Civil Service will have to send me certified list of potential candidates. And now I'm going to share my screen, I hope you can, okay. Can you see? Not this one here, it's not here. Let's see, I got a lot of documents here.

Kelly Decker:

I can see that.

William Worden:

Okay. Can you see, is anything sharing right now?

Kelly Decker:

No.

William Worden:

Okay, here it is. Alright. Do you see body cameras?

Kelly Decker:

Yeah.

William Worden:

Okay, I wanted to talk about body cameras and make a recommendation so that we can go forward and try to find funding. We have been testing body cameras on and off for the past several years and storage has been a big issue. We've narrowed down the top three; these are not in order by top three, but these are the top three products that we feel are the best in the industry. Axon body cameras are, I believe, the best quality camera because they dominate the market, however, they are very expensive. So to give you an idea of what we would pay, if we purchase 24 cameras we would sign on for a five year deal with Axon. You have deals going 10 years, 15 years, and for year one, we would have an implementation fee of \$57,000 to bring all the hardware and the cameras into the PD and have the officers trained and all the docking stations and charging stations so that we can deploy them.

William Worden:

So they would set us up with a system, including cloud storage. This is a cloud based unlimited storage plan. Year two, three, four and five, the cost for the city to maintain the licensing agreements, to access the records management system and to store the volumes of video in the cloud would be \$25,632 per year, and if you'd like I can email this to you so you have this.

Kelly Decker:

Yeah, that'd be great. Thank you.

William Worden:

So the total investment over five years is \$159,528. This technology is very common in Orange County, Town of Mount Hope, City of Middletown uses it, I think Town of Crawford. The State Police have implemented this technology statewide; they're in the process of outfitting it with their troopers., but the state has a much bigger budget than we do. So that is probably the best product but as you can see, that's a very costly product. The next product is called WatchGuard and it's actually on New York State contract. Well Axon, whereas we would assign each camera to a sergeant or officer, Axon actually has what's called a signal firearm technology. It means they embed technology into your holsters, into your lights in your car or technology on your taser. So that if you pull it from a holster or if you turn your lights or your siren on your police car it actually auto activates the camera, which I'm a big proponent of that technology.

William Worden:

Because under high stress an officer could forget to activate the camera. It's going to take a lot of training and muscle memory to overcome that. WatchGuard on the other hand gives us two options. They give us cloud based storage and they give us internal storage. And with WatchGuard, the total cost for year one would be \$46,000. That would be to purchase everything and own it outright, then with that \$46,000, \$11,718 of that is the annual cloud storage and access fees. So that would be our reoccurring fee after we pay the \$46,000.00 would be storage and access, which is \$11,780 a year. I think it's a little more affordable than Axon. We've tested WatchGuard, it's a pretty reliable brand. They do not yet have that auto activated signal technology; they're working on it. So that would of course increase that price and then they gave us a second option called internal storage.

William Worden:

So if we decided to build, ensuring that our computer network could store the volumes of the video, they would provide us with the same cameras, charging stations and hardware. That would be at a cost of \$29,592. These are shared cameras, so we only get 18 then we would basically divvy them out, six per shift. With that, we'd have to purchase a server license, which is almost \$1,000. Of course, they're going to charge us implementation fees which you see is \$4,750, and then annually, we would have to purchase and pay for access licensing to access their records management system which is \$3,294. That's the overall, annual cost of that. They quoted us the installation of a server; a 16-terabyte server with a RAID 6, with a five-year warranty would be \$6,645. So ultimately, to implement that program in year one, we have to outlay \$45,218 and then each year thereafter, we would have to pay the annual evidence library fees of \$3,294. So, I think that's a little more cost effective however it is a big amount of money for year one to pay.

William Worden:

These cameras, unfortunately, may have a five-year warranty, but the industry standard on these cameras is about three years. Where what Axon does as part of that cost that we talked about is they actually provide a camera and equipment refresh after year three. They provide all new equipment for you as part of that cost; WatchGuard has those options, but we did not spec them out here we're just looking for the bare bones. If you look to the right, I'm going to just make it one page, I have some comments about WatchGuard that I like; they provide some pre-recording options. So basically, if an officer is under a stressful situation, they forget to activate the camera then now they remember to activate it, it does have a pre-record option that we can set, so it's definitely a good product. The third product is called Access Body Cameras; we are currently testing them now. I'm getting some pretty good feedback about the simplicity of this product.

William Worden:

This is a product that we would own and it's a one-time cost; The Town of New Windsor PD has implemented this. The Town of Newburgh PD is also in the process of implementing it. Basically, the way this works is just the basic no thrills camera solution. It does provide a pre-record technology up to 90 seconds. Each officer is assigned their own camera, so for 28 cameras, it would cost us \$18,172. Each camera comes with a three-year warranty and we get what's called the brains of the unit. That's a system control, which also has a three-year warranty and that would cost us about \$1,100. What that does is connect the cameras to the docking stations and then it connects the computerized programs to the brains of the system to download video and to be able to access that video.

