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June 24, 2019

**Regular Meeting-**

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday June 24th, 2019 at 7:00 p.m.

**Attendance-**

All members of the Common Council were present except Lisa Randazzo. Also present were Corporation Counsel William Bavoso, City Clerk Treasurer Robin Waizenegger and Deputy City Clerk Treasurer Bobbie Jo Muller.

Meeting opened at 7:00 pm by Mayor Kelly Decker.

**Pledge of Allegiance-**

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

**Youth Report- None****Senior and Veterans Report- None**

**Public Hearing** – Motion was made by Kristin Trovei seconded by David Bavoso to open the public hearing for the CDBG CFA Application

AYE: 8 ABSENT: 1(Randazzo) NAY: 0 ABSTAIN: 0 CARRIED

Mrs. Valerie Maginsky presented a complete overview of the CDBG Grant funding detailing all of the available categories and the eligibility requirements. She gave out information on ways the public could provide their possible ideas for submission in addition to the providing them tonight at the public hearing.

Motion was made by Kristin Trovei seconded by George Belcher to close the public hearing for the CDBG CFA Application

AYE: 8 ABSENT: 1(Randazzo) NAY: 0 ABSTAIN: 0 CARRIED

**Presentation – None**

A motion for executive session was made by Regis Foster, seconded by George Belcher for review personnel issues in the DPW, Recreation and Fire departments and any other contractual matter as well as to seek advice of legal counsel.

AYE: 8 ABSENT: 1(Randazzo) NAY: 0 ABSTAIN: 0 CARRIED

Meeting Adjourned at 7:09 pm  
Council Member Lisa Randazzo arrived during executive session.  
Meeting Reconvened at 7:30 pm

**Minutes Approved-**Motion by David Bavoso seconded by Regis Foster to approve the minutes of the June 10th, 2019 regular meeting.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**For the Good of the City –**

Peter Grech – spoke about his displeasure at not being allowed to speak anonymously and requested that the Council revoke its previous meeting rules resolution.

**Business:**

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**Ms. Randazzo-** A motion was made by Lisa Randazzo and seconded by George Belcher to set a public hearing for Local Law #5 which will amend the signage laws regarding sandwich board signs for 7/8 at 7:05 pm.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

She noted that the Electrical Board has no meetings scheduled for the summer their next meeting will be Wednesday 9/4 at 5:30

The plumbing board and code committee will meet on July 10<sup>th</sup> at 5:30 and 6pm respectively. The meetings were moved due to the holiday and associated events.

**Mrs. Fitzpatrick-** Gave the Recreation update as follows:

1. West End Beach is now open for the season. Lifeguards are on duty and the beach is open Mondays-Thursday-Fridays 12 pm- 6pm and weekends 11 am- 6pm. The beach is closed on Tuesdays and Wednesdays. The beach will be open July 4. Please remember swimming is prohibited when beach is closed. Also there is no smoking, no pets and no alcohol permitted at the beach.
2. Our 7 week summer program will start next Monday July 1, 2019. Church Street Playground, Farnum Playground, Riverside Park Playground and the Youth Center will all be open from 9 am-3:30 pm. Children can attend and participate FREE of charge. Plenty of activities for the kids to participate in this summer at all locations. Contact the Recreation office at 858-4045 for more information. The playgrounds and Youth Center will be closed July 4-5.
3. Dinner along the Delaware and Fireworks Show is next Wednesday July 3, 2019 at Riverside Park 6 pm- 8:30 pm. Tickets for the Dinner are being sold at the Youth Center and the Clerk's office in City Hall. \$20 for adults, \$10 for children ages 5-12. Limited tickets available for this event. The park will only be open to ticket holders only between 6pm- 830 pm. The park will open to all after 8:30 for the fireworks.
4. Field trips this summer include a NY Mets baseball game on July 25 and the 911 Memorial and Museum August 13. Limited tickets for both trips. Charter bus with bathroom and tv/dvd also for both trips. Contact the Recreation office for more prices or to purchase tickets. Purchase early before we sell out.
5. Don't forget about the Watershed Trails and Pump Track at Riverside Park. Open daily, the trails and pump track are free of charge. Remember a helmet is required when using the pump track.
6. There is no Recreation Commission meeting scheduled for July.

