

July 9th, 2018**Regular Meeting-**

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday July 9th, 2018 at 6:30 p.m.

Attendance-

All members of the Common Council were present except Mayor Decker, Mr. Bavoso, and Mrs. Fitzpatrick.

Meeting opened at 6:30pm by Mr. Belcher.

Pledge of Allegiance-

Mr. Belcher led all present in the Pledge of Allegiance to the Flag.

Motion by Mr. Foster , seconded by Mrs. Mann to allow Executive session to discuss a proposed Contractual matter between the City and the Port Jervis Outdoor Club, including properties in the Port Jervis Homestead Program and beginning the process of offering same for sale, potential sale of a portion of a City street, discuss a potential Contractual matter on bids received for the Tri-State Bridge Project, potential Contractual matter regarding a request by the Orange County Health Department for use of City property, potential Contractual matter regarding Shared Services Agreements and Police personnel matter, a personnel matter involving the Building Department, a potential purchase of property by the City and to invite the City Clerk-Treasurer, Director of Public Works, Police Chief, Valerie Maginsky and the Building Official into Executive Session and to seek advice of counsel regarding matters involving attorney/client privilege.

AYE: 7 ABSENT: 2 NAY: 0 ABSTAIN: 0 CARRIED

Meeting adjourned to executive session at 6:31pm

Meeting reconvened from executive session at 7:40pm

Attendance-

Mr. Bavoso and all members of the Common Council were present except Mayor Decker. City Clerk Treasurer Robin Waizenegger, DPW Director Jack Farr, Police Chief William Worden and Corporation Counsel were also present.

Youth Report-

ASK Kindergarten orientation will be held from 5:30 to 7:30 on August 28th, 2018. This is a change in the date that was given to parents at their child's screening.

Free outdoor movie at Riverside Park this Wednesday July 11th and other Wednesdays throughout the summer. This week's movie will be Ferdinand, arrive by 7:30pm. Bring blankets and chairs. Movie starts at sunset. Free hot dogs and popcorn.

Rich Wilson will be performing a free concert at Riverside Park Thursday, July 12th at 7:00pm. West End Beach is open for the season. Certified life guards are on duty Monday, Thursday and Friday from 12pm-6pm and weekends 11am-6pm. The beach is closed on Tuesday and Wednesday. There is a \$5 parking fee on weekends for non-residents.

Monday nights there will be a free basketball camp for girls at Church Street Park. Contact the Rec Center for more info and info about other programs.

The Port Jervis Library is starting their summer reading program tomorrow 7/10 at 1:30. There is a \$2.00 fee. Cookie decorating for grades 7-12 on Wednesday, July 11 come in and decorate some cookies. Everything you need will be supplied. The best part about decorating cookies is...eating them. Easy, Fun, Raw, Foods for children 3:00-4:30pm on Thursday July 12th.

All ages welcome. During the presentation she will prepare: blueberry-chocolate banana ice cream. Want a delicious recipe that is packed full of fruits, antioxidants, vitamins, and minerals. Want to enjoy a bowl of ice cream without feeling guilty? Come to this program and learn how to make simple, fast nutritional and earth friendly meals and treats for the entire family. No charge. Registration is required; call 845-856-7313.

Also on July 12th Geology Rocks for grades 2-5 Rock collecting is a fun, interesting and easy hobby. Just step outside your door-interesting rocks are everywhere. During this program, children will witness a real rock that floats, fluorescent rocks that magically glow, find crystals inside a geode, and more. The library could use a few teen volunteers this summer. If you've

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completed 6th grade and are friendly and responsible, we could use your help. Call and speak to Mrs. T 845-856-7313. Christmas in July story time with Mr. & Mrs. Clause at Foundry 42 on Saturday, July 21st 10:30-11:30am. Come learn about babushka and how the Ukrainian culture celebrates Christmas. All ages welcome, free event and free photos.

Senior Report-

Mr. Siegel thanked the senior club for voting to become part of the city structure.

Veteran Report- No report

Public Comment-

Ed Degroat, 3rd ward, inquired about FOIL requests that have not been fulfilled to his satisfaction. He also commented on a sale of city owned property located on West Main Street.

Mr. Bavoso noted he would look into the matter regarding Mr. Degroat's foil requests.

Minutes Approved-

Motion by Mr. Belcher, seconded by Mr. Santini to approve the minutes of the June 25th, 2018 regular meeting.

AYE: 7 ABSENT: 0 NAY: 0 ABSTAIN: 2 (Mr. Foster, Mrs. Mann) CARRIED

Committee Reports:

Finance Committee

Mrs. Trovei reported that sewer fees, cash flow, NYSHIP increase predications, garbage containers, budget and reservoir repair.