William Worden:

We'd have to purchase some of the charging and docking stations, as you can see the price is about \$2,200. The program, this is interesting, the licensed program, I'm highlighting - it is called Access Camera Station. I spoke to New Windsor IT today and it's a pretty decent program that they recommend to monitor the system, to administer the video on the system, to categorize it and to even purge it after a period of time, because you'd have to set up a records retention policy with this. All of that is \$2,212 and what's interesting is it's a one-time thing, so I don't have to pay that every year like the other products - just one and done. Of course, you have little things like mounting options; how do we mount the camera on your vest or your shirt. We have to purchase those for each camera and they're \$55 each so a very nominal thing; ultimately to purchase the basic equipment needed, it would be just under \$22,000 - using the pricing for the internal base storage, they do not have cloud storage for this.

William Worden:

New Windsor PD is actually storing all their video in-house at their station on a server. So, I'm guessing to upgrade what we have currently in our infrastructure, we probably have to invest an additional \$6,500 to ensure that we have a server that can hold this amount of video. The other quest that is an unknown right now, but it's in the process of coming to fruition, is they are building in that auto activate blue chip technology. They said the cameras actually have the technology now but they need the signaling technology that gets installed in the officer's holsters and in the car so that when an officer pulls a firearm, pulls a taser or activates their lights, then the cameras automatically turn on.

William Worden:

We estimate, we believe, that will cost an additional maybe \$6500. So ultimately, this program one and done at the most we believe would be \$35,000; and then to offset that, we would ask the District Attorney for some money. Maybe he would give us \$3,000, maybe he'd give us \$5,000; but we would ask him. He's already committed to helping us with something, he's giving every agency a little bit of money. So, I would say that depending on the cost of that blue-chip technology we're waiting for that, the company still does not have the cost, you're looking at anywhere from \$25,000 to \$35,000 I believe. I think in terms of accomplishing what we're looking to do, this probably is the best alternative. I just want to get your feedback and your thoughts. The only problem with this is we can't Serial Bond it, because the equipment is really rated for three years.

Kristin Trovei:

Yeah, Serial Bond has to be a 10-year lifespan so to speak.

William Worden:

So perhaps what we can do is see where the budget looks in the fall or by the summer and perhaps maybe negotiate a two-payment deal. If we have the resources, maybe pay for half in August and see if they would bill us again for January.

Kelly Decker:

So, which one are you looking at Chief?

William Worden:

I think the most affordable would be the Access.

Kelly Decker:

Okay.

William Worden:

Now when I spoke with John Fitzpatrick about the pilot program that we're doing, we're testing it and we definitely want to wait though to make sure that they keep up with the industry standard and they get that blue-chip technology that provides auto activation, because that's a must. During our body camera research, that's primarily why a lot of agencies go with Axon, is they want to alleviate the potential that an officer forgets to put the camera on in a high stress situation.

Kelly Decker:

Got you.

William Worden:

But it's not like we're going to make a decision tomorrow on this anyway. I think that this will give us some focus here and I think it's the most affordable.

Kristin Trovei:

Alright, does Access have any timeframe where they think they might be able to have the technology?

William Worden:

So, when we had the virtual meeting with them in December, they told us they were working on rolling that technology out within the next couple of months. I actually checked on it today at a call and they were going to research and try to give us a timeline because I said this is very important.

Kristin Trovei:

Yeah, if we're going to invest in something, we don't want it to be something that will be unreliable for us in a year from now.

William Worden:

And that's what will happen is, currently I think this product - well, they explained to me that you can purchase the product because the product has the technology embedded in the actual camera. It just doesn't have the signal technology to activate it, that's what they're working on. I hate to buy something and then wait for technology to come in and it doesn't come.

Kristin Trovei:

Yeah.

William Worden:

But I think this gives us a direction on where we should go. I think it gives us a good idea and I think it's affordable.

Kristin Trovei:

Sorry Lisa.

Lisa Randazzo:

All the cameras are lifespan of three years?

William Worden:

That's about all they'll warranty them for. Yeah, they take a lot of use.

Lisa Randazzo:

Mm-hmm (affirmative).

William Worden:

I mean, you may get four years out of it, you may get only two out of one; but that warranty, I think is a pretty easy replacement warranty. So, I'm pretty confident we can get at least three years, but then what we could do with a system like that since we own it, is maybe build into our budget line, or equipment line. Maybe build in a couple of camera replacements for emergency replacements because I hope the whole system, after three years, just doesn't fail like some technology. Maybe we replace things little by little to keep the system updated, but yeah, they don't have a big shelf life.

Lisa Randazzo:

But so, on the first two years, I see they both had a refresh option after three years.