A motion was made by Gina Fitzpatrick, seconded by George Belcher as follows:

The Recreation Commission respectfully requests the following:

- Accept the resignation of Youth Center Leader Megan Nason- effective June 25, 2019, accept the resignation of Recreation Specialist at the Youth Center Austin Wilson effective June 21, 2019, approve the appointment of LaAsia Brown as the Youth Center Leader and Beach Attendant- effective June 26, 2019 and Approve the appointment of Harry Tomasi and Victoria Langham as Recreation Specialists-Track effective July 9, 2019. These positions are budgeted for 2019.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

She expressed her condolences to the family of Nick McKeon.

**Mr. Belcher-** A motion was made by George Belcher and seconded by Stanley Siegel as follows:

**WHEREAS**, the City of Port Jervis Common Council has decided that to better accommodate its citizens waste disposal needs

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby will eliminate expiration dates on its bulk waste permits.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

A motion was made by George Belcher and seconded by Gina Fitzpatrick to promote Brian Wona to the position of working foreman within the DPW effective 6/24/2019.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Garbage pickup will be on the regular schedule for the next two weeks with the except of the July 4<sup>th</sup> pick up being rescheduled to Friday July 5th. The Safe Sidewalk construction project is in full swing on East Main Street so please use caution when driving.

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Yard debris pickup will be on Mondays and must be in compostable bags or cans with brush tied in small bundles. Bulk waste is available from 7:15 to 11:30 on Saturdays with a dump pass. The brush pile and compost pile is also available on Saturday mornings. The next DPW meeting will be 7/1 at 6pm in the Council room.

Mr. Belcher noted that the tourism board met on June 12<sup>th</sup> and most of the discussion was regarding the planning of the Fall Foliage Festival. He noted that the bands at the festival will be in tents.

Mr. Belcher also reviewed the events scheduled for the future.

The next tourism board meeting is 7/10 at 6pm.

Mr. Belcher stressed the importance of the 2020 Census as it drives the allocation of a lot of revenue. He noted that every household will receive an invitation and should respond.

**Mr. Santini.** He stated that the zoning board is scheduled for 7/2 at 7pm.

The Planning Board on June 18<sup>th</sup> conducted 3 public hearings for 61 Front Street, 116-122 Franklin Street and 80 Kingston Avenue. All items from the public hearings received approvals. The next planning board meeting is 7/16 at 7pm.

**Mr. Foster-** The police committee did not meet in June and the next police committee meeting will be 7/18 at 6pm.

The next ADA meeting will be 10/7 at 6:30pm.

He expressed his condolences to the family of Nick McKeon.

**Mrs. Mann-** She noted that the Port Jervis IDA met on 6/17 at 6pm where the board reviewed the audited financial statements and the discussed the legislative audit. She also noted that the Orange county IDA has not provided any update following their previous visit on potential projects. The next IDA Meeting is scheduled for 7/15 at 6pm.

**Mrs. Trovei-** She reported that the CDA has not met and the next CDA meeting will be 6/26 at 7pm.

Mrs. Trovei noted that the finance committee met on June 19<sup>th</sup> and she reviewed the items discussed including a property auction, capital notes and bonds, the implementation of the new IT system, audit, RFP for Human resources and a potential repair of a reservoir spillway.

The next meeting of the finance committee will be 7/17 at 6:30pm.

A motion was made by Kristin Trovei seconded by George Belcher to approve the payment of bills in the total amount of \$974,419.34.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion was made by Kristin Trovei seconded by David Bavoso as below:

**WHEREAS**, the City of Port Jervis Common Council has contracted with the Dormitory Authority of New York State for reimbursement of expenses associated with the Paving of Skyline Drive and

**WHEREAS**, it recognizes that the grant funds may not be sufficient to cover 100% of the project costs and that as there are matching funds required,

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby allocates revenues generated through its general fund and/or capital fund for the costs in excess of available grant reimbursements along with the use of City labor for the preparation phase of the project

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion was made by Kristin Trovei seconded by Lisa Randazzo as below:

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WHEREAS, the City of Port Jervis Common Council has reviewed a listing presented by the City Clerk Treasurer of all properties with outstanding amounts due for property taxes and any charges as relieved to the tax bills from the year 2018 and earlier as applicable within the City of Port Jervis

WHEREAS, it is also recognized that these outstanding amounts are subject to tax lien sale as per the Charter and Code of the City of Port Jervis

It is hereby RESOLVED, that the Common Council of the City of Port Jervis authorizes the City Clerk Treasurer to proceed with a tax lien sale on all properties with outstanding taxes and re-levied charges resulting from 2018 or earlier as of July 1, 2018 as prescribed in the City Code and Charter with all notifications as necessary and final lien sale to occur on November 19<sup>th</sup> 2019 at 2pm in the Council Room at 20 Hammond Street, Port Jervis, New York

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion was made by Kristin Trovei seconded by George Belcher as below:

WHEREAS, the City of Port Jervis Common Council has reviewed the purchases made from the 2017 Capital Note proceeds for items requested for purchase and

WHEREAS, the City of Port Jervis Common Council recognizes that the City issued a Capital Note in the amount of \$110,825 and has spent funds totaling \$110,825 leaving no remainder.

