

August 14<sup>th</sup>, 2017**Regular Meeting-**

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday August 14<sup>th</sup>, 2017 at 6:30 p.m.

**Attendance-**

Mayor Decker and all members of the Common Council were present except Mrs. Randazzo, Mrs. Hendry & Mrs. Fitzpatrick.

Meeting opened at 6:30pm by Mayor Decker.

**Pledge of Allegiance-**

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Motion by Mr. Foster, seconded by Mr. Bavoso, to allow Executive session to discuss, a personnel matter regarding potential hiring of two sanitation workers and a watershed laborer within the DPW, discuss potential contract amendment between the City and EIB regarding an extension of time to complete solar startup, discuss potential contract changes between the City and EIB regarding solar field location and potential lease amendment, discuss potential issues regarding designation of City Engineering firm, discuss potential sale of City owned property on Bridge Hill behind 8-10 New Street, discuss homeowner's request regarding sewer issues on homeowner's property, discuss contract terms with Barton and Loguidice regarding generic EIS and annexation, and invite the Deputy DPW Director, and to seek advice of counsel regarding matters involving attorney/client privilege.

AYE: 6 ABSENT: 3 (Mrs. Randazzo, Mrs. Hendry, Mrs. Fitzpatrick) NAY: 0 ABSTAIN: 0 CARRIED

Meeting adjourned to executive session at 6:35pm

Meeting reconvened from executive session at 7:35pm

**Attendance-**

Mayor Decker and all members of the Common Council were present except Mrs. Randazzo. Building Official David Rivera, Police Chief William Worden, City Clerk Treasurer Robin Waizenegger and Corporation Counsel were also present.

**Youth Report-**

All of the parks had a great turnout this summer! They had a lot of things going on with a lot of participants. Elementary summer school ended last week. It was a great program run by Mrs. Raap this year. High school summer school ends this week. Summer school graduation will be held this week. Check the website or call them for more information. Fall sports have started practice. Make sure you hand in all necessary paperwork so you can play. The school year will be starting up again soon. If you haven't registered your new student you can do so at ASKs library. Come and see the movie "Moana" for free on Wednesday, August 30<sup>th</sup> at Riverside Park for fun, popcorn, and hot dogs. The 25<sup>th</sup> annual Fall Foliage Festival will be held Sunday, September 25<sup>th</sup>, 2017. HBEs kindergarten orientation will be held on August 22<sup>nd</sup> at 6:00pm, ASKs kindergarten orientation will be August 24<sup>th</sup> at 5:30pm, PJMS will hold their 7<sup>th</sup> grade parent orientation on Wednesday, August 23<sup>rd</sup> at 6:00pm.

August 14<sup>th</sup>, 2017**Senior Report-**

Mr. Siegel wished Mr. Henry Holly, a local attorney, a happy birthday.

**Veteran Report-**

Mr. Siegel encouraged veterans to check out [www.myhealth.va.gov](http://www.myhealth.va.gov), a web based health record that is available for all veterans.

**Public Comment-**

Patty O'Leary, member of the landlord association, "We would like to thank the town for allowing the use of the conference room for us to hold our monthly meetings. The purpose of my presentation is to summarize my education which supports the development a Landlord Association within the Town of Port Jervis. I am a Master's prepared Registered Nurse. A major part of my educational experience focused on the importance of networking. Currently I am managing a rental property business which is extremely complex with a multitude of issues. The importance of networking allows myself and others to identify solutions for a variety of complex issues which I face on a daily bases. One of the best solutions in dealing with a variety of problems is through networking.

My studies at Mount St. Mary College and Villanova University are based on a Social Work and Nursing prospective. The curriculum focused on the utilization of community resources with healthy financial outcomes of care for populations. What is the best care to be provided for a population in the most cost effective manner? I continue to use my past educational and health care experiences in my current role as Property Manager.

My past experiences identified the importance of networking; which is the foundation and bases of the Landlord Association. A team approach can benefit an active landlord and the community as a whole. Thought networking and education landlords can have a positive influence on this City. We can brainstorm together solutions for a better City. We want the City of Port Jervis to be successful! I myself define Success as financially strong, safe, beautiful, and a community oriented town. We as Landlords have the same wants for the City of Port Jervis as everyone else. We want this town to be Beautiful again!!!

We the Landlord have a responsibility to provide a quality living environment for its resident's. Statically, the City of Port Jervis supports a vast population of tenants. As the City of Port Jervis, we really need to have an understanding of the vast contributions which the rental population provides. Their rent contribution provides for cost of living, taxes and utility fees. Tenants also support other small business in the town such as the supermarkets, insurance companies, gas stations, post office...you name it; this population supports a variety of businesses. The rental population works, lives and enjoy this city. However, Renters' do need to have increased accountability for their behaviors. They need to be encouraged to care for this community and the homes in which they live.