William Worden:

Yes, so Axon actually built that into their pricing; it's a free, complete hardware upgrade replacement at year three. So theoretically, if you get up to year three and they replace that, it may get us to another six-year program with that investment. Certainly, they are just the industry standard, they're the best in the industry, but they are very expensive. WatchGuard does offer an option for that where we just have to build that cost in there and I can research that to see what it is. They call it the refresh option, but it does drive the price up substantially.

Kristin Trovei:

Oh, yeah; but it comes down to smart and responsible investment. Sometimes you pay more upfront and then less on the back end.

Lisa Randazzo:

Mm-hmm (affirmative).

Kristin Trovei:

And sometimes you pay less upfront and more on the back end. So, I mean-

William Worden:

Yeah.

Kristin Trovei:

...they're going to get us one way, probably.

Lisa Randazzo:

Yeah, that's what I was trying to figure out, and then with the, Kristin, capital note, doesn't - I can't remember if it -

Kristin Trovei:

Probably do something like this.

Lisa Randazzo:

Okay.

Kristin Trovei:

If we do a capital note.

Lisa Randazzo:

Mm-hmm (affirmative).

Kristin Trovei:

I know, we had discussed yesterday, monies that have been left over possibly. I don't remember exactly what's in the police line that might be left from 2019 that hasn't been used for 2020. If something changed from last year's requests to now, I don't know. Off the top of my head, that'd be something that we'd have to look into if we can't do one this year.

William Worden:

I know with the, I think the 2019, we did order a taser. It hasn't coded yet, but I think that may be left open, we did order a taser. We actually just received it; I think this past week, but there may be some funds in there.

Kristin Trovei:

Yeah, we can search around there. I mean, I talked to Valerie about trying to find grant opportunities. It's not something that typically comes up, but she'll keep an eye and ear out and Chief, I'm sure you will as well; and she'll help write any sort of applications and things like that. I mean these things, these funding sources and grants might start popping up more since there's a push for this within police departments, so we can hope that something comes up.

William Worden:

What are your thoughts of writing letters to Assemblyman Brabenec or maybe Senator Martucci? I don't know if they still have the member item funding. We could purchase something like this, I don't know if we're seeing any money.

Kristin Trovei:

I don't think it could hurt.

Lisa Randazzo:

Yeah.

Kristin Trovei:

Worse they can say is no.

William Worden:

So, I think though, at least we're narrowing down what we started last year looking at these, and we've looked at a lot of different companies and I think we've got it narrowed down now. We're getting an idea where we're at; it's a good goal this year to figure, we'll have a plan, I believe we're in the process. Just all comes down to money.

Kelly Decker:

Yeah.

Kristin Trovei:

Doesn't everything?

William Worden:

So, I'm going to stop sharing that and then I'll put up another screen here, let's see. Okay, so what I'm going to share now is the construction process. We can go through it tonight, let's see. Okay, can you see that?

Kelly Decker:

Yes.

William Worden:

I don't know why it's, okay, alright. So, I wanted to go through this tonight to show you where we're at and what we're trying to do to keep this cost as low as possible. So currently, we're in phase one still; DPW has demoed the DMV, and then in January, when we received floor plans from Mr. Fuller, they begin framing out walls and conducting some minor electrical work into the former DMV. They've since now opened up; we have a door in between the existing PD and DMV, they were able to open up that area. They're wiring CAT-5 from our server room; we are conducting a lot of this work in-house right now. They have our vestibule pretty much framed except for our communications desk.

William Worden:

The complaint room is framed, everything is half sheet rocked already. Our patrol work area, they've been working in it today, the sergeant's office, the conference room is about framed out and sheet rocked. Then the new employee break room is pretty empty, but they've framed it out. All the rough plumbing in the break room is present; we're using existing plumbing and most of the rough electrical is done. The next step is after they complete running lines in the walls, they're going to insulate both the exterior interior walls for soundproofing. Then we're going to build that front desk and put a ballistic panel at the communications window, similar to what we have at the desk.

William Worden:

What I'm learning with these ballistic armor panels is they actually have a shelf life. We took some of them out from the former DMV and we tested them, and they didn't work, which is a little unnerving. But we've learned that some of these have shelf lives to them and they deteriorate over time; kind of similar to body armor. Then they're also going to install a ballistic window in the complaint room so that we can monitor what's going on inside of the complaint room, it's a small window. The CAT-5 lines are being installed now and then we're working with a vendor. The fire inspector, Bob Brady, is guiding us on smoke and CO2 alarms.

William Worden:

So, we're working on a vendor to help us with that, and lastly, with phase one, they're going to complete the drywall installation and begin spackling and taping the DMV side to prioritize getting the vestibule done, the complaint room completed, our front desk completed and then prioritize that patrol area and

that workspace behind it. Then the sergeant's office so that we can begin moving the desk currently over to DMV. What we're finding is with the new technology, basically everything is plug and play, thankfully most of the phone changes, the radio changes, we're doing most of the wiring ourselves and then we're going to need minimal work on behalf of our vendors to ensure that the connectivity is correct.

