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January 14, 2019

**Regular Meeting-**

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday January 14th, 2019 at 6:00 p.m.

**Attendance-**

All members of the Common Council were present except Councilman Dominick Santini.

Meeting opened at 6:00pm by Mayor Kelly Decker.

**Pledge of Allegiance-**

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Motion for Executive session by Regis Foster seconded by David Bavoso for the following items:

1. A contractual matter regarding the proposed annexation of Deerpark property by the City of Port Jervis and invite the City Clerk-Treasurer into Executive Session.
2. A potential contractual matter involving the sale of City owned property in the Promenade area and invite the Director of Public Works and the City Clerk-Treasurer into Executive Session.
3. A contractual matter involving the potential sale of City owned property and invite the City Clerk-Treasurer into Executive Session.
4. A personnel matter involving an account clerk in the City Clerk's Office and invites the City Clerk-Treasurer into Executive Session.
5. A contractual matter regarding the Watershed Inventory and invite the City Clerk-Treasurer into Executive Session.
6. A potential contractual matter involving the municipal parking lot between Ball and Front Street and invite the Director of Public Works and the City Clerk-Treasurer into Executive Session.
7. A personnel matter regarding the appointment of a representative of the City to the Ambulance Corps Board.
8. A pending litigation matter involving the Tri-States Bridge project.
9. A potential personnel issue that may lead to litigation.
10. A proposed Memorandum of Agreement between the City and the CSEA regarding City personnel.

And

Upon the conclusion of Executive Session, the Council will/may be meeting with our legal counsel for advice regarding matters involving attorney/client privilege.

AYE: 8 ABSENT: 1(Santini) NAY: 0 ABSTAIN: 0 CARRIED

Meeting adjourned to executive session at 6:01pm.

Councilman Dominick Santini arrived during the executive session.

Meeting reconvened at 7:00pm.

**Youth Report- None**

**Senior & Veteran Report-** Mr. Siegel gave a combined Senior & Veterans report as follows:

1. A reminder for everyone to get a flu shot

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2. An Announcement of a Roast Beef Dinner to be sponsored by Shop-Rite at the VFW to benefit veterans
3. A thank you for a donation of 8 afghans for veterans at Castle Point made by Mrs. Webber.

**Veteran Report-** As noted above.

**Minutes Approved-**

Motion by George Belcher, seconded by Stanley Siegel to approve the minutes of the December 17th, 2018 regular meeting.

AYE: 8 ABSENT: 0 NAY: 0 ABSTAIN: 1 (Bavoso) CARRIED

**For the Good of the City – Kathy Hylas**

Mrs. Hylas stated that she was the owner of the house next to the bridge project and she was here to express her displeasure about the whole bridge project. She is annoyed that the houses that were torn down has previously provided blockage from the bridge and she is annoyed by the lack of privacy. She stated that those houses that were condemned had been bought for investment with the intentions of rehabbing them and having good tenants. She stated that because of the bridge project coming she could not get good tenants and the properties deteriorated. They invested more monies and claims that she did not receive adequate compensation and tenants were kicked out prematurely. She claims taxation without representation.

**Mayor Decker: Who put the tenants in there?**

**Mrs. Hylas: We did.**

**Mayor Decker: Who owned those properties when they were run down?**

**Mrs. Hylas: We did.**

**Mayor Decker: How much did you get paid for those properties?**

**Mrs. Hylas: States that she received approximately \$100,000 for each of them. Not more. But they are owed back rent of \$98,000.**

**Mayor Decker: Were the tenants paid to relocate?**

**Mrs. Hylas: Yes**

**Mayor Decker: Were you compensated for tenancy over a period of time after the houses were vacated?**

**Mrs. Hylas: No and they were moved out two years too early.**

**Mayor Decker: Were you responsible for those houses before they were torn down?**

**Mrs. Hylas: Yes**

**Mayor Decker reminded Mrs. Hylas that everything is Foilable**

**Mrs. Hylas accused the Mayor of lying.**

**The Mayor indicated that he is not making statements only asking questions.**

**She stated that she is pissed off because someone working on the project referred to the houses as crack houses. The Mayor indicated that anyone can say anything.**

**Business:**

**Ms. Randazzo-** Motion by Lisa Randazzo, seconded by Regis Foster to approve the minutes of the 1/2/19 Code meeting.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

She reported that they discussed the vacant building law, 126 Front Street, code 505-55 section Q for overnight parking, social service inspections, clothing stores as retail, hotel & room taxes, maintaining vacant lots, paving of driveways, city marshal duties, fire inspection and operating permit fees.