One of the biggest benefits for Landlords involved with this association is to increased communication and the networking of ideas to solve problems. Encouraging togetherness as an Association helps identify struggling issues. This Landlord Association team can develop solutions to solve the issues in the community. We have a monthly agenda and topics that build relationships, support and success within each other and within our community.

In conclusion, I wanted to provide a brief summary of myself and the purpose of the Landlord Association. Again, I would like to personally thank the many individual who have helped with the beginning stages of this Association. Thank you for providing me with this opportunity. Please feel free to ask any question at the present time."

Ed Degroat, 3<sup>rd</sup> Ward, presented a 2004 City map to the Council, and asked for a solution to what he believes are ongoing code violations in Farnum Street.

**Minutes Approved-**

Motion by Mr. Belcher, seconded by Mr. Bavoso to approve the minutes of the July 24<sup>th</sup>, 2017 regular meeting.

AYE: 7 ABSENT: 1 NAY: 0 ABSTAIN: 1 (Mrs. Hendry) CARRIED

August 14<sup>th</sup>, 2017**Committee Reports:****Finance Committee**

Mrs. Trovei reported that the Committee reviewed the 2<sup>nd</sup> quarter budget, uniform contract savings and personnel.

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the July 26<sup>th</sup> Finance Committee meeting minutes.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Siegel to approve the 2017 base proportions assessment.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the resolution accepting the proposal for services and renewal with USI Consulting Group in the amount of \$6,500.00 and authorizes the Mayor and/or City Clerk Treasurer to execute all documents necessary for the actuarial services necessary to comply with GASB 45.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the resolution relation to 2017 budget changes.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Bavoso to pay the current bills for General Fund, Water Fund, and Capital Account for a total of \$720,077.02.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve \$70,926.00 in engineering fees to complete the permitting phase of the White Water Park.

AYE: 7 ABSENT: 1 NAY: 1(Mr. Siegel) ABSTAIN: 0 CARRIED

Mr. Siegel doesn't agree with having a waterpark in the river, as it's not a controlled environment, and has suggested building a park on City owned property.

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve Barton & Loguidice to complete the preliminary environmental impact statement in the amount of \$5,000.00.

Mrs. Hendry explained that the survey will provide vital information before moving forward with the proposed annexation with the Town of Deerpark.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

The next finance meeting will be held on August 23<sup>rd</sup>, at 6:00pm in the council chambers.

**Fire & Emergency Management (FEM) Committee**

Motion by Mr. Siegel, seconded by Mr. Belcher to approve William Conklin Jr. as a Boat Handler and support for the Water Operations Team.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Belcher to approve Delaware Engine Company No. 2, Excelsior Engine Company No. 5 and Tri States Hose Company No. 6 to attend a wet down in Montague, NJ on September 2<sup>nd</sup>, 2017.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Bavoso to approve Justin Brewster from Excelsior Engine Company No. 5 as a probationary driver for their apparatus.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

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Motion by Mr. Siegel, seconded by Mr. Bavoso to approve the By-Law addendums for Maghogomock Hook & Ladder Company No. 1.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN:0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Belcher to approve the following as emergency drivers for Howard Wheat Engine Company No. 4; Kenneth J. Howell, Jeffrey A. Martin, Richard R. Oppelt, Edward C Pavlich, Sr.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN:0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Belcher to approve the following intra-department transfers; Justin Brewster from Neversink Engine Company No. 1 to Excelsior Engine Company No. 5, Patrick C. Kiesow from Howard Wheat Engine Company No. 4 to Neversink Engine Company No. 1, James B. Fuller, Jr from Delaware Engine Company No. 2 to Excelsior Engine Company No. 5, James B. Fuller, Sr. from Delaware Engine Company No. 2 to Excelsior Engine Company No. 5.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN:0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Bavoso to remove George H. Fuller - Deceased (Excelsior), Morgan R. Mosher, Jr. - voluntary resignation (Howard Wheat); Michael Petronio - voluntary resignation (Maghogomock); and Christopher M. Richert - transferred to Company Honorary Membership List (Tri States) from their active rolls.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Siegel announced all 25 & 50 year members.

Watch our Facebook page: Port Jervis Fire Department and our website [www.pjnyfd.com](http://www.pjnyfd.com) for information about the PJFD.

Mr. Siegel read a letter from the Fire Department requesting the Councils approval to relocate the Memorial Monument, currently located in the Mini Mall parking lot.