William Worden:

So we're in the process of getting a price from the phone company just to ensure that when they help us move the phones, the phones are relocated correctly. Because we do have several backup lines, I want to make sure that we don't disturb those lines, so Frontier is giving us a price for that. What's nice about the city's digital phone system is we just basically run CAT-5 and it runs off our network, so John Fitzpatrick is handling most of that. Then we just have to purchase maybe an additional phone or two for the rooms that we added in DMV, but we plan on adding a phone in the sergeant's office and in the conference room. What this conference room could be utilized for is if we do have some type of emergency, we can use it for a command center.

William Worden:

But the conference room here could be used as a command center by Emergency Management if necessary. Then the next step is installing all the computers in the patrol area and at the desk. A lot of that we're going to do in-house and of course, SpinnerTech will assist us. Then relocating camera feeds and monitors and that's basically the same thing as running CAT-5, because it's all internet-based access now. We have to relocate our photocopier; we have a shared network printer. Those are things we're going to do in-house, and then we have to purchase work cubicles for the officers to work in and we're going to make two cubicle spaces for them in that spot. After that phase is completed, if you notice we're not going to complete the break room because our break room is still intact. So, in the meantime, we're going to prioritize getting the booking room because now we have to put a hallway through our current booking room.

William Worden:

So, what we're going to do is prioritize getting that hallway completed and then the booking room extended into our current vestibule so that we can continue to use that room functionally, while maintaining security in a station. Simultaneously, they're going to demo our desk, so once we move the desk up to the front, they're going to work on demoing both our current desk and the room next to it. They're going to create two rooms; one will be just an interview room for interviewing suspects and then the second room adjacent to it will be a locker room for females. So, I'm not so concerned about getting the interview room done right away under this phase, but I do want to get the female locker room completed. We also are working on our security measures like door buzzers, moving to the front of the building, having the ability to buzz people in, not only in the front, but the rear door, the rear service door, and updating lighting fixtures.

William Worden:

These are all within, we believe, our current budget. The only thing that I'm waiting on a price for and we'll talk about that shortly is the HVAC. We're just waiting on Siemens to schedule the site visit to give us an idea of what it's going to cost to make changes to the ventilation system if needed. Then once these changes are made, the DPW will not change the ceiling, we're just going to update the drop ceiling that's currently in there and try to reuse a lot of things that we have including doors and repurpose

things. Once that phase is completed, we're going to go into phase two, and our conference room will probably get completed under phase two.

William Worden:

And then what we'll do is we will update the break room and we'll install the kitchen cabinets and a sink into the break room so that we can then demo the old break room, because that's going to serve as the second male locker room. We will split that locker room down, split the occupancy down in that locker room. So, at that point on that side of the building, we will have three locker rooms total for females and males; that should be sufficient. And then, what we're going to do is we're going to renovate that old break room into a locker room as part of the Serial Bond, which I'm going to talk about next is we're hoping to install new lockers.

William Worden:

When we renovate those locker rooms, we're going to keep the same floors that we have in the current male locker room and the rear break room and just try to resurface them by stripping them and waxing them. They don't get a lot of traffic and they're not in the public view so we're going to try to avoid replacing. This is something that we're really struggling with, it's very costly, is what to do with the windows. So, we're working on solutions whether it's putting a coating on or the mayor mentioned that there's certain film coatings that you can apply to the windows depending on where the window is. It depends on the degree security it has; there is a window next to the front desk, that will be in the dispatch area and that window will require more security than a window in a conference room.

William Worden:

So that's something that we're planning with a Serial Bond for that; we just don't have sufficient money right now to do that and we're not going to walk into that realm until we know exactly what we need. And then the last phase would be replacing those lockers; the current lockers are very small. The amount of equipment that's in them, they stuff their lockers. There is stuff on the table back there on top of their lockers that make little cubby holes. We're trying to eliminate that and give them proper lockers, so that they can lock everything away inside their locker and secure it after their shift. Then under phase three, we would have to match the corridor hall floors with the new floors, with the new interview room, the female locker room and then of course, the booking room; but that would be a phase three. If we have the money left, that would be something that we would most likely do. Does anybody have any questions on this so far?

Lisa Randazzo:

Chief, Maria had typed a question in asking. I'm sorry, I lost it. It says, will additional cameras be installed in a DMV space?

William Worden:

I am sorry I missed that, Maria. Yes. What we're going to do is we're going to put a camera into the vestibule. We're probably going to also put a camera in our complaint room, because they're going to have the public access both rooms. So yes, we are, can't really stop share here. And let's see, let me go to.