She reported that the next Plumbing and Electrical boards will be February 6th 5:30 and 5:45 respectively followed by Code committee at 6pm.

Motion by Lisa Randazzo, seconded by George Belcher as follows for fire inspection fees:

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WHEREAS, the Building Department and the Fire Inspector of the City of Port Jervis are characterized as Code Enforcement Officers and empowered to conduct fire inspections in structures within the City by §231-3 of the City Code of the City of Port Jervis; and

WHEREAS, §231-11(A) of the City Code of the City of Port Jervis allows Code Enforcement Officers to conduct firesafety and property maintenance inspections of buildings and structures within the City; and

WHEREAS, §231-11(D) of the City Code of the City of Port Jervis establishes a fee for such inspections; and

WHEREAS, §231-16 of the City Code of the city of Port Jervis allows the Common Council to establish the fee for firesafety inspections by resolution; and

WHEREAS, the Common Council of the City of Port Jervis wishes to establish the fee by Resolution pursuant to Chapter 231 of the City Code;

**NOW THEREFORE, BE IT RESOLVED,** that pursuant to Chapter 231 of the City Code of the City of Port Jervis, the Common Council sets the following fees for fire inspections of structures within the City:

For all commercial structures and/or units the fees shall be as follows:

- For a Fire Safety Inspection - \$125.00 for each inspection to be paid to the office of the City Clerk-Treasurer upon submission of an application to the Building Department.
- For a Fire Alarm Inspection - \$100.00 for each inspection to be paid to the office of the City Clerk-Treasurer upon submission of an application to the Building Department.
- Fire Sprinkler Inspection - \$100.00 for each inspection to be paid to the office of the City Clerk-Treasurer upon submission of an application to the Building Department.
- Kitchen Hood System Inspection - \$100.00 for each inspection to be paid to the office of the City Clerk-Treasurer upon submission of an application to the Building Department.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Lisa Randazzo, seconded by David Bavoso as follows for operating permit fee:

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WHEREAS, §230-10(A) of the City Code of the City of Port Jervis requires an Operating Permit for the uses enumerated therein; and

WHEREAS, §231-10(C) of the City Code of the City of Port Jervis empowers the Code Enforcement Officers to inspect all locations where the above mentioned uses are conducted; and

WHEREAS, §231-16 of the City Code of the city of Port Jervis allows the Common Council to establish the fee for inspections for the purpose of issuing a municipal operating permit by resolution; and

WHEREAS, the Common Council of the City of Port Jervis wishes to establish the fee for an Operating Permit by Resolution pursuant to Chapter 231 of the City Code;

**NOW THEREFORE, BE IT RESOLVED**, that pursuant to Chapter 231 of the City Code of the City of Port Jervis, the Common Council sets the following fees for Operating Permits within the City: For an Operating Permit - \$100.00 for each inspection to be paid to the office of the City Clerk-Treasurer upon submission of an application to the Building Department.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Lisa Randazzo, seconded by David Bavoso to set the public hearing for proposed local law #2 of 2019 for January 28<sup>th</sup> at 7:02pm.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

