

## Police Committee

City of Port Jervis

New York

### Minutes: 7 March 2019 Police Meeting

1800 hrs: Meeting called to order with the following members in attendance: Ms. Randazzo, Mr. Foster, Ms. Mann, Ms. Trovei.

#### Trap/Spay and Neuter Voucher Program-Voucher Update

The committee met with Animal Control Officer Jeff Ewing and Chief Worden to discuss allocating \$2500.00 of budgeted resources toward a public trap- spay/neuter program to address the growing issue of feral cats in the community. The committee agreed to forward the following resolution to the Common Council for approval for a 2019 program: "Authorize the Port Jervis Police Department Animal Control unit to participate in trapping and spay/neutering of feral cats in the City of Port Jervis with the assistance of Jill's Feral Cats to manage the feral cat population in various locations identified by ACO Ewing. The cost of the program will not exceed 2500.00 and further allocations will require a Council Approval". ACO Ewing will be required to add monthly statistical information to his monthly report for the committee to review the progress of the program. The committee further discussed the prospect of sponsoring a low cost Tera Van S/N program for the summer at a local firehouse to offer low cost services to residents.

The department is working with Civil Service to offer an examination for police officer scheduled in September 2019. Once the examination is approved, the department will begin a recruitment effort to target a diverse pool of candidates for police officer positions.

The Chief reviewed 2018 Use of Force Statistics to the committee.

The Chief updated the committee regarding recent arrest activity involving narcotics dealers.

The department is launching the 3<sup>rd</sup> annual Youth Leadership Academy scheduled for July 2019.

#### Committee Comments:

Ms. Trovei inquired about pedestrian safety initiatives scheduled for 2019. The department will be participating in scheduled safety program waves with the Governor's Traffic Safety Committee using both budgeted and grant funding to target crosswalk compliance and safe crossing behavior.

Ms. Mann requested the crosswalk signage at Ulster and East Main Street be reviewed as it may be obstructed. Ms. Mann reported this condition to DPW prior to this meeting.

Ms. Mann further requested increased speed enforcement in the area of Johnson Avenue and Canal Street during the early morning and mid-afternoon for speed related issues.

1840 hrs: The committee voted to enter into executive session to review the following:

Candidates for full time police officer.

Candidate for part time police officer

Dispatcher Clerk P/T candidate

Candidates for Administrative Assistant to the Police Department.

The committee voted to enter into regular session at 2020 hrs and recommended the following for Council Authorization:

Hiring of Dispatcher Clerk P/T Roger Morgan to fill dispatch-clerk vacancies in the department.

Hiring of Part Time Police Officer Seth Mortenson to fill vacancies in the school policing schedule. Mr. Mortenson is a certified police officer with the Deerpark and Mount Hope Police Departments. Chief authorized to finalize background process.

Authorize the Chief to enter in discussions with Mr. Waxman to draft an employment agreement with a duration of three years for the prospective administrative assistant hire.

Committee to discuss with Common Council setting the salary for the prospective candidate for Administrative Assistant.

The Committee will forward a request to consider presently certified officer(s) on the civil service list currently working for other police agencies and the potential cost reimbursement of training.

Meeting closed at 2025 hrs.:

Respectfully Submitted,

William J. Worden

Chief of Police