William Worden:

So currently, where are we at in terms of the budget; so, with all the work that has been done right now, I can give you a snapshot of what we've expended. So, we roughly have about \$74,000 and currently since December, now, I don't have all of February's bills yet but what we have spent at Lowe's is just under \$200 for materials. Home Depot, during the month of January I believe it was \$137.83. Then as of today, Neversink Lumber told me that we are just under \$2,300; \$2,300 of sheetrock and other materials. I'm waiting on Mr. Fuller to provide me with the cost of floor plans. I've asked him for an invoice and I'm also waiting for electrical invoices from Home Depot that basically were expended over the past week; I have to get those from DPW. I would estimate with all the work being done this week and the work done from December that we are probably under \$4,000 still.

William Worden:

So depending on the amount of money that Siemens estimates that it will cost to update the HVAC system, I feel pretty confident that the second round of funding is going to be a lot less than what we initially planned because doing most of the work in-house is saving us a tremendous amount of money. It's day-to-day, it's between whether it's Kevin Degroat, our primary foreman on the job and then Steve Duryea and we talk every day. Jim Rohner has been very helpful with us as far as keeping our costs down and giving us a lot of advice on products. And of course, Jack has been very supportive in helping us with this. So just working it, like we do projects in the past, that's how we're keeping these costs as low as possible to produce a cost-effective addition here to the police department. Okay, so I'm going to - am I still sharing, or did I stop?

Kristin Trovei:

You stopped.

William Worden:

Okay. So, this is the next item that's related to it, and I'm going to email you all of this as well. So, this isn't complete, but I wanted to go through it with you. This is basically the capital needs that we update for items that maybe we're going to apply for a Capital Note or a Serial Bond or a grant, but these are just the list of items and the three radar replacements. That price is dependent upon the market but generally we're noticing that they're offering 25% discounts right now, or if you do a trade-in of an old unit, they'll give you a discount. So, estimating, I think that cost is going to actually be less than \$6,500.

William Worden:

I'm just looking for updated information here, I think that cost is going to be about \$4,500 for three, give or take within that ballpark. I'm not going to be an alarmist about this, but we do have to put on the horizon a replacement for our AEDs. Our AEDS are old, I had them refurbished in 2017. They get a lot of use, in and out of the cars. We have one in City Hall, we have four out in the cars. Then we're looking to add an additional unit that we can place up at the training facility which we anticipate hopefully will be built within the next year.

William Worden:

So I think it'd be important to have an AED up there as well. I know the Port Jervis ambulance was trying to coordinate the AED purchases with all the surrounding agencies, so we have the same type of technology. So I have to work with George and see what type of brand, he was looking for grants over

the past year but we haven't been too successful yet with getting money. In a worst-case scenario that's what we'd be looking at if we were to replace the AEDs that we have, and that's something that we should look at and start planning within the next year.

William Worden:

Last year, the UTV upgrades and UTV trailer, we were unable to do that within our budget. I know it was removed from the Capital Note; we shared our UTV trailer with the fire department and what we're looking to do is decal it with police and fire decals, currently it's not. We got it cleaned last year and we had it stripped and polished, but we were unable to afford decaling it. We also have to install a heavy duty mat on the floor to protect the floor of the trailer.

William Worden:

So we were looking to see if we can get some money for that at some point. Our taser replacements, these should actually, be put in the budget, but typically we replaced tasers through the Capital Note. So many years used to have a taser before the technology has to be replaced. The mobile speed monitor and digital advisory, I really think that this is something we should look hard at as a city. I think it would be beneficial for all departments. I mean, you could put advisories at the beach, if it's referenced to the river, if it's an event you're having. I would use it for traffic safety advisories, place a sign on a roadway; it comes with a trailer. "Slow down, holiday weekend, drive sober or get pulled over."

William Worden:

These are excellent devices, if you have construction occurring, you can put it out and warn the public. It's something that maybe we can look at, it has a lot of utility for both the public safety and public works and also promoting the city from that vantage point. We keep looking for money for an electric vehicle, I asked at the time, Senator Metzger if there was money available. It's very hard to find money out there to buy a small, golf cart type vehicle to get officers in the neighborhoods.

William Worden:

We do have an electric vehicle; I don't know if you remember the GEM car that we have. It's not operable, it was inefficient, I used to buy sometimes six batteries a year for it. Car type batteries, very expensive and it wouldn't keep the charge, we just can't maintain it anymore, so we don't use the GEM car. We're looking for something to replace it, it's a great tool because you go in neighborhoods and it breaks down barriers. People walk over to it, kids run up to it, they want to see it and just as a community policing aspect I think it's a wise investment, something we should look at. Whether it's using a combination of asset forfeiture money, budget money, but just want to put that on the agenda for this year to look at. The prices range depending on the model but easily the ballpark would be around \$12,000.