**Mrs. Fitzpatrick-** Gave the Recreation update as follows:

1. The Recreation Department's Youth Basketball program is held every Saturday morning at the ASK gym between 11 am- 2pm. 3<sup>rd</sup>-4<sup>th</sup> graders practice 11 am-12:15 pm and 5<sup>th</sup>-6<sup>th</sup> graders practice 12:30 pm-2:00 pm. The Wednesday night 5<sup>th</sup>-6<sup>th</sup> grade league will begin on January 23, 2019.
2. The Recreation Department's Youth Volleyball program is held on Sunday mornings at the High School gym. Elementary kids practice 8:30 am-10:00 am and Middle and High School kids practice 10:00 am-11:30 am. This program will end February 3. The Youth Soccer program held at the Middle School gym on Thursday evenings will run through January 31. This program is for kids ages 4-12. Soccer is held between 6:00 pm-8:15 pm.
3. The Youth Center is holding a TEEN DANCE this Friday January 18, 2019 between 6:30 pm-9:00pm. Cost is \$2 per student. Dance will have a summer theme- so come dressed in shorts, t-shirts, and flip flops.
4. Recreation Department will be sponsoring a snow tubing trip in February at the old Fernwood Resort in Bushkill PA. More information to come at the next council meeting.
5. Recreation Department is sponsoring a trip to Mohegan Sun Poconos on Saturday, March 9, 2019. Cost is only \$30. You receive \$25 in slot play and a \$5 food voucher at the casino. 21 and older and please bring photo ID. CHARTER BUS! Contact the Recreation office at 845-858-4045 for more information. Only 35 seats available on the bus.
6. Church St. Park basketball court is still open for the season. The park will remain open until we get snow.
7. The next Recreation Commission meeting is scheduled for this Thursday January 17, 2019 at 7 pm at the Youth Center.

Motion by Gina Fitzpatrick seconded by George Belcher to approve the Soap Box Derby event as follows:

**WHEREAS**, the City of Port Jervis Common Council desires to support youth activities within the City and

**WHEREAS**, The Port Jervis Soap Box Derby is held annually in the City of Port Jervis during the month of June 2019.

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby supports the Port Jervis Soap Box Derby by approving it as City sponsored event to be held in June 2019.

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As discussion the Mayor offered the following schedule from their event application:

3/6 – Sign up begins, 3/30 Fund Raising Ball, 4/10 – Meeting at Middle School, 5/19 – practice, 6/8 – practice, 6/9 race day

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

**Mr. Belcher-**

Garbage pickup is normal for the week of 1/14 and for the week of 1/21 will be one day late due to the holiday with paper pickup on Friday in the 4<sup>th</sup> ward. The 2019 Garbage schedule has been posted on the website and is available at the DPW office.

Xmas tree pickup will continue until 1/30/2019.  
Off street parking rules are in effect until 4/1/19 for snow removal purposes.

The next DPW meeting is 2/4/2019 at 6pm in the council chambers.

Motion by George Belcher seconded by David Bavoso to approve travel for the DPW staff for training in June of 2019 at Cornell University for the annual training school also for the DPW to attend various regional training classes throughout the year as included in the 2019 budget.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by George Belcher seconded by Stanley Siegel to approve the hiring of William Dudko as a part-time dial-a-bus driver.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by George Belcher seconded by Stanley Siegel to sell 83 Orange Street for \$24,000 to Mr. James Stack.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Belcher informed everyone that Census 2020 is quickly approaching and that the City needs everyone to participate by answering questions and filling out the forms. The Federal government needs the information to allocate funding correctly.

Mayor Decker emphasized this by stating that the drop in census count in the 2010 Census cost the City approximately \$200,000 in sales tax monies which is allocated to the three cities in Orange County by the census numbers.

Mr. Belcher indicated that the Tourism board considered the aging stage and a possible replacement with many added features at a cost of \$40,800. He indicated that the Tourism board is agreeable to donating to the cost of the stage. The amount of \$2000 was mentioned but this will be updated at the next meeting.

Mr. Belcher listed the event dates for 2019 as follows:

5/4 City Wide Yard Sale  
6/15 Art and History in the Park  
7/3 Dinner on the Delaware  
7/11-14 Carnival  
7/13 Fireman's Parade  
9/22 Fall Foliage Festival  
12/1 Kriskindlemart

**Mr. Santini-** Zoning met on 1/8 and considered 2 pre-submissions. The first was from RECAP/Head Start for a variance to move to Church Street location. The second was for 181 Ball Street for a variance to have a 2 family residence.

