

November 13th, 2017**Regular Meeting-**

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday November 13th, 2017 at 6:30 p.m.

Attendance-

Mayor Decker and all members of the Common Council were present except Mr. Foster, Mrs. Hendry & Mrs. Fitzpatrick.

Meeting opened at 6:30pm by Mr. Decker.

Pledge of Allegiance-

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Motion by Mr. Bavoso, seconded by Mr. Belcher, to allow Executive session to discuss, a personnel matter regarding the Recreation Department, a personnel matter regarding Dial-A-Bus personnel, a potential contractual matter regarding Farnum House interior demolition, a personnel matter regarding the appointment of a City Engineer, a potential contractual matter regarding the Soap Box Derby and invite DPW Director Jack Farr, Director of Recreation John Faggione, Building Official David Rivera, and to seek advice of counsel regarding matters involving attorney/client privilege.

AYE: 6 ABSENT: 3 NAY: 0 ABSTAIN: 0 CARRIED

Meeting adjourned to executive session at 6:35pm

Meeting reconvened from executive session at 7:35pm

Attendance-

Mayor Decker and all members of the Common Council were present except Mrs. Hendry. Valerie Maginsky, Sergeant Flynn, John Faggione, Building Official David Rivera, DPW Director Jack Farr, City Clerk Treasurer Robin Waizenegger and Corporation Counsel were also present.

Youth Report-

Fall sports are all now over and winter sports are now starting up. High School students as well as Middle School students met with college representatives and career professionals on November 1st in the High school gym. The students celebrated College Week October 23rd – November 2nd, 2017. Port Jervis High School Class of 2018 participated in the PJHS Annual Halloween Parade. Joined by the marching band, seniors marched through the Route 209 complex. They were joined by ASK Elementary School K-2 students, dressed in a variety of costumes. There will be parenting workshop – “parenting in the media age” on Wednesday, November 15th, 6:30-8:00 in the PJMS Auditorium. More than 40 PJMS students partnered with Port Jervis Mayor, Kelly Decker, for a community cleanup project at Mahagkamack Churchyard on Saturday, October 28th, 2017. Scoliosis screening will take place during gym class at ASK on November 14th, 15th and 16th for students in 5th and 6th grade. Parents will be notified if follow up referrals are required. HBE students participated in the Annual Halloween Parade. They were dressed in a variety of costumes and joined by marching dinosaurs. The parade ended with a special dance. 2017 annual Kris Kringle 5KRun/Walk is Saturday, December 9th, 2017 at 9:00am. It is sponsored by the Knights of Columbus Council #13935 in Milford. The race begins and ends at Matmoras Airport Park and the course travels through the historic Borough of Matamoros, PA. It is a flat fast course that is great for races and walkers of all ages and experience levels. The annual Christkindlmarkt will be on Sunday, November 26th 10:00 to 6:00PM on Jersey Ave. Free Parking, free admission, and free entertainment. There will be tons of vendors and even a special visitor at 5:00pm.

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Senior Report- No report

Veteran Report-

Mr. Siegel reported new identification cards can be completed online through the Veteran Affairs website.

Presentations

A representative from Ellicot Development updated the Council and the residents on the construction progress at 100 Pike Street Plaza.

Public Comment-

Robin Tamburino, 4th ward, asked about the status of the having a dog park in the City and thanked the Council for all the great changes that are happening throughout the City.

Minutes Approved-

Motion by Mr. Bavoso, seconded by Mr. Belcher to approve the minutes of the October 23rd, 2017 regular meeting.
 AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Committee Reports:

Finance Committee

Motion by Mrs. Trovei, seconded by Mr. Siegel to approve the October and November finance committee meeting minutes.
 AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Belcher to pay the current bills for General Fund, Water Fund, and Capital Account for a total of \$1,037,293.76.
 AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the resolution authorizing the use of all remaining budgeted contingency funds for the demolition and removal expense of 15 Seward Avenue.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Siegel to approve the resolution relating to the Port Jervis Fire Department that authorizes the City Clerk Treasurer to develop bid criteria and seek competitive bids for the insurance coverage from various brokers and companies with the provisions that there be limits on market reservations and insurance companies cannot be less than A rated.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

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Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the resolution authorizing the opening of a checking account with TD Bank for the sewer fund and authorizes an inter-fund transfer of \$135,000 from the General Fund to establish Sewer Fund operating cash for expenses to begin 2018.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

The next finance meeting will be held on November 15th, at 6:00pm in the Council chambers.

