

**CODE COMMITTEE**  
City of Port Jervis  
Common Council Chambers  
**Minutes – Wednesday, September 4<sup>th</sup>, 2019 – 6:00pm**

**Lisa Randazzo**  
Committee Chairman

**Jim Farr**  
Building Official

**Kristin Trovei**  
**David Bavoso**  
**Stanley Siegel**  
Committee Members

Pledge of Allegiance:

Roll Call: Mrs. Randazzo – Mrs. Trovei – Mr. Belcher - Mr. Bavoso – Mrs. Mann – Mr. Siegel – Mrs. Powrie

**Public Comment:**

Ed Degroat asked if Mr. Bavoso would provide information, he requested at the last council meeting. Mr. Bavoso replied that the information requested would be emailed to the Mayor and forwarded to Mr. Degroat.

John Beasley inquired about zoning districts regarding multifamily housing. Mr. Bavoso announced the next Comprehensive Plan meeting will be held on September 26<sup>th</sup> at 6:00 pm at the Rec Center. Mr. Beasley praised the committee for passing a law to collect fire inspection fees and asked the status of a full time Fire Inspector. Mr. Beasley stated he would like to see a multifamily dwelling inspection fee implemented and would like to see the Building Department take over Social Service housing inspections as well.

President of Council, Saint Peter's Lutheran Church, informed the committee that the church is seeking to move the warming station to the space previously occupied by Recap (Head Start) located on the lower level of the church. He voiced concerns that the City Code may present obstacles. Mrs. Powrie suggested that he contact the Building Dept to schedule a walkthrough of the space with herself and the Fire Inspector.

Motion by Mr. Bavoso, seconded by Mrs. Trovei to approve the 2019 August Code Committee meeting minutes.

AYE: 6 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

**Old Business:**

1. Review Small Cell Tower Law Fees–

Mrs. Randazzo stated the committee now needs to create a fee schedule and modify the existing permit application. Mrs. Trovei provided suggestions on what to include on the permit application and noted the FCC sets maximum dollar amounts for fees allowed to be charged. The committee will collectively work on creating a new application and will present a resolution at the next council meeting that will simply state that fees will be set at the maximum amount allowed by the FCC.

2. Discuss City Speed Limit – 30mph reduce to 25mph

Committee members discussed the current speed limit, possible new speed limit and cost associated with new signage.

Committee agreed to ask Chief Worden to present speed data and a list of additional stop sign locations at the next police committee meeting for discussion.

Mayor Decker arrived at 6:26PM

3. Mrs. Trovei would like the committee to consider revisiting the following topics: sidewalk installation guidelines, multifamily inspection fees and social service inspections.

John Beasley commented that reducing the city speed limit would in turn reduce noise and pollution levels, which he is in favor of.

**New Business –**

No report given.

**Building Officials Report: Attached**

Mrs. Powrie informed the committee that the VA project at 100 Pike Street is underway and the Building Dept has yet to receive plans for the proposed downtown hotel.

**Public Comment:** *About Topics Covered in Tonight's Meeting*

No public comment.

Due to lack of business the October 2<sup>nd</sup>, 2019 code committee meeting will be cancelled.

Motion by Mr. Bavoso, seconded by Mrs. Trovei to adjourn the meeting at 6:45 pm.

AYE: 6 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Next Scheduled Code Meeting: **November 6<sup>th</sup>, 2019 @ 6:00 pm - Council Chambers**