William Worden:

I did add the body cameras in this list from Access as a potential blueprint, and lastly, fixed digital speed advisory science. They run usually about \$3,500 a piece in that ballpark; they're solar and what you could do is maybe buy two of them. We get a lot of speeding complaints and you just put it out there and it always operates. We have our portable unit and we study streets; this is a fixed digital speed sign. A lot of communities are getting these, if you feel like you want to slow traffic down over a period of several months, then we temporarily install it on a street. Because it's solar, it will run 24 hours a day if you want, or you can program it to run 12 hours a day, whatever we want to do. There's just something

to look at, I think these are good with addressing some of the speed conditions that are occurring on some of the roadways in this city. So those are the small items that we have looked at. Does anybody have questions on any of those items? Everybody's good?

Kristin Trovei:

Could the Asset Forfeiture be used for body cameras?

William Worden:

No, I can implement a body camera program with portion of that. I don't have enough in the account to do it.

Kristin Trovei:

Yeah, I don't know how much you have in there. Or you might have already had other things to purchase with that but I didn't know if that would-

William Worden:

It could offset for us, definitely; we can look at it and see how much we can take to offset costs. We do that a lot with big purchases that are mid-year, that kind of arise in our plan. We take so much out of the budget and then we will take some money from asset forfeiture, as long as it's used for a law enforcement purpose, we can do that.

William Worden:

Okay, any other questions on those smaller items? So, then I would say for the next round of funding to complete the renovations entirely at the station, I would say worst case scenario we're looking at \$94,000, worst case scenario. But that all depends largely on, and I included Siemens in here, I guessed about \$18,500 for HVAC upgrades. They could come in and tell me it's \$6,000, because they haven't demoed the ceiling, they haven't demoed the current HVAC infrastructure. So there's an existing floor plan with a blueprint that they may be able to build off of. So I just wanted to give you an idea of a price, a worst case scenario price. The employee storage lockers, my assistant Kristin is working with the vendor to try to get bulk pricing.

William Worden:

So we may be able to reduce that as well. Those are the more big-ticket items on here. The security ballistic window treatment, Jim Rohner told me that my quote should be \$32,000 to cover those windows. We're now kind of revisiting it a little bit, we may not need the same type of ballistic protection on certain windows and a new addition as opposed to other windows. So we're trying to reduce that cost while yet providing the appropriate protection depending on the window, because we're not changing the aesthetics of City Hall, everything's going to stay the same.

William Worden:

It's just basically a clear ballistic shield, so to speak, that gets installed on the interior side of the window that you wouldn't see from the outside. We're looking at the utility of it and trying to make the right decisions, and we have time for that over the next month or so. Then the rest of it is finishing the project; we have a bathroom that they're going to complete, they demoed a prisoner bathroom to make room for the hallway. And then when they removed the current female locker room, because that

current female locker room backs up against the toilet and the female cellblock, they're just going to install a toilet on the other side and use that plumbing infrastructure to move the prisoner bathrooms to that location.

William Worden:

So there's some costs in here to do that, but that's a second phase or third phase project. And then there's cost to finish the project in terms of bringing furniture in, new desks or things like that, but now if you're not planning to, do you have a timeline when you think you're going to act on a Serial Bond if you're going to act on it?

Kristin Trovei:

Normally we do it in the summer, late summer, early fall at the latest. So, we're still just gathering information from the department heads but I honestly have no idea what we have to do with Serial Bonds for at least the bridge, because we have to pay that back, that's due. And then after that the council has to determine if they want to put anything in and what it might be. I mean, we still have the stuff from the Serial Bond that we were planning on doing last year that we didn't end up doing. So I know there is a lot out there.

William Worden:

The reason why I ask is I have this list and basically by the end of March we will have a significant amount of work completed at DMV and we're monitoring that budget closely. So there's a strong possibility at the rate we are going that we will be able to pay for a lot of the items that are listed on here. This is just preliminary worst case scenario. So there's a possibility by the end of March we now look at where we're at with our renovations, we reassess it, and we may only need an additional \$45,000 or \$50,000 to complete the entire project. That's a realistic possibility, so it's just something we have to look at over the next, probably, six to eight weeks. Does that make sense? This is just the worst-case scenario.

Kristin Trovei:

Yeah, and that's fine. I mean, it's something to work with, at least, for the next finance meeting if you don't have all your numbers and stuff in, because finance right now is scheduled for March 17th but I might actually change it because both my sisters' birthday is that day so I probably won't be around. But it'll be sometime in March, so even if you don't have all your final numbers, we have something to at least work with, so we have some type of idea.

William Worden:

So do you want me to just continue to revise this and then submit it for the March meeting?

Kristin Trovei:

Yeah, I'll let you know when I reschedule, if I reschedule that meeting, and then maybe I'll ask the department heads they at least give us a week in advance; if the council members would review all the information that can be sent out to them prior to Finance just to save some time and get everyone prepared for the meeting. I'll let you know.

William Worden:

We're going to be really heavily monitoring daily, now that we're getting into these other costs, the budgeted progression of the project. I believe there's a strong possibility that many of these costs, hopefully, are higher than what we're anticipating, and we will be able to use our existing funds to pay for some of these. I do expect that we are going to eventually need more money, but I think it's going to be a lot less than what this is at today. This is where we stand today because there's a lot of unknowns.

