

**CODE COMMITTEE**  
City of Port Jervis  
Common Council Chambers  
**Minutes – Thursday, July 5<sup>th</sup>, 2018 – 7:00pm**

**Lisa Randazzo**  
Committee Chairman

**David Rivera**  
Building Official

**Kristin Trovei**  
**David Bavoso**  
**Stanley Siegel**  
Committee Members

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Pledge of Allegiance:

Roll Call: Mrs. Randazzo – Mrs. Trovei – Mr. Belcher – Mr. Bavoso – David Rivera

**Public Comment:** No public comment

Motion by Mr. Bavoso, seconded by Mrs. Trovei to approve the June 12<sup>th</sup>, 2018 code committee meeting minutes.

AYE: 3 ABSENT: 1(Mr. Siegel) NAY: 0 ABSTAIN: 0 CARRIED

**Building Officials Report: - Attached to these Minutes**

**Old Business:**

1. Vacant Building Fees- Mrs. Randazzo noted all questions relating to vacant building fees should be directed to Corporation Counsel.
2. Kitchenettes- Mr. Rivera approved with no comments and the committee agreed to bring proposed law to the Council.

**New Business:**

1. Taxi Dispatching Center- Mrs. Randazzo stated that the committee will refer this item to the comprehensive plan committee, as the applicant must comply with zoning procedures and protocols.
2. Rental Permits- Committee discussed and reviewed laws from other municipalities. Mr. Bavoso noted he would speak with Corporation Counsel about getting a proposed law drafted. Committee agreed to revisit the topic at the next meeting for further discussion.
3. Operating Permit Fees- (Sprinkler/Fire Alarm/Hood System/Public Assembly)- Committee discussed possible fees. Mr. Rivera stated that other municipalities have similar fees already in place. He noted such fees ensure compliance and is in favor of creating operating permit fees. Mrs. Randazzo stated she would reach out and ask the Fire Inspector and the Fire Chief to attend the next meeting to gather more input.

Mr. Rivera reported that 55 East Main Street has a scheduled demolition date, OCCC and Save A Lot both have CO's and 100 Pike Street is still under partial construction.

Mrs. Trovei asked the committee to consider revisiting the topic of sewer restructuring at the next meeting.

**Public Comment:** *About Topics Covered in Tonight's Meeting*

No public comment.

Motion by Mrs. Trovei, seconded by Mr. Bavoso to adjourn the meeting at 7:28pm.

AYE: 3 ABSENT: 1(Mr. Siegel) NAY: 0 ABSTAIN: 0 CARRIED

Next Scheduled Code Meeting: **August 1<sup>st</sup>, 2018 @ 7:00 pm - Council Chambers**