



CITY OF PORT JERVIS, NY

Department of Public Works
1 Franklin Street, Port Jervis, NY 12771

John (Jack) R Farr
Director

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DPW Meeting Minutes December 3rd, 2018

**In Attendance-Mayor Kelly Decker Director Jack Farr
Chairman George A.Belcher Maria Mann Regis Foster
Lisa Randazzo Gina Fitzpatrick**

- 1. Tri States road widening and bridge replacement project and time schedule.**
 - Buildings have been removed. Finished 12/3/18.**
 - Bridge abutments are currently under construction**
 - Drainage work has begun**
 - Closure of N Maple Ave. Not on weekends.**

Jack mentioned 2 people causing flagstone issues.
- 2. Leaf pick up is continuing until totally completed. Lisa mentioned that TD Bank is blowing leaves into the street.**
- 3. Discussion with regards to vacation time for the Director and possibly moving it to 2019. OK by committee.**
- 4. Information about a Grant Award we received through Healthy NY and Orange County. This grant gave us the ability to purchase more bike repair stations for the trails along with bike racks for the trail heads. A special Thank You to Jessica Ridgeway for all of her help in securing this grant.**



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5. Holiday garbage and recycling schedule discussion. The 2019 Garbage and Recycling schedule is completed and will be placed on the City Website.

6. Discussion with regards to the flagstone in front of the private residences on Kingston Ave and E Main St. Letters will be sent out to each property owner with regards to the removal of the stone and the time constraints.

7. Discussions with regards to snow plowing and sanding operations.

- **Working hours and time off 16hr in a 20-hr. period (sleep time)**
- **Lack of manpower for split shifts**
- **Plow operator starts and finishes routes the same way each storm**
- **Storm plowing operations typically take place over night when vehicles are off the road.**
- **Main roads will be kept open all during the storm.**

8. Discussion with regards to a retirement in DPW department. Jeanie Clerk Typist in DPW office retiring on 12/28/18 after 28 years of service.

Maria mentioned about a homeowner inquiring about her flagstone sidewalk. Lisa mentioned a basketball hoop on North Street by Community Garden.

Meeting adjourned at 6:35 P.M..