Kristin Trovei:

You're very optimistic.

Kristin Trovei:

We've had so many construction projects that have just gone sideways, though I hope your optimism wears off.

William Worden:

We're trying to keep it very functional and practical and you have to come down if you can make time to come down and I'll walk you through it. You'd be amazed at how much has been done for the amount of money that we've expended, but that's how all the projects are. I mean, they're very talented at the DPW and they can basically do anything. The key is making sure that we find time to schedule in the time to do it because they have a lot of other duties, but they're doing a fantastic job. And really when I look at outsourcing any of the work, some of it is the alarms and the door locks and things like that and possibly the flooring, but other than that a lot of this work is just going to be done, the bulk of it, in house.

Lisa Randazzo:

Chief are we assuming that a lot of those things, we're getting breaks on them? And I'm not trying to be pessimistic, but I got to be honest. I do these construction projects all the time at work and I think the numbers that you have here are probably realistic or low. That's just my opinion.

William Worden:

Now you've taken away my optimism. So you think that -

Lisa Randazzo:

I'm sorry. I look at something like HVAC and Siemens can come in and if we don't need anything that's one thing. But it's the items that we are mentioning, that's what's making me so nervous because those are the big-ticket items. I know our guys -

William Worden:

I'm worried about that HVAC, I'm worried myself and yeah, because that's something we can't do in-house. I believe we may have a contract with Siemens, I know they've maintained the building. That's the unknown. I'm hoping worst case scenario that this is it, at least it gives us an idea, but on a best case scenario, I keep hoping we keep pushing forward like we are and we come in under budget so that I can come back in March and say we only need \$64,000 or \$54,000 to finish the project. Because a lot of this is all being done in phases, so our goal is to try to get into that front as soon as possible so we can operate out of there. I'm not going to say the place is going to look perfect, but it'll be functional. It's just

like renovating a house. We're just going to have to, as DPW has time to manage a small project, maybe over the spring and summer, then we just take small project by small project. So, I'm a realist in terms of timeframe, I don't think we're going to have this completed until probably another year.

Lisa Randazzo:

The only other thing you might want to really take a look at, because I know you need furniture and I get it because it's going to be bigger, is that depending on what your needs are because I know you guys need different kinds of furniture depending on where you're putting it. It has to be safe for the people you have coming in, but there are a lot of things right now that because so many places have closed during the pandemic that sometimes you can find where they're selling their furniture and things like that in bulk. So I'll keep that in mind too because sometimes I see that even down by me at work.

William Worden:

That would be fantastic, especially office furniture and desks, that'll save some money. The Town of Chester PD completely renovated their space, they moved to a different space. It was a large company in that area that apparently downsized or donated a significant amount of furniture to them, saving a lot of money.

Lisa Randazzo:

And sometimes it's brand new. It's not even-

William Worden:

Right.

Lisa Randazzo:

It's not old used furniture, I'm not asking that you do that.

William Worden:

No, but if it's in great shape and it's functional, I mean, I can't see why not take advantage of that. We're repurposing a lot of things to save money; doors cost a lot of money, security doors, and DPW has skillfully removed things without damaging them during demo and they're using them over again to save us a lot of money. So, my goal is to keep this cost, obviously, stay within the budget we have now and then hopefully the next round of funding is something that is realistic, affordable and something that we can keep it as minimal as possible. But it's a lot less than what we thought of last year before we went into this project and if we can do this renovation overall for under \$150,000, I mean, it doesn't count the cost of labor. Thankfully, we've already paid for labor, I guess, within the budget. I'm pretty happy if we can do that for the amount of space that you're gaining and then basically you've renovated your entire police department. I don't think we would really have any other growth needs, a little at my time at least.

William Worden:

Any questions on or anything else with the Serial Bond? So, I'll keep you posted and updated; I hope if you could maybe text me or email me, if you want to come down and make it a point to come take a look at what we're doing. It's easier to come in person and see it and then we can explain it to you and to see how it's just unfolding. So I'd love to take an opportunity to show it to you.

Kelly Decker:

Well, I was just going to say next month we're going to be back in City Hall; maybe during this committee meeting next month in March you can take us and show us around too.

William Worden:

That would be perfect. You just got to keep the snowstorms away because unfortunately the DPW crews have to stop working on the addition and tend to our needs out in the streets. So, the snow is really hampering things on us, but we're getting there. So yeah, I hope this was helpful with giving you an idea of where we're at with managing it and I'm trying to get prices to make sure that we are as responsible as possible in keeping this cost-effective. The only other items I put on here as potential costs is the range training facility. That \$100,000 grant through Sam, we've completed all the paperwork, submitted the environmental review, we submitted the architectural review, the state is evaluating it.

