

City of Port Jervis
Finance/Insurance Committee
Minutes for Meeting November 20, 2019

Present: Committee Members, Kristin Trovei, Lisa Randazzo, Dominick Santini and David Bavoso. Also, in attendance were: Maria Mann, George Belcher, Stanley Siegel, Regis Foster, Mayor Kelly Decker and City Clerk Treasurer Robin Waizenegger.

Excused: None

Finance meeting opened at 6:30 p.m. Chairperson Kristin Trovei opened the meeting with the pledge and invited any member of the public to speak.

Public Comment – Ms. Linda Van Horn inquired as to the Source of the grant funds the city has received for \$300,000 through Senator Metzger. The Mayor and Ms. Waizenegger indicated that it is a State Aid to Municipalities (SAM) Grant and is to be administered through the NYS Dormitory Authority.

Old Business:

Tax Lien Sale – Mrs. Waizenegger informed the members that the Tax lien sale took place on 11/19/2019 the city obtained 4 parcels that were reserved and 4 by default due to no bids. There was one major bidder who took most of the properties and paid substantial excess to do so.

Transfer Station Gate – Mrs. Trovei went over the options for new gate at the transfer station. DPW Director Jack Farr also expressed his opinion that we should not overbuild the gate and that any gate is noisy. Stanley Siegel suggested that Orange County be required to replace the gate. Ms. Randazzo clarified that the only reason for replacing the gate is noise not function. Mrs. Trovei suggested that we continue to look for a better resolution to the problem. Mr. Siegel, Mayor Decker and Mr. Farr discussed several more options informally.

Recreation Request – Mrs. Trovei indicated that the recreation department has made a request for 3 replacement slides for \$6,600 and she would prefer processing it from contingency funds in 2019 rather than adding it to the budget requests for 2020. Recreation Director Faggione gave an overview of the problems with the slides. The Committee agreed to forward this request to the Council with their recommendation for approval and immediate processing.

Dumpsters – Mayor Decker stated that he has not yet addressed this with the property owners. He stated that he will follow up next week. Mrs. Trovei noted that Ms. Mann had requested this item for the agenda. Ms. Mann was wondering what rental would be charged for the use of City property. The Mayor indicated that the assessor gave him rental value information. Ms. Mann stated that she is unhappy with the prospect of charging. The Mayor indicated that it is the Council's decision whether they wish to charge or not. Several committee members had issues with charging due to previous planning approvals and viewing it as not being business friendly.

Vehicle Plan Review: The current plan is to remove the police pickup truck, one DMV pickup truck with sharing of the recreation vehicle and eliminated the building code request with a swap with the Mayor's vehicle and the Jeep. The total request is still in excess of what we had planned but it reflects the needs. The committee requested a master vehicle listing be done with condition listed. There was also discussion regarding alternative to purchasing through state contract, but State contract prices are generally by far the cheapest for new vehicles.

Trap/Spay/Neuter – The police chief requested to use part of the remaining animal control funds for the Trap Spay and Neuter program. Mrs. Waizenegger indicated that as the funds are still being used for animal control purposes there is no problem and no required permission necessary. Mrs. Trovei indicated that the Chief basically wanted to make us aware.

New Business:

Annexation Costs - The Mayor wants to execute a contract with Barton & LoGiudice for lead agency work on the annexation process in conjunction with the annexation. He is coming to the finance due to the timing of meetings with property owners. This is going to be referred to executive session as contractual negotiation.

Lease – There is also a new issue of a potential lease of City property that was brought to Ms. Trovei at 3:30 today which will need to be an executive item.

Mr. Siegel noted that he would appreciate executive session items be listed on the agenda. Mrs. Trovei noted that the agenda is prepared in advance of the meeting and the two executive session items only came to her attention today.

Public Comment - None

A motion was made by Kristin Trovei and seconded by Dominic Santini to adjourn to executive session for the two items with an invitation to Tim Simmons as a Council Member elect.

AYE: 4 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Executive Session: The meeting was adjourned to executive session for the purpose of a contract Barton & LoGiudice and for a potential lease with at 7:10 pm for discussion of a personnel issue.

The meeting was reconvened and adjourned at 7:15 pm. Next month's meeting – December 18th at 6:30pm.

The first 2020 Budget workshop followed the finance Committee meeting. A second budget workshop is scheduled for December 5th, 2020 at 6:30 pm.