Fire & Emergency Management (FEM) Committee

Motion by Mr. Siegel, seconded by Mr. Bavoso to approve the By-Law addendums for Neversink Engine Company No. 1.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Bavoso to approve Delaware Engine Company No. 2 to attend a parade on November 25th, 2017 in Wallington, New Jersey.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Belcher to approve Delaware Engine Company No. 2 to hold a Wing Night fundraiser on November 14th, 2017 at the Erie Restaurant, to hold a Tricky Tray fundraiser on May 19th, 2018 and to hold a Tasty Sample fundraiser from December through February 2018.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Bavoso to approve Howard Wheat Engine Company No. 4 to host a community meeting concerning the Port Jervis Comprehensive Plan and Zoning Update Committee at their firehouse on December 5th, 2017 from 7:00 p.m. to 9:00 p.m.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Belcher to approve Neversink Engine Company No. 1 to assist in training at the Orange County Fire Training Center on November 16th, 2017 and Neversink Engine Company No. 1 to assist in training at the Orange County Fire Training Center on December 3rd, 2017.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Bavoso to approve Neversink Engine Company No. 1 & Fowler's Rescue & Salvage Company No. 3 requests to remove Joseph N. Cox (E1) - deceased; Michael Gilligan (R3) - voluntary resignation; and Michael A. Petitti (R3) voluntary resignation; from their active membership rolls.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Siegel noted that the Firefighter memorial statue has been moved to its new location and thanked Gray Parker Funeral Home and everyone that was involved with the project.

Mr. Siegel also offered condolences to the Shannon family.

Watch our Facebook page: Port Jervis Fire Department and our website www.pjnyfd.com for information about the PJFD.

The next meeting will be held on November 20th, at 7:00pm in the council chambers.

Code Committee-

Motion by Mr. Bavoso, seconded by Mr. Siegel to approve a public hearing to be set for proposed local law #15 on December 11th, 2017 at 7:30 pm relating to the amendment of the habitual offenders law.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Belcher to approve a fee waiver of all fees for the City's solar project.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

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Next code meeting to be held December 6th, 2017 at 7:00pm in the council chambers.

Comprehensive Plan-

The next community meeting will be held at Howard Wheat Engine Company No. 4 on December 5th, 2017 at 7:00pm

Department of Public Works (DPW) Committee-

Motion by Mr. Belcher, seconded by Mr. Bavoso to approve the November 2017 DPW Committee meeting minutes.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Bavoso to approve the hire of Lori Ann McFadden to the position of part time bus driver for the Dial-A-Bus operation. Lori will be a fill in driver when needed.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Update:

Garbage and recycling will be on its normal schedule for the week of November 13th. The week of Thanksgiving will be as follows. Monday: 1st ward; Tuesday: 2nd ward; Wednesday: 3rd and 4th ward will be picked up; 4th ward papers and cardboard will be picked up on Monday the 27th of November.

Yard debris in cans of no more than 35 gallons or biodegradable/compostable bags will continue to be picked up city wide on Mondays and possibly Tuesdays if not completed. Loose leaves will be picked up later in the month.

The next DPW meeting will take place on Monday December 4th, 2017 at 6:00pm here in the Council Chambers.

Police Committee-

Motion by Mr. Foster, seconded by Mrs. Randazzo to approve the October 2017 Police Committee monthly report.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Foster informed the Council that the City received \$26,000 from the Orange County Youth Bureau.

Motion by Mr. Foster, seconded by Mr. Bavoso to approve the 2018 contract between the City of Port Jervis and the Port Jervis Human Society.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Foster, seconded by Mr. Bavoso to approve the purchase of UTV equipment for the Police Department.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

The next meeting will be held on November 16th, 2017 at 6:00pm.

Liaison Reports:

Community Development Agency (CDA)-

Mrs. Trovei reported that the committee reviewed financials, HUD reviews, section 8 updates existing and future grant opportunities.

The next meeting will be November 15th, 2017 at 7:00pm on the second floor of the Youth Center.

November 13th, 2017**Industrial Development Agency (IDA)-**

Mrs. Mann reported that the committee received an update on the progress of 100 Pike Street Plaza.

Next meeting will be November 18th, 2017 at 6:00pm

American's with Disabilities Act (ADA)-

Mr. Foster reported that the committee reviewed current handicap accessibility projects.