Motion by Mrs. Trovei, seconded by Mr. Belcher to pay the current bills for General Fund, Water Fund, and Capital Account for a total of \$248,106.81.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Belcher to approve the resolution authorizing the Mayor to execute the attached contract with Capital Markets for continuing compliance and additional services as necessary for the insurance of tax exempt financing on behalf of the city.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Belcher to approve the resolution authorizing the City Clerk Treasurer and Mayor to sell following properties through the homestead program: SBL's 13-21-26, 6-10-26, 8-5-7.1, 9-8-11, 6-10-11.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Siegel to approve the resolution authorizing the City Clerk Treasurer and Mayor to sell 31 Fowler Street/SBL 13-12-21, a commercial store front with an apartment in the Central business district, through the placement of the property for sale with a local broker at a market price to be determined based on possible deed restrictions requiring the occupancy of the apartment by the owner for a pre-determined amount of time to assimilate the goals of the Port Jervis Homestead program.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Belcher to authorize the City Clerk to contact the adjacent property owners of 2 lots that the city owns but are not large enough to build a residence on, the properties are located at 15 Seward Avenue and 15 Second Street and offer the property owners the opportunity to purchase the land.

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AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Belcher to authorize the borrowing of 5 million dollars in the form of a bond anticipation note during the life of the project and authorizes the City Clerk and Mayor to execute same.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The next meeting will be held on July 18th, at 6:30pm in the council chambers.

Fire & Emergency Management (FEM) Committee

Motion by Mr. Siegel, seconded by Mr. Belcher to approve Christopher D. Sierra and Jennifer N. Connolly for active membership for Howard Wheat Company No. 4.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mrs. Randazzo to approve Company No. 5 request to attend a Steak Bake in Liberty, NY.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Siegel noted the annual Fire Department parade will be held on July 14th at 2:00pm.

Watch our Facebook page: Port Jervis Fire Department and our website www.pjnyfd.com for information about the PJFD.

The next meeting will be held on July 16th, at 7:00pm in the council chambers.

Code Committee-

Mrs. Randazzo noted the code committee discussed vacant building fees, property on Jersey Ave, rental permits and permit fees.

The next meeting will be held on August 1st, at 7:00pm in the council chambers.

Department of Public Works (DPW) Committee-

Garbage and recycling will be on its normal schedule for the next two weeks. The bulk waste truck continues to be open for dumping every Saturday morning from 7:15 am until 11:30 am. Please buy a permit at the City Clerk's office M-F 8am -5pm at 20 Hammond St, Port Jervis, NY 12771.

Yard Debris will continue to be picked up on Monday's in all wards. Please be sure to use compostable and/or biodegradable bags for disposal. Debris placed in cans must be of 35 gallons or less in size.

The next DPW meeting will take place on Monday August 6th ,2018 at 6pm here in the Council Chambers.

Police Committee-

Motion by Mr. Foster, seconded by Mrs. Randazzo to approve Jared Kobis as an intern for the Police Department.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Foster, seconded by Mr. Belcher to authorize a buyout process of 7 \$10,000 buyouts within the Police Department with contingent requirements regarding dates of retirement and vacation payout availability.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

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The next meeting will be held on July 19th, 2018.

Liaison Reports:

Community Development Agency (CDA)-

Mrs. Trovei noted the CDA discussed the section 8 update, financials, grant updates and the directors report.

Motion by Mrs. Trovei, seconded by Mr. Siegel to approve the filing of a NYS CFA 2018 CDBG application for up to \$50,000 in grant funding assistance for the 2018 Port Jervis sewer community planning project.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Belcher to approve the filing of a NYS CFA 2018 CDBG application for up to \$750,000 in grant funding assistance for the 2018 Port Jervis sewer rehabilitation project.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The next meeting will be July 25th, 2018 at 7:00pm on the second floor of the Youth Center.

Industrial Development Agency (IDA)-

The next meeting will be held on July 16th, 2018 at 6:00pm.

American's with Disabilities Act (ADA)-

Next meeting will be held on October 1st, 2018 at 6:30pm.

Housing Authority-

Next meeting will be held on July 24th, 2018 at 7:30 at Hillside Terrace.

Recreation Commission:

Today we started the 3rd week of our Summer Program. The summer program is FREE and held at the Youth Center, Church St. Park, Farnum Park and Riverside Park. The program is held Monday-Friday 9 am- 3:30 pm. Kids ages 7 and up can participate in many activities at the program including, cooking, arts and crafts, scavenger hunts, hockey, basketball, rugby, softball and much more. FREE lunch is also available at all 4 locations every weekday at 12 pm. The summer program will run through August 10. Evening programs include Co-ed youth Track Tuesday and Thursday at 6 pm at the High School and Girls basketball on Mondays at Church St. Park at 5 pm. Both of these programs are FREE.

West End Beach is open for the season. Certified life guards are on duty Monday, Thursday and Friday from 12 pm- 6 pm and weekends 11 am- 6 pm. The beach is closed on Tuesday and Wednesday. There is a \$5 parking fee on weekends for non-residents. Upcoming Special Events include the following: FREE Concert at Farnum Park- tonight at 7 pm- Broome Street Wind Ensemble Band at 7 pm. FREE Outdoor movie at Riverside Park this Wednesday July 11- movie will be Ferdinand- 7 pm. Free hot dogs and popcorn. FREE Concert in the Park at Riverside Park this Thursday July 12- Rich Wilson performing- 7 pm. Bronx Zoo field trip Wednesday July 18- 2 tickets remain- \$30 per person. FREE Concert in the Park at Riverside Park Wed. July 18- Mike Pacer will be performing at 7 pm

For more information on any programs or events please contact the Recreation office at 845-858-4045 or email us at pjrec@frontiernet.net.