Planning last met in December for a public hearing for Heet LLC for an expansion of the laundromat which was approved.

The next planning meeting will occur tomorrow at 6pm.  
The next zoning meeting is scheduled for 2/5/19.

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**Mr. Foster-**

Motion by Mr. Foster seconded by Lisa Randazzo to approve the police committee minutes from December.

AYE: 8 ABSENT: 1(Bavoso) NAY: 0 ABSTAIN: 0 CARRIED

Mr. Foster read the highlights of the police committee minutes.

Next police meeting is 1/24 at 6pm.

Mr. Foster gave a reminder for all to attend the Reality Tour Drug Prevention Program put on by the substance abuse task force, Orange County DA, Nikki Jones Agency and Operation PJ Pride. It is a series of acted out scenes which demonstrate the realities of the consequences of drug abuse. It is a great event for both children and parents.

Motion by Mr. Foster seconded by George Belcher to give the police committee the power to act with respect to two taxi driver license appeals at their next meeting.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The next Police committee meeting will be 1/24 at 6pm.

Motion by Mr. Foster seconded by George Belcher to approve the December Police Report.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Foster read the highlights of the December police report noting that crime statistics indicate a downward trend.

Motion by Mr. Foster seconded by George Belcher to approve the January 7th ADA meeting minutes.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Foster read the highlights of the ADA minutes regarding action on a handicapped street corner by Goodwill Church. He noted that there was a request for Dial-a-bus handicapped bus for service outside Port Jervis. Jack Farr noted that the Dial-a-bus cannot go outside NYS. He also noted that the ramp in front of City Hall will be replaced in 2019.

Next ADA meeting will be on 3/4/2019 at 6:30 pm.

**Mrs. Mann-** She reported that the IDA has not met due to lack of agenda items. Mrs. Mann reported that she received an update from 100 Pike Plaza liaison Mark Hortey that the Veterans Clinic space will be built out in April 2019.

Next IDA meeting is tentatively scheduled for 1/21 at 6pm.

**Mrs. Trovei-**

CDA met on 12/19 and approved their budget, reviewed financial statements, received a Section 8 update, reviewed the AHC grant, the NYS water Quality Grant and the Sewer grant for \$750,000.

Mrs. Trovei went over the highlights of the December 19<sup>th</sup> finance meeting minutes and indicated that the next meeting will be 1/16 at 6pm.

Motion by Mrs. Trovei, seconded by Lisa Randazzo to approve the minutes of the December Finance meeting.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mrs. Trovei indicated that the clerk's office has informed her that the 2019 Fire Department rosters were submitted, also that the 2019 County Tax bills and City Water sewer bills are due during January. She noted that the City has been selected to not voluntarily participate in a US Department of Labor Occupational Requirements Survey on February 4<sup>th</sup>.

Motion by Mrs. Trovei, seconded by Mr. Belcher to pay the current bills for General Fund, Water Fund, Sewer Fund and Capital Account for the dates of 12/28 and 1/14 for a total of \$691,092.89.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

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Motion by Mrs. Trovei, seconded by Mr. Belcher as follows for travel:

WHEREAS, the City of Port Jervis Common Council recognizes the need for continued training of its staff

IT IS HEREBY RESOLVED that the Common Council of the City of Port Jervis approves the following training and travel for the Office of the City Clerk Treasurer:

March 27th, 28th and 29th for the City Clerk Treasurer and Deputy City Clerk Treasurer to attend the GFOA Annual Conference in Albany NY, April 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> for the City Clerk Treasurer to attend the Sewer and Water Infrastructure Conference in Ellicottville NY and various regional trainings or necessary membership meetings as they arise throughout the year with costs to be determined which may require budget adjustment in the 2019 budget within funds be transferred from other budgetary lines as should be necessary.

