

Police Committee

City of Port Jervis, New York

20 February 2020

The monthly meeting for the police committee opened at 6:15pm with the following members present: Mr. Foster, Ms. Randazzo, Ms. Trovei, Chief Worden.

Public Comment- No comments received from the public.

General Report by Chief of Police

Police Motorized Fleet Update:

- Department has submitted a mini- bid through New York State Vehicle Market Place. Prices have been received for Dodge Durango and Chevrolet Tahoe Vehicles. No Dodge Chargers are available for 2020 as they have been sold out.
- The department is reviewing a Westchester County Contract for Ford Interceptor SUV Patrol Vehicles through Beyer Fleet.
- Overall vehicle prices have exceeded budgeted request for vehicles due to the Dodge Charger sedans being unavailable at this time.
- 4 vehicles are slated to be ordered on or about February 24, 2020. The department will work within the current allocated vehicle plan to order the required number of replacement vehicles.

Training Update:

The department continues to prioritize the development of officers and support staff by providing quality training. The following is a list of training activities that are on-going within the department this winter:

- City Wide Compliance training has been scheduled.
- Department personnel are conducting their training on line.
- Emergency Medical Training Refresher: Port Jervis and Deerpark PD- PJ Ambulance Corp Trainer- All sworn personnel
- PJCSD/Cornell Cooperative Center Youth Resilience Training-
- Crime Intelligence Meeting/Training- NY National Guard Counterdrug Task Force Presentation- Current Drug Trends
- NYS DCJS Sexual Offense Trauma Informed Victim Response Training- 7 sworn members – Orange County.
- 2020 NYS Child Passenger Safety Seat Technician Conference – Lake Placid. May 5-7 (Grant Funded)
- LEADS Law Enforcement Active De-Escalation Strategies – Two Officers
- Identifying Criminal Vehicles and Occupants – Five Officers.
- The Smart Street Cop- Proactive Patrol Tactics Training – Five Officers

- Street Gang Recognition Training: Orange County Sheriff's Office in conjunction with the East Coast Gang Investigators Association, and the Middle Atlantic-Great lakes Organized Crime Law Enforcement Network (MAGLOCLEN)
- Making Healthful Decisions Conference- Tools for Growing Resilience- Youth Det and Dare Officer. This training provides awareness in fostering social and emotional development, building resilience in individuals, families and communities through the lifespan.

Inter-Municipal Firearms Training Simulator Update-

- Most of the simulator technology has arrived and the department is currently awaiting weapons inserts for the system. Once all materials arrive, participating departments will be billed by the City for their respective shared costs per the Inter Municipal Agreement.
- A train the trainer session has been tentatively set for April 7 and 8th.
- A planned open house will be conducted by the departments inviting the public, local officials and the press after the Train the Trainer portion is completed.

The Orange County Police Chief's Training Academy will be hosting a Firearms Instructor School at the Port Jervis Range 4/20- 4/27. Officer Richard Santini will be attending the training to become certified as a state firearms instructor.

Alert Active Shooter Instructor Training- Officer Kyle Mitchell, a certified firearms instructor is currently attending active shooter instructor course at the Orange County Police Chief's Academy.

Instructor Development Course- New York State Dept. of Criminal Justice Services requires general topics instructors to complete an 80 course to become certified to teach at the police academy and provide general topic in-service training within a department. The department is currently planning to send one or more officers to this training schedule for May, 2020 in addition to working with officers who currently possess a master's degree to become certified instructors.

City of Port Jervis Workplace Violence Reviews have been distributed for all department heads to complete and return to Mayor Decker.

CPR / AED Basic Training for select civilian and support personnel is currently being conducted by Mr. Rick Graham.

Detectives have been assigned to attend a Human Sex Trafficking in NYS seminar at Troop F headquarters, Middletown New York sponsored by Orange County Rape Crisis Services.

