

CODE COMMITTEE
City of Port Jervis
Common Council Chambers
Minutes – Wednesday, August 1st, 2018 – 7:00pm

Lisa Randazzo
Committee Chairman

David Rivera
Building Official

Kristin Trovei
David Bavoso
Stanley Siegel
Committee Members

Pledge of Allegiance:

Roll Call: Mrs. Randazzo – Mrs. Trovei – Mr. Siegel – Mayor Decker – Mr. Brady

Absent: Mr. Rivera

Public Comment: No public comment

Building Officials Report: - Attached to these Minutes

Old Business:

1. Proposed Local Law #7-Kitchenettes

Mrs. Randazzo noted she sent the proposed local law to both the Zoning and the Planning Board and received no comments. She stated the committee will move forward and set a public hearing at the next council meeting.

2. Operating Permit Fees- (Sprinkler/Fire Alarm/Hood System/Public Assembly)-

The committee thanked the Fire Inspector, Mr. Brady, for his attendance and asked his thoughts on operating permit fees.

Mr. Brady stated that the Port Jervis City Code already has a section titled operating permits, he pointed out if the city started implementing annual operating permits the revenue would become a budgeted income item. He defined what businesses would be subject to such fees and reviewed other municipality's fee schedules. Mr. Brady spoke briefly on a business that has current code violations for not having a fire alarm system.

Mr. Siegel noted that fire alarm systems are very expensive for small businesses and although he understands the importance of the system, he doesn't think an existing building should be forced to install a new system. He fears businesses would leave the City.

Mr. Brady provided the committee with an overview of how he conducts fire inspections and the items he is trained to look for. He spoke about potential rental fees, hood fees and application fees. He also informed the committee that his position needs to become full time and it requires more than 19 hours a week. Mr. Brady provided the committee with examples of such application forms for review.

Committee discussed the possibility of hiring a part timer to perform multi dwelling inspections.

3. Mayor Decker asked the committee to consider looking into the homestead/non homestead structure.

New Business: No Report

Public Comment: *About Topics Covered in Tonight's Meeting*

No public comment.

Motion by Mrs. Trovei, seconded by Mr. Siegel to adjourn the meeting at 7:38pm.

AYE: 4 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Next Scheduled Code Meeting: **September 5th, 2018 @ 7:00 pm - Council Chambers**