Mayor Decker agreed that the monument needs to be relocated to a more suitable location and will discuss with the Council.

The next meeting will be held on August 21<sup>st</sup>, at 7:00pm in the council chambers.

#### **Code Committee-**

Mr. Bavoso reported that the Code Committee discussed amendments to the current film law and a potential fireworks law.

Next code meeting to be held September 6<sup>th</sup>, 2017 at 7:00pm in the council chambers.

#### **Department of Public Works (DPW) Committee-**

##### **Update:**

Garbage and recycling will be on its normal schedule for the next two weeks.

Bagged and/or canned yard debris will continue to be picked up on the 2nd and 4th Mondays of each month. The compost/brush pile will be open every Saturday from 7:15 am until 11:30 am.

The Promenade project is moving along with good progress. Please be advised that all of the businesses will remain open during construction. Thank you to everyone for the continued patience.

The Jersey Ave. Sewer project will be ending soon and we want to thank all of the businesses and residents that were affected during this needed construction of a new sewer main.

Motion by Mr. Belcher, seconded by Mrs. Fitzpatrick to approve the Aug 7<sup>th</sup>, 2017 DPW Committee meeting minutes.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Bavoso to approve the hire of Jeffrey Sauschuck for the position of Laborer in the Department of Public Works. This hire is subject to a 6 month probation period starting on his date of commencing work for

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the city of Port Jervis. This hire will be starting with the salary of step 1 laborer as listed in the salary schedule in the CSEA contract.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Bavoso to approve the hire of Taylor Warren for the position of Laborer in the Department of Public Works. This hire is subject to a 6 month probation period starting on his date of commencing work for the city of Port Jervis. This hire will be starting with the salary of step 1 laborer as listed in the salary schedule in the CSEA contract.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

The next DPW meeting will take place on September 5th, 2017 at 6pm here in the Council Chambers.

#### **Police Committee-**

The next meeting will be August 24<sup>th</sup>, 2017 at 6:30pm.

#### **Liaison Reports:**

#### **Community Development Agency (CDA)-**

Mrs. Trovei reported that the CDA discussed financials, HUD requirements, Section 8 program update, and current and future grant opportunities.

The next meeting will be August 23<sup>rd</sup>, 2017 at 7:00pm on the second floor of the Youth Center.

#### **Industrial Development Agency (IDA)-**

The next meeting will be August 21<sup>st</sup>, 2017 at 6:00pm

#### **American's with Disabilities Act (ADA)-**

Motion by Mr. Foster, seconded by Mr. Bavoso to approve the ADA meeting minutes.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Foster reported that the Committee discussed the current promenade project, curb cuts and stated the DPW will perform maintenance work on the handicap ramp located at City Hall.

Next meeting to be held November 11<sup>th</sup>, 2017 at 6:30pm in the council chambers.

#### **Housing Authority-**

No report given.

The next meeting will be August 27<sup>th</sup>, 2017 at 7:00pm at Hillside Terrace.

#### **Recreation Commission:**

Our 7-week youth summer program at Farnum Park and Riverside Park ended last Friday August 11. Our Youth Track program ended on August 10 and our summer lunch program also ended last week on August 10.

Church St. Park and the Youth Center will continue to have supervisors this week (August 14-18) from 9 am-3 pm. After this week the Church St. supervised playground will be finished.

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The Youth Center will be open the rest of the summer- August 21- Sept 1 from 11 am-3 pm.

West End Beach is still open for the season but will close this Sunday August 20. The beach is open 12 pm-6 pm on Mondays, Thursday and Fridays. On the weekends it's open 11 am-6 pm. The beach is closed Tuesday and Wednesday.

Upcoming special events include:

- FREE concert at Riverside Park- tomorrow August 15- The Parting Glass will be performing at 7 pm.
- 80's night in the park with DJ G on Thursday August 17 at 7 pm- This is a FREE event for the community.
- FREE outdoor movie night (with hot dogs and popcorn) on Wednesday August 30 at 7 pm- we will be showing "Moana"- this event is co-sponsored by the First AG Church here in Port Jervis.

The Recreation Department has Dorney Park & Wildwater Kingdom tickets for sale. Tickets can be used any day this season and are only \$40 per ticket! Ticket purchase gets you into both parks! They can be purchased at the Youth Center. Come get them while they last and before summer is over! Contact the Recreation office at 845-858-4045 or email us at pjrec@frontiernet.net.

The Annual 3 on 3 basketball tournament at Church St. Park held on Saturday August 5 was a tremendous success. More than 90 kids participated in 3 different age groups. Thank you to Cory Poupollo for once again organizing and running the tournament. Thanks also to Shoprite, Chuck Magos, PJPD, Operation PJ Pride and the Boys Varsity and JV Basketball coaches for all their help and support.