William Worden:

I was advised by our representative through Sam/DASNY that it now has to go through what's called a dual legal review process. And then I believe it has to go back before the legislature to actually appropriate the funds for the city to spend. So we have a little less than \$100,000 because we had to pay for engineering fees and things like that because we had to retain, well at the time, it was Jim Farr to provide our engineering layouts and site plans to submit to the state.

William Worden:

But what we're looking at, my biggest fear is we're going to do a pull bar for being over budget. So what I'm looking at is, I spoke with the school district, Mr. Preiss, he gave me some vendors for a modular classroom type of design. So I'm trying to do more research for a building that will come well under budget because \$100,000 for a building is not going to go that far, and I'm looking at a modular type of building right now rather than a pull bar that we have to finish ourselves.

William Worden:

These are costs though that we don't believe are incorporated in the grant; that's not going to cover it, for instance, running water lines. Jack had given me the costs for running those water lines and labor, now Jack is pricing the actual piping for running the water lines. I estimated \$20,000, that may come back \$12,000, so that's why I'm hoping by March when we submit this, this will be less. We have to put a sewer or a septic tank in there as I believe there is no sewer access at that location. We're very limited on how we can dig because it's potentially a former landfill there, there are some environmental rules. So what we discussed is actually putting an above the ground septic that would be pumped out occasionally. We are trying to get a price for that, we're estimating about \$8,000.

William Worden:

And then in the grant we don't have any funding to put in training furniture, like little tables, the chairs, the storage cabinets to lock up your training equipment. So we put funding in for that, so this is just a ballpark for you tonight; I wanted to show you that. I'm hoping that the water installation, those water lines, will be less. So most likely, if it's \$20,000 or \$15,000 you may say, "Well, next year we'll do a Capital Note." Once the building's up we'll be able to do a Capital Note, so this is just going to be a work in progress. And then lastly, the impound yard is contingent on the training facility because the way we have it configured is the training facility be located across from the range. And then the impound yard

will be located on the back of the training facility, so the actual building will provide a barrier and then we'll fence off three additional sides outside of the rear of the building with a gate to park the vehicles behind it.

William Worden:

And then our goal was to use the infrastructure of the building, like the electrical infrastructure, to then run the outside lighting into the impound yard and also to run the camera system to oversee the impound yard. So really, they are kind of linked together, ultimately the impound yard though I think would be a nice long-term investment for the city. We don't have to pave it, it could be a crushed-stone based parking lot. It just requires a six-foot fence and then a gate, some lighting and a security camera. And that range building itself which would be on the one side of the impound yard would provide that infrastructure and the electrical infrastructure needed to basically secure that building. That's just an estimate; what will cost a lot of money when we looked at pricing is the fencing required and installation of the fencing around the impound yard. It's very expensive to do that; any thoughts on those other two items? Is there anything I'm missing?

Kelly Decker:

There's a lot to digest here.

William Worden:

Last year we put in a request for the impound yard, the training facility, I'm sorry, and it was a little higher. I know our request for the renovations were higher for the DMV renovation, so hoping that now that we're proceeding forward with this, that this is a little more realistic. Then by the meeting in March I hope to have this even down more and we'll work at maybe we could find somebody that will donate some of the furniture or we'll get better pricing on the HVAC system. That's the big unknown. It could be even more, I could come back crying to you that, "Hey, I saved here but it's going to go over here." So hopefully by March I have better news for you on that, but that's basically everything. I mean, we went through a lot tonight, just wanted to show you everything. Anybody have any questions for me or is there something you're in need of that I need to do for you?

Lisa Randazzo:

Not unless you could fix all the gaping potholes, I don't think you can. I don't think anybody can at this point.

William Worden:

It's that time of year unfortunately, wait until they show up on 84.

Lisa Randazzo:

Oh, they're starting.

William Worden:

Over by Greenville there, yeah.

Lisa Randazzo:

There's a couple already be careful now, thank you Chief. I appreciate you putting together all the details of this.

William Worden:

And I'll keep you updated and posted and I'm looking forward to showing you all this to see what you think.

Kelly Decker:

Yeah, I was going to say next month, during our meeting, we can take a field trip down there to the second floor.

William Worden:

Okay.

Kelly Decker:

And because we're going to be back in City Hall starting March 1st, so you can show us a lot more of what has been done.

William Worden:

Yes. Yep.

Kelly Decker:

Walk us through it, step by step.

Lisa Randazzo:

I might be down tomorrow, Chief.

William Worden:

Yeah, let me know, text me or whatever. I'd love to take you through it.

Kelly Decker:

Yeah. Interesting.

Lisa Randazzo:

Thank you.

William Worden:

You're welcome. That's all, I mean, I have really. I know we went through a lot tonight.

Lisa Randazzo:

Okay, and a motion to adjourn Reg.

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Kelly Decker:

I think so. Anybody else have any questions? So, we'll take a motion to, okay, 7:32.