Housing Authority-

The next meeting will be November 28th, 2017 at 7:00pm at Hillside Terrace.

Recreation Commission:

The Youth Center schedule for Thanksgiving week is as follows: Monday and Tuesday November 20th-21st 11:00 am-6:00 pm, Wednesday Nov 22nd 11:00 am-3:00 pm, The Youth Center is closed Nov 23rd-24th. Normal Youth Center hours are: Monday-Thursday 3:00 pm- 7:00 pm, Friday 3:00 pm- 6:00 pm, Teen Night- Fridays 6:00 pm- 10:00 pm. If school is closed to due weather the Youth Center is open 11:00 am-3:00 pm

This holiday season the Recreation Department will be participating in Santa's Toy Box. This is an annual toy drive for children here in the Tri-State area. We are collecting NEW toys beginning Monday November 27th. Toys can be dropped off at the Youth Center any weekday between 10 am-7 pm. All toys will go to children in the Tri-State area. Please help us help the kids. Thank you. Our winter co-ed Youth Basketball program will start in December. All games and practices will be at the ASK gym.

Registration will take place at the Youth Center on December 2nd, 4th, 5th and 6th. This program is for boys and girls in grades 3-6. Flyers will go out to both elementary schools right after Thanksgiving break. Information is also available on our Facebook page.

The next Recreation Commission meeting is scheduled for Wednesday November 15, 2017 at 7:00 pm at the Youth Center.

Motion by Mrs. Fitzpatrick, seconded by Mr. Belcher to approve the hire of Glenn T. Ross as PT laborer assigned to the Youth Center with a start date of November 14th, 2017.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Tourism Board-

Mr. Belcher invited everyone to Christkindlmarkt on November 26th from 10:00-5:00pm. The annual Christmas tree lighting will take place on November 25th, 2017.

The next meeting will be on December 20th, 2017 at 6:30 pm in the Council Chambers.

Zoning Board of Appeals-

The next meeting will be on December 5th, at 6:00pm in the Council Chambers.

Planning Board-

The next meeting will be held on November 21st, 2017 at 7:00pm.

Plumbing Board-

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The next meeting will be held on December 6th, 2017 at 5:30pm.

Electrical Board-

The next meeting will be held on December 6th, 2017 at 5:45pm.

Senior Advisory-

Mrs. Randazzo and Mr. Siegel plan on conducting safety demonstrations at all local senior complexes.

Access 23 TV-

Mr. Belcher thanked the cameraman.

PJV Ambulance Report-

The next meeting will be held on November 21st, 2017 at 7:00pm.

Mayor's Correspondence-

Motion by Mr. Belcher, seconded by Mr. Siegel to approve the amendment for the solar project relating to the purchase power agreement.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Foster, seconded by Mrs. Randazzo to approve the amendment for the solar project relating to payment in lieu of taxes.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Siegel to approve the amendment for the solar project relating to the solar lease agreement.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mayor Decker announced that the City was awarded a \$50,000 tree inventory and forestry management grant.

Motion by Mr. Belcher, seconded by Mr. Foster to approve the Pointed Hat to place a canopy tent and chairs on the sidewalk on Saturday November 25th, 2017 for small business Saturday.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mayor Decker read a letter from Mrs. Cooper thanking all those who participated in the annual Crop Walk.

Motion by Mr. Foster, seconded by Mr. Belcher to approve the event application for the Rick Drew Parade on December 10th, 2017 at 2:00pm.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Bavoso to approve the event application for Christkindlmarkt on November 26th, 2017 from 10:00-5:00pm.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Decker informed residents that the Dial-A-Bus will be conducting City light tours on December 6th-7th and December 13th-14th.

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Mayor Decker encouraged all residents to partake in a survey to help the Port Jervis School District select a new Superintendent of Schools. The survey can found on the schools website www.portjervisschools.org

Mr. Decker urged residents to save deposit bottles and cans to help raise funds for the White Water Kayak Park.

As a reminder, biodegradable bags, paper bags or a can may be used for pickup; if one of these is not used the property owner will receive one warning, there will be a fine for a second offense.

Mayor Decker presented the 2018 Mayors proposed budget with a tax increase of 9.98% and asked Mrs. Waizenegger to explain how there isn't much room to reduce the proposed budget.

Mrs. Waizenegger presented a brief description on why the budget is so tight. She noted with union obligations and increasing healthcare costs, the Council doesn't have much room to reduce the current 9.98% tax increase.