Kolmar Drill Preparations- The department is currently working with Kolamr Labs Executive Staff to prepare an emergency response training drill at the facility for police personnel from Port Jervis, Deerpark and Eastern Pike Regional Police.

Criminal Justice Reform update- Since the Criminal Justice Reforms began on January 1, 2020, Discovery Reforms involving the rapid disclosure of materials to the defense including volumes of video has proven challenging. Officers are spending increased time inside the station

preparing cases and disseminating video, audio files and digital case files to the District Attorney's Office through their Dems Software. In addition, overtime costs related to court and OCDA complaint room-ECAB expenditures resulted in an increased in court related overtime.

Personnel Update- The following changes have occurred regarding departmental staff.

- Sgt Jeffery Legato Retirement January 28, 2020. – Reinstated as a Part Time School Officer
- SPO Scott Robertson Update- Unable to work school duty at this time due to illness.
- Dispatcher Emily Lanzo Resignation
- PO Robert Krentz Retirement March 31, 2020 – Will request to be reinstated part time to serve as a school police officer.

The committee has approved forwarding Sgt. Jeffery Legato's request for reinstatement to part time officer at the next regularly scheduled meeting of the Common Council.

Civil Service List for Police Officer Update:

- Civil Service is in the final process of certifying a list and disseminating grades.
- A physical agility test is planned for the later part of March, 2020.
- The list contains a large volume of candidates as well as city residents.
- Once the list is finalized, the department will begin canvassing prospective candidates during the month of April to prepare for filling patrol officer vacancies resulting from recent retirements.

DMV Police Department Expansion Project update:

- Representatives for the County and Police Department conducted a walk-through of the current DMV facility and obtained measurements in anticipation of preparing an updated floor plan for the City.
- November 2020 is tentatively the start date for renovations.

Range Building update:

- Engineer Jim Farr is drafting information to present a SEQR and Archeological artifact review of the site with the Town of Deerpark. Once this review is completed, the matter will be referred to the Dormitory Authority for legal review.
- Project Construction Goal- Aug/Sept 2020

An update was provided regarding the Orange County Centralized Arraignment Court Project. Currently, the Office of Court Administration is constructing an off-hours central arraignment facility at the Orange County Jail. The hours of arraignments are not definitive but are

estimated to be for two to three hours during the early morning and two to three hours during the late evening. The Orange County Sheriff's Office is developing a protocol for potential pre-arraignment detention of offenders. The Chief will continue to update the committee of this plan as details are presented.

2020 SAM grant Application- \$50,000 funding request through Sen. Metzger's Office for a special service police pickup truck to be utilized for health and safety purposes to support patrol operations in the City, the Watershed and community policing activities.

Electric Golf Court initiative update: the department was unable to submit this item through the SAM Grant for consideration. The department will send a funding request to Assemblyman Brabenec's Office for consideration.

Autism Awareness Month Initiative- Mr. Moises Serrano provided materials regarding Christopher's Voice Foundation and has donated \$100.00 to the City of Port Jervis Police Department to off-set the cost of purchasing Autism Awareness Materials for officers to deploy either on a uniform or patrol vehicle during Autism Awareness Month in April 2020.

The department will send officers and staff to an Autism Training for First Responders conducted on April 2, 2020 at the Westchester County Police Academy to increase awareness.

2020 Capital Note Review: The committee conducted a review of the 2020 Capital Note Request and debated potential funding options for the following items: Repairs and upgrades to a 2009 Police Department UTV Transport Trailer and the acquisition of Night Vision Equipment. The committee approved the needed repairs and equipment purchase with flexible funding sources either derived from the 2020 Annual Operating Budget or the 2020 Proposed Capital Note.

2020 Capital Plan and Serial Bond- Based upon January's review of the capital plan, Ms. Trovei requested a prioritized list of potential projects for the upcoming serial bond in addition to an updated Capital Projects List be referred to the Finance Committee for review.

Meeting Adjourned 8:00pm.

Respectfully Submitted,

William J. Worden