And for the Assessor's office and building inspector for all travel as necessary for training in the year 2019.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Siegel as follows:

WHEREAS, the City of Port Jervis Common Council has recognized the need to maintain and/or establish additional internal audit controls over the disbursement function of its regular business

It is hereby RESOLVED, that the Common Council of the City of Port Jervis directed the City Clerk-Treasurer to notify official depositories of the requirement for dual signatures for disbursement of funds maintained in the Checking and Saving accounts of the City of Port Jervis effective April 1<sup>st</sup> 2006.

The Requirement of dual signatures will be considered met by a combination of either the City Clerk Treasurer, Deputy Clerk Treasurer or Chief of Police and signature of either the Mayor, Councilman at Large and/or Chairman of the Finance Committee.

Other types of business transactions may be completed by the City Clerk Treasurer and/or the Deputy City Clerk Treasurer as necessary to conduct regular business and approved via the Finance Committee and Council proceedings.

This requirement remains for the bank accounts as listed in the annual depository resolutions with the exception of the accounts maintained on behalf of the Fire Department.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Lisa Randazzo as follows:

WHEREAS, the City of Port Jervis Common Council has recognized the need to maintain and/or establish accounts to conduct regular business

It is hereby RESOLVED, that the Common Council of the City of Port Jervis directs the City Clerk-Treasurer to utilize official depositories for the funds maintained in the Checking and Saving accounts of the City of Port Jervis for the year of 2019 as follows:

**TD Bank** – General Operating, Water, Sewer, Capital, Money Market, Recreation, Industrial Development Agency, Senior Citizens/Ruggeri Legacy Account, Payroll, Rachel Dietz Memorial Fund, Small Cities Grant and USDA Water Clarifier Reserve Funds.

**M&T Bank** – Trust & Agency, Federal Drug Forfeiture and City Drug Forfeiture Funds.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Lisa Randazzo as follows:

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WHEREAS, the City of Port Jervis Common Council recognizes the need to establish a standard work day for all elected and appointed positions within the City for NYS Retirement reporting purposes and to satisfy reporting requirements to the NYS Retirement systems with respect to time worked

It is hereby resolved and reaffirmed, that the Common Council of the City of Port Jervis hereby establishes a standard work day of 8 hours for all employees, elected and appointed officials and

It is also resolved that all employees, elected and appointed officials who participate in the NYS Retirement system are required to submit timesheets of actual time worked and/or shall complete record of activities log for at least a three month representative time period and submit same to the City Clerk for reporting purposes.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by David Bavoso as follows:

**WHEREAS**, the City of Port Jervis Common Council recognizes the need for certain positions within the City to be identified as per NYS HCR

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby authorizes the following positions and responsible persons as required to be identified annually by resolution,

1. Fair Housing Officer - Valerie Maginsky
2. MWBE & Section 3 Coordinator - Robin Waizenegger
3. ADA Grievance Coordinator - Robin Waizenegger
4. Labor Standards Compliance Officer - John R. Farr

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by George Belcher as follows:

WHEREAS, the City of Port Jervis Common Council has recognized the need to maintain and/or establish accounts to conduct regular business:

It is hereby RESOLVED, that the Common Council of the City of Port Jervis directs the City Clerk-Treasurer to utilize the Times Herald Record as its official newspaper for the year 2019 with the Gazette and Pike County Dispatch as alternatives when necessitated for legal notices, local laws, ordinances, advertisements for bids for materials, equipment, and services as may be required during the year 2019, and

Be it further RESOLVED, that WDLC be designated as the official radio outlet and Port Jervis-Deerpark TV also known as Access-23 TV, provided by Time Warner Cable under the present cable franchise agreement be the designated television outlet.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by David Bavoso to approve the Assessor's current certificate of Base Proportion.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by George Belcher to approve a memorandum from the Police Chief recognizing the range of Police Clerk/dispatcher salary levels per hour as follows:

Step 1 - 16.60 , Step 2 – 17.15 , Step 3 – 18.05

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Siegel to approve a correction to the 2019 budget of \$257 to correct an error on the salary of the fire inspector with the funds to come from the fringe benefits line.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by David Bavoso to approve up to \$155,000 using unused funds from the serial bonds that



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was replaced by grant funds for the repaving and reconfiguration of the mini-mall parking lot.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by George Belcher to approve the sale of 2064 square feet of parcel # 13-4-1 on Jersey Avenue with a walkway clause, survey costs and Jersey Avenue repair clause for the costs as determined as the walkway installation costs by NYSDOT as \$3,386.41.