City Clerk Treasurer's Report-

Mrs. Waizenegger reminded residents to pay any unpaid taxes and noted the Tax Lien sale is November 14th, 2017 at 2:00pm.

Old Business:

Mrs. Randazzo-

Mrs. Randazzo thanked voters for voting.

Mrs. Fitzpatrick-

Mrs. Fitzpatrick offered condolences to the Onofry and Shannon families.

Mr. Belcher-

Mr. Belcher offered condolences to the Onofry and Shannon families and thanked voters.

Mrs. Hendry- Absent

Mr. Bavoso-

Motion by Mr. Foster, seconded by Mr. Belcher to approve the permanent appointment of Teresa Spradling as City Assessor with a term to expire on September 30, 2019 and a stipend of \$96.15 a week until the end of the year.

Mr. Siegel noted that the Council had already agreed on the salary increase upon the completion of Mrs. Spradling certifications.

Mrs. Trovei disagreed with Mr. Siegel and noted that she agrees with the appointment but will vote no for the salary increase.

AYE: 7 ABSENT: 1 NAY: 1(Mrs. Trovei) ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Foster to reserve the following properties; SBL 13-18-2, SBL 16-1-4, SBL 17-3-3.2, SBL 3-9-1, SBL 5-18-43 and SBL 5-6-1 at the 2017 tax Lien Sale being held on November 14th, 2017.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

November 13th, 2017**Mr. Foster-**

Mr. Foster offered condolences to the Shannon and Onofry families.

Mrs. Mann-

Mrs. Mann offered condolences to the Shannon and Onofry families.

Mrs. Trovei-

Mrs. Trovei thanked everyone who participated in the veteran's parade.

Mr. Siegel-

Motion by Mr. Siegel, seconded by Mr. Belcher to correct a training date from December 31st to December 3rd in a previous FEM approval.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Siegel offered condolences to the Onofry and Shannon families, thanked Shoprite for sponsoring the VFW 161 Turkey Dinner, thanked the ELKS for hosting the annual Veteran dinner, noted a section of Church Street Park would be a great location for a dog park, noted he will be looking into obtaining handicap accessible park equipment for Mothers Park, thanked voters for their support and wished everyone a Happy Thanksgiving.

New Business:**Mr. Siegel-**

Mr. Siegel announced that volunteers are needed to help with the warming station this season and free training is available on November 17th, 2017 at 7:00pm at Saint Peters Lutheran Church and thanked all who attended the benefit concert. A Worship and pray service will be held on November 17th at 7:00 at Drew Methodist Church.

Mrs. Trovei-

Motion by Mrs. Trovei seconded by Mr. Belcher to approve a public hearing to be set for November 23rd, 2017 at 7:31 relating to the 2018 budget.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

Mrs. Trovei noted that employee contracts can be obtained through an F.O.I.L. , any residents interest in the Heap program is urged to call 845-858-1420 and she wished everyone a Happy Thanksgiving.

Mrs. Mann-

Mrs. Mann wished everyone a Happy Thanksgiving.

Mr. Foster-

Mr. Foster wished everyone a Happy Thanksgiving.

Mr. Decker-

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Mayor noted the two tree lighting ceremonies will be November 25th, 2017 at 6:30pm located at the Promenade and the Rick Drew lighting on December 3rd, 2017 at 6:00pm located at Memorial Park.

Mr. Bavoso-

Mr. Bavoso wished everyone a Happy and Safe Thanksgiving.

Mrs. Hendry- Absent

Mr. Belcher-

Mr. Belcher repeated the holiday garbage schedule.

Mrs. Fitzpatrick-

Mrs. Fitzpatrick wished everyone a Happy Thanksgiving.

Mrs. Randazzo-

Motion by Mrs. Randazzo seconded by Mr. Bavoso to waive the full rate water fee for Fort Decker Historical Society.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Randazzo seconded by Mr. Belcher to approve the hire of Farr Engineer as the City Engineer effective immediately.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

Mrs. Randazzo wished everyone a Happy Thanksgiving.

Mr. Siegel noted that the air quality results from the demolition of the old firehouse are in and will scan to anyone interested in the results. He also stated the results showed no contamination.

Public Comment- No public comment

Meeting Adjourned –

Motion by Mr. Belcher seconded by Mr. Foster to adjourn the meeting at 8:55pm.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

Robin Waizenegger
Clerk Treasurer