The next Recreation Commission meeting is scheduled for Wednesday August 15 at 7 pm at the Youth Center.

Motion by Mrs. Fitzpatrick, seconded by Mr. Belcher to authorize the Mayor to execute a contract prepared by Corporation Counsel between the City of Port Jervis and the Port Jervis Outdoor Club to allow the club to become a steward of trails, parks

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and recreational areas of the City under the direction of the Port Jervis Recreation Department and to have the club pay for the construction cost of a pump track at Riverside Park.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Tourism Board-

Mr. Belcher noted the tourism board discussed current and future events.

The next meeting will be on August 8th, 2018 at 6:30 pm in the Council chambers.

Zoning Board of Appeals-

The next meeting will be on August 7th, 2018 at 7:00pm in the Council chambers.

Planning Board-

The next meeting will be held on July 17th, 2018 at 7:00pm.

Plumbing Board-

The plumbing board will next meet in September.

Electrical Board-

The electrical board will next meet in September.

Senior Advisory-

Motion by Mr. Siegel, seconded by Mr. Foster approve The Port Jervis Senior Club become part of the Recreation program and to be covered by the city's insurance for all senior club activity.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Access 23 TV-

No report.

PJV Ambulance Report-

Mr. Belcher and Mr. Siegel both commended the PJVAC.

Mayor's Correspondence- Mr. Bavoso

Motion by Mr. Belcher, seconded by Mr. Foster to approve an event application for Orange County Health Department to place a portable kiosk in Orange Square Park for 2 hours per week regarding health info for the general public.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

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Motion by Mr. Bavoso, seconded by Mr. Siegel to approve the reappointment of Peg Eckert to the Housing Authority with a term to conclude on 5/31/2023.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

City Clerk Treasurer's Report-

Mrs. Waizenegger announced the following homestead program schedule: Official Kickoff- 7/9 Council meeting, open house at all sites- Saturday 7/21 10am-2pm, 2nd look by appointment Wed. 7/25 call 845-858-4014 to get on appointment list, sealed bids with application due at office of City Clerk at or before 2pm on Wed. 8/15/2018, review by City to either cancel process, award or determination of necessary interview, 8/31 written notice of bid award after council meeting with application to attorney for closings if appropriate, closing in 30-60 days or ASAP.

Mrs. Waizenegger also noted tax lien letters were mailed and water bills are due by July 31st, 2018.

Old Business:

Mrs. Randazzo- thanked all involved with Dinner along the Delaware event.

Mrs. Fitzpatrick- No comment

Mr. Belcher- mentioned all fire department events leading up to the annual parade.

Mr. Santini- No comment

Mr. Bavoso- explained his involvement with a city owned property real estate transaction that Mr. Degroat mentioned during public comment.

Mr. Foster-noted the Dinner along the Delaware was a great event.

Mrs. Mann- no comment.

Mrs. Trovei- no comment.

Mr. Siegel- offered condolences to the Hubbard family and asked the council to consider purchasing AED equipment for all city buildings.

New Business:

Mr. Siegel- thanked local photographer and the FD for their quick response time, he suggested the downtown merchants purchase garbage cans and use those cans for advertising. Mr. Siegel also asked the council to consider placing an additional garbage can at West End Beach.

Announced the next prayer service will be held on July 20th, 2018 at 7:00pm at the Sparrowbush United Methodist Church.

Mrs. Trovei- announced that the PJ Pride research guide will be available this month, the reality tour preparation is ongoing, the next Operation PJ Pride meeting will be held on July 19th, 2018 at the Erie and reminded residents that National Night Out will be held on August 7th, 2018.

Motion by Mrs. Trovei, seconded by Mr. Siegel to approve Operation PJ Pride to hold a reality tour presentation on October 25th, 2018 from 4:00pm-8:00 in the Council Chambers.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

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Mrs. Mann- offered condolences to the Hubbard family, wished the FD a great parade day and announced that the historic downtown merchant association will be sponsoring a Christmas in July event on July 21st, 2018.

Mr. Foster- offered condolences to the Hubbard and Polanis families and noted he is looking forward to the upcoming FD parade.

Mr. Bavoso- No comment.

Mr. Santini- No comment.

Mr. Belcher- offered condolences to the Polanis family.

Mrs. Fitzpatrick- offered condolences to the Polanis and Hubbard families and announced the Mount Carmel Society will host a sausage take out fundraiser on July 21st, 2018 from 4-7pm.

Mrs. Randazzo- No comment

Public Comment-

Ed Degroat, 3rd ward, inquired about open code violations on a property on Farnum Street.

Linda Vanhorn, 4th ward, announced the next taxpayers watch meeting will be held on July 19th, 2018 at Howard Wheat Engine Co #4 at 7:00pm.

Meeting Adjourned –

Motion by Mrs. Trovei seconded by Mrs. Mann to adjourn the meeting at 8:42pm.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Robin Waizenegger
Clerk Treasurer