

CODE COMMITTEE
City of Port Jervis
Common Council Chambers
Minutes - Tuesday, March 13th, 2018 – 7:00pm

Lisa Randazzo
Committee Chairman

David Rivera
Building Official

Kristin Trovei
David Bavoso
Stanley Siegel
Committee Members

Pledge of Allegiance:

Roll Call: Mrs. Randazzo – Mrs. Trovei – Mr. Siegel – Mr. Bavoso

Public Comment: No public comment

Building Officials Report: - Attached to these Minutes

Mr. Rivera discussed the allotment of hours and wage for the part time building inspectors, asked the committee to consider eliminating parking tickets for overnight parking on city streets, discussed ways to reduce the cost of certified mailings and the plumbing inspector stipend.

Old Business:

1. Fees for PB and ZBA – Mrs. Randazzo and the committee discussed and agreed on a set fee of \$250.00 dollars per application. The fee would cover the following; \$150.00 dollars for a building department fee, \$75.00 dollars for an advertising fee and \$25.00 dollars for an adjoiner list fee.
Mrs. Randazzo noted she would draft a proposal and send it to Corporation Counsel.
2. Open Container Law- Committee agreed to table discussion until the April meeting since the Building Official noted he had more information to gather. Mrs. Trovei expressed urgency to have the proposed law drafted by spring.
3. Sandwich Board Sign Law- Mr. Bavoso suggested that Mr. Rivera email the committee a list of items he would like to see in the proposed law and the committee agreed to table discussion until the April meeting.
4. Mr. Siegel read section 410-1 of the City code involving the city's plumbing inspector and suggested that Mr. Rivera take the test if he is interested in the position.

New Business:

1. Vehicle Violations & Extension Process – Mrs. Randazzo stated that the council asked the committee to consider reviewing a section of the code that allows residents to write a letter asking for extensions relating to vehicle violations.
Mr. Rivera reviewed the current process and timeline associated with vehicle violations.
The committee agreed to revise the current code by removing the section that allows residents to appeal and obtain extensions through a letter written to the council. Mrs. Randazzo stated she would draft any necessary changes and send it to Corporation Counsel.

Public Comment: *About Topics Covered in Tonight's Meeting*
No public comment.

Motion by Mrs. Randazzo, seconded by Mrs. Trovei to adjourn the meeting at 8:00pm.
AYE: 4 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Next Scheduled Code Meeting: **April 4th, 2018 @ 7:00 pm - Council Chambers**

DRAFT