It is hereby resolved that the City of Port Jervis elects to close the 2017 Capital Note and authorizes the City Clerk Treasurer to do so.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion was made by Kristin Trovei seconded by George Belcher as below:

WHEREAS, the City of Port Jervis Common Council desires to establish an occupancy tax of up to five percent

NOW, THEREFORE, be it resolved that the Common Council of the City of Port Jervis pursuant to Article IX of the Constitution the City of Port Jervis requests the enactment of Assembly Bill A6079 and Senate Bill S04717-A.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Mrs. Trovei noted that planning for the National Night Out Against Crime Event scheduled for 8/6/2019 at Riverside Park along with the proud to be drug free parade before the event has begun and that any organization wishing to have a booth at the event should contact Kristin Colley at 845-858-4065 or [KColley@portjervispolice.com](mailto:KColley@portjervispolice.com).

**Mr. Siegel** – Mr. Siegel noted that there was no correspondence from the Fire Department Secretary.

He noted that the Fire Department Annual Inspection Parade will be Saturday July 13<sup>th</sup>.

Mr. Siegel noted that the Fire and Emergency Committee's next meeting is 7/15 at 7pm.

He expressed his sorrow at the loss of a volunteer firefighter is a tragic accident and gave his condolences to the family of Nick McKeon.

The Port Jervis Housing authority meets tomorrow at 7pm.

Mr. Siegel expressed his observations that the DMV office in Port Jervis is understaffed and cannot adequately meet the needs of our citizens. He urges complaints to be made to the Orange County Clerk. It was noted that there are some services that are not available in Port Jervis as well as the cut back on dealer services available. Mrs. Mann noted that she also talked to the clerks and that they requested an additional computer which she contacted the County Clerk about. The Mayor indicated that he will also contact the County Clerk.

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**Mr. Bavoso-** The comprehensive plan is in draft form and now the public hearing process will commence.

A motion was made by David Bavoso and seconded by Stanley Siegel to set a public hearing for review of the Comprehensive Plan at the Committee level for 7/25 at 7:05 pm.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by David Bavoso and seconded by George Belcher to set a public hearing for review of the Comprehensive Plan at the Council level for 8/12 at 7:00 pm.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Mr. Bavoso noted that zoning law changes will follow the implementation of the Comprehensive plan. He also thanked Mrs. Valerie Maginsky, Mrs. Kristin Trovei and Mr. Stanley Siegel for their participation on the committee and he noted all of the work done on this plan and the benefits that should result. The next meeting of the Comprehensive Plan Committee will be 8/22 at 6pm at the Rec Center

**For the Good of the City –**

Mr. Ed Degroat – Made comments regarding the sales of City owned properties He also tried to get the corporation counsel to answer his questions which the corporation counsel would not do without knowledge of full circumstances. He also made claims that Lisa Randazzo had given him advice regarding quit claim deeds which she refuted immediately.

**Mayor Kelly Decker –**

The Mayor requested a motion to approve the Safe Homes Clothesline Project for Orange Square on 10/17/2019 from 10am to 4pm.

A motion was made by George Belcher and seconded by Regis Foster to approve the Safe Homes Clothesline Project.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The Mayor reminded everyone that the Farmer's market is open now every Saturday from 10am-2pm.

He polled the Council to see if there was any interest in revoking the public comment and meeting rules resolution. There was no interest.

The Mayor stressed the importance of the upcoming Census in 2020 and imparted to the public that the decrease in our last census cost us dearly in the sales tax sharing formula.

He noted that the city emails will be changing but that the old system will be kept in place for some time during the transition. The new domain will be portjervisny.gov.

He expressed his condolences to the family of Nick McKeon recognizing his public service as a volunteer firefighter and asked that everyone be considerate due to the tragic accident that occurred.

**Meeting Adjourned –**

Motion was made by David Bavoso, seconded by Kristin Trovei to adjourn.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Meeting Adjourned at 8:12 pm.

Next Meeting is scheduled for 7 pm Monday July 8th, 2019.

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Robin Waizenegger  
City Clerk Treasurer