AYE: 7 ABSENT: 0 NAY: 2(Siegel,Mann) ABSTAIN: 0 CARRIED

**Mr. Siegel-**

Motion by Mr. Siegel, seconded by George Belcher to approve events as follows:  
Neversink Engine Company No. 1 requests the following events be approved:

Host Spaghetti and Meatball Dinner on 03/02/2019;  
Host Fish and Chip Dinner on a date yet to be determined;  
Host Spaghetti and Meatball Dinner on 11/02/2019;  
Attend Wallington holiday parade on 11/30/2019; and  
Attend Orangeburg holiday parade on a date yet to be determined.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by David Bavoso as follows:  
Tri States Hose Company No. 6 requests the following events be approved:

Host a Super Bowl Party on 02/03/2019 at the firehouse;  
Host their Annual Golf Tournament at High Point Country Club on 06/14/2019; and  
Attend the Fall Foliage Days on 09/22/2019

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by as David Bavoso follows:  
Neversink Engine Company No. 1 requests the following be removed for the active rolls:

Lester C. Smith, Sr. - deceased

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Belcher as follows:  
Neversink Engine Company No. 1 requests the following be removed for the active rolls:

Arthur S. Robinson - deceased

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by as David Bavoso follows:  
Neversink Engine Company No. 1 requests the following be approved for Active membership:

Christopher M. Outer

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Port Jervis Housing will meet next on 1/22 at Hillside Terrace.

Mr. Siegel thanks the members of the fire department for their service as they responded to 455 calls during 2018 which does not take into account all of the training hours they do as well.

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The Fire and Emergency meeting for January has been rescheduled for 1/23 and Fire Police will meet on 1/29.

He also noted the Patriotic Pen Essay contest run by the Tri-State Naval Ship with congratulations to the winners. There were 200 submissions and 6 winners. Middle school entrants wrote on the subject "Why I pledge allegiance to the flag" and college level entrants wrote on the topic of the "Voice of Democracy".

**Mr. Bavoso-** Mr. Bavoso reported that the Comprehensive Plan Committee will meet on 1/24 at 6pm in the Rec Center

**Mayor Decker-**

Mayor Decker noted that Roger Fuller is stepping down after ten years as Captain at the Tri-States Naval Ship. His position will be filled by Fabrizio Morjan. The Mayor complemented the work of the Naval Ship.

The Mayor re-appointed Teresa Spradling as sole assessor for the City with a 6 year term from 10/1/2019 to 9/30/2025 as prescribed by law.

The Mayor appointed the following individuals:

Herman "Lefty" Barth	5 years	Zoning Board
Mike Roberts	5 years	Zoning Board
Thomas Vicchiariello	5 years	Planning Board
Donald Schields	5 years	Planning Board
Michael McCarthy	5 years	IDA Board

He thanked Kristin Trovei for her service on the Tourism Board as she is stepping down.

The Mayor read a resolution as follows:

WHEREAS, the City of Port Jervis Common Council continues to support the project to update the City's Land Use Codes and the City of Port Jervis Comprehensive Plan, and;

WHEREAS, the City of Port Jervis has been awarded a \$10,000 Hudson River Valley Greenway (HRVG) grant to perform a land use code gap analysis that will complement the Land Use Code updates currently in process under the New York State Department of State grant T1000699 – Land Use and Development Code Update, and;

WHEREAS, the total Hudson River Valley Greenway grant project is \$20,000 (\$10,000 grant/\$10,000 match cash and in-kind), and;

WHEREAS, the City of Port Jervis will provide the required \$10,000 Hudson River Valley Greenway grant match via the funds expended on land use code activities under T1000699, and;

