

**CITY OF PORT JERVIS, NEW YORK
PLANNING BOARD**

**December 19, 2017
7:00pm
Meeting Minutes**



In Attendance: Tom Vicchiarriello - Planning Chair
Tim Simmons - Zoning Chair
Jerry Oney Henry Dunn Joe Butto

Absent: D.Schiolds, D.Cicalese, W.Hubbard

Additional Attendees: Michael McCann Esq – Attorney
David Rivera – Building Official
Kelly Decker – Mayor
Lisa Randazzo-Misczuk – Council Liaison

Public Hearing (7:00 pm):

A. Continuation of Four Bros., 50 Fowler St. SBL: 13-8-16

Wm. Onofry, obo owner, plans to rent to applicant and tenant ("Ed" of Rt. 23 Auto Sales) for use as used car lot. Mr. Onofry stated no servicing of vehicles will be done on site; no oil or storage of any type to take place; no changes to exterior with exception to add a fence on side of neighboring residence; 3 spaces to display cars; 1 space for the tenant; 5 employees; hours of operation Monday - Saturday 10:00am-5:00pm; waste removal to be taken off-site; 20 foot wide buffer near bay; upstairs apartment to remain as is.

Department head comments: Submitted. Police, DPW, FI, BD all approved

Board Comments: Mailings are back; #11 variance not because of repairs.

Public Comments: None

Motion to close Public Hearing: G.Oney, 2nd H.Dunn, Aye 4 Na 0, Abstain 0, Absent 3

- I. Call Meeting to Order: 7:12pm
- II. Approval of Minutes: 11/21/17 Approval held to January meeting
- III. Public Comment (3 Minute limit): None
- IV. Discussion of Public Hearing:
Board comments: Motion for Port Jervis to be lead agent under SEQR; J.G.Oney, Aye 4 Na 0, Abstain 0, Absent 3
Motion on the application: J.Butto, 2nd H.Dunn, Aye 4 Na 0, Abstain 0, Absent 3

- V. Pre Submission(s):
A. Drew Church, 51 Sussex St. & 11 E.Broome St.; Hold open for January 2018
B. Bell Trust, 22 & 26 N.Maple Ave.; Robert Bell obo family & trust; lot line change for encroachment of garage;
Motion to forward to ZBA J.Butto, 2nd H.Dunn, Aye 4 Na 0, Abstain 0, Absent 3
- VI. Old Business: None
- VII. New Business: None
- VIII. Correspondence: None
- IX. Zoning Board Report: Public Hearing on Drew Church lot line change for sale of house. Bell Trust upcoming to ZBA for lot variance Jan. 2, 2018
- X. Code Enforcement Report: D.Rivera stated, Building Dept remains very busy. 29-31 Front St. is now safe with suring of the walls and roof repairs under budget by \$70,000 15 2nd St. soil spread but sidewalk to be held off with exception of King St. side as it is a bus stop.
- XI. Council Liaison Report: L.Randazzo questioned if anyone has received information regarding the Planning & Zoning publication fee? Code meeting to be in January.
- XII. Mayor's Report: board to take into consideration 2 attorneys, David Bavoso & Kyle VanHorn, who have expressed interest to replace M.McCann.
Sandwich Board Law, add to site plans
- XIII. Adjournment: Motion: 7:39pm H.Dunn, 2nd J.Butto, Approved. Aye 4 Na 0, Abstain 0, Absent 3

The next regular meeting is tentatively scheduled for **7:00 pm, January 16, 2018**

Respectfully submitted by J.Schiels