

# Private Non Profit Requirements

- **Required RPA Documentation:**
  - DUNS Number
  - Organizational Charter / By-Laws
  - Tax Exempt Letter, 501(c), (d), or (e) IRS designation
  - NYS Comptroller's W-9 Form
  - Articles of Incorporation
  - PNP Questionnaire
  - Copy of the Deed or Lease Agreement
- **FEMA cannot determine if a PNP qualifies as a “Critical” or “Essential/Non-Critical” PNP until all required forms and documentation are submitted. FEMA has made applicants ineligible for lack of documentation.**