WHEREAS, the consultant for grant project T1000699, Barton & Loguidice, D.P.C., is currently involved with the City's Land Use Code update, and the HRVG project also requires professional services;

NOW, THEREFORE, be it resolved that the Common Council of the City of Port Jervis hereby awards the professional services contract to perform the land use code gap analysis under the Hudson River Valley Greenway grant for a total of \$10,000 to Barton & Loguidice, D.P.C., per its December 18, 2018 proposal

The motion was moved by David Bavoso, seconded by Regis Foster.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The Mayor noted that a Women's March will be held in the City on Saturday at noon which is part of a National movement, he asked for permission from the council on the public assembly permit. Speakers will include NYS Senator Jen Metzger and Sullivan County Assemblywoman Aileen Gunther.

The motion was moved by George Belcher, seconded by Regis Foster.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

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The Mayor read a resolution as follows:

**RE: APPROVAL OF THE CONTRACT FOR \$750,000 IN 2018 CDBG GRANT FUNDING ASSISTANCE FOR THE CITY OF PORT JERVIS WASTEWATER IMPROVEMENT PROJECT #938PR138-18**

**WHEREAS**, the Common Council of the City of Port Jervis determined that it was advantageous for the City to make a 2018 NYS Consolidated Funding Application (CFA) to apply for grant assistance from the Community Development Block Grant (CDBG) Public Infrastructure Program to fund up to \$750,000 of the costs of the City's proposed Wastewater Improvement Project; and

**WHEREAS**, the Community Development Block Grant (CDBG) Program ("the Program") is a federally funded program that is authorized by Title I of the Housing and Community Development Act of 1974, as thereafter amended ("the Act"); and the CDBG Program is administered by the Office of Community Renewal (OCR) under the direction of the Housing Trust Fund Corporation (HTFC); and

**WHEREAS**, the City of Port Jervis and the proposed project meet the Program requirements, including Section 106 (Sec. 5306 codified) of the Act, for making an application to the NYS Small City CDBG Public Infrastructure Program, and the proposed project will benefit principally low-to-moderate income persons through an area benefit; and

**WHEREAS**, an award notification has been received

**NOW, THEREFORE, BE IT:**

**RESOLVED** by the Common Council of the City of Port Jervis, Orange County, New York, that the Mayor is approved to execute any and all documents associated with the funding award and Port Jervis Community Development Agency Executive Director Valerie Maginsky is hereby authorized and directed to serve as the authorized representative of the City of Port Jervis in to execute documents on behalf of the City to effectuate the payment and to provide additional information that may be required for the administration of the funding requirements;

The motion was moved by George Belcher, seconded by David Bavoso.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The Mayor appointed Roger Morgan as the City Council's representative to Port Jervis Volunteer Ambulance Corps with a term to expire on 1/1/2020.

**For the Good of the City-** Kathy Hylas spoke again regarding the bridge project stating that she resents a woman working on the project referring to her houses as crack houses. She also noted that the bridge workers tore down a stone wall and removed dirt from where her properties are located. She indicated that she is stuck here for 6 years is not happy and has no privacy. She also resents that the Mayor implicated that she should not have received monies for her properties. The Mayor indicated that he only asked questions and made no implications.

Motion for executive session for personnel matters made by Regis Foster and seconded by Gina Fitzpatrick.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Meeting adjourned to executive session at 8:11pm

Meeting reconvened at 8:38 pm

Motion by Kristin Trovei seconded by Stanley Siegel to approve Susan McBride for the position of Account Clerk to be subject to her necessary notice requirements.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Lisa Randazzo, seconded by George Belcher to purchase a body camera unit for the Building Inspectors Department not to exceed \$500.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

**Meeting Adjourned –**

Motion by Regis Foster, seconded by Stanley Siegel to adjourn.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

January 14, 2019

Meeting Adjourned at 8:39 pm.

Next Regular Meeting scheduled for 7 pm Monday January 28<sup>th</sup>, 2019.

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Robin Waizenegger  
City Clerk Treasurer