The 3rd Annual Tri-State Triathlon was held at West End Beach on Sunday morning August 6. 50 participants challenged themselves in the 400 meter swim, 10 mile bike and 5K run. Thank you to Neal Wilkinson from Cornwall NY and the Orange County Triathlon for coordinating the event. Thanks also to the many volunteers- both youth and adults, the Ambulance Corp. and PJPD. Special thanks to Tim Simmons and all the volunteer fire department's for their support.

The next Recreation Commission meeting is scheduled for Wednesday August 16<sup>th</sup> at 7:00 pm at the Youth Center.

#### **Tourism Board-**

The 25<sup>th</sup> Fall Foliage will be held on September 24<sup>th</sup>, 2017 from 10:00-5:00pm. Vendor applications are due by August 25<sup>th</sup> and are available online or at the City Clerk's Office.

The next meeting will be on September 13<sup>th</sup>, 2017 at 6:30 pm in the council chambers.

#### **Zoning Board of Appeals-**

No report

The next meeting will be held on September 5<sup>th</sup>, at 7:00pm.

#### **Planning Board-**

No report

The next meeting will be held on August 15<sup>th</sup>, 2017 at 7:00pm.

#### **Plumbing Board-**

No report

The next meeting will be held on September 6<sup>th</sup>, 2017 at 6:30pm.

#### **Electrical Board-**

No report

The next meeting will be held on September 6<sup>th</sup>, 2017 at 6:45pm.

August 14<sup>th</sup>, 2017**Senior Advisory-**

Mr. Siegel noted that many seniors have complaints about PJ Market located on Jersey Avenue and the dust buildup due to ongoing construction.

**Access 23 TV-**

Mr. Belcher thanked the cameraman.

**PJV Ambulance Report-**

George Ewing, Operations Manager, reminded residents that a spaghetti & meatball dinner fundraiser will be held on Friday August 18<sup>th</sup>, 2017 at the 161 VFW and coin drop fundraiser to be held on August 26<sup>th</sup> & August 27<sup>th</sup>.

**Mayor's Correspondence-**

Mr. Decker addressed the PJ Market concerns and informed residents that he has a future meeting with the owner and announced that a grocery store contract has been signed for the 100 Pike Street Plaza.

Encourages residents to promote the new Orange County Community College, Port Jervis extension.

Accepted resignation for Maria Mann as IDA Board member and will appoint new member at the next Council meeting. Appointed Maria Mann as Council Liaison for the IDA Board.

Mayor Decker read a letter from Flo Santini, Town Clerk of Deerpark, inviting everyone to attend a 9/11 memorial being held at Deerpark Town Hall on September 11<sup>th</sup>, 2017 at 8:30am.

Master plan updates can be found on the City website.

As a reminder, biodegradable bags, paper bags or a can may be used for pickup; if one of these is not used the property owner will receive one warning, there will be a fine for a second offense.

Mayor Decker reminded residents to save water bottles and cans to help raise funds for the White Water Kayak Park and a recycling container is located near Riverside Park.

Motion by Mr. Siegel, seconded by Mr. Foster to approve the reappointment of Bobbie Jo Muller as Deputy City Clerk Treasurer for a 10 year term.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Foster to approve the event applications for red hippo productions.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

**City Clerk Treasurer's Report-**

Mrs. Waizenegger gave a presentation on the Homestead Housing Program and explained the program is an attempt to get homes rehabilitated, back on the tax rolls and to have owner occupied homeowners. She stated that program information, applications and bid sheets are available on the City's website and at the City Clerk's Office. She announced that 35 Orchard Street would be the first house under the program, with a starting bid of \$5000.00. Any perspective buyers can attend the open house on August 26<sup>th</sup> from 1:00pm-6:00pm. The 2<sup>nd</sup> look will take place by appointment only on September 6<sup>th</sup> from 1:00-3:00pm. Mrs. Waizenegger also noted that all sealed bids will be opened on September 22<sup>nd</sup> at 2:00pm.

**Old Business:**

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**Mrs. Randazzo-** Absent

**Mrs. Fitzpatrick-** No comment

**Mr. Belcher-** No comment

**Mrs. Hendry-**

Thanked the Police Department for National Night Out & all who participated in the recent Triathlon. Mrs. Hendry welcomed Mrs. O'Leary and thanked her for the new landlord association.

**Mr. Bavoso-**

Motion by Mr. Bavoso, seconded by Mr. Belcher to declare the City Lead agency for the Energy in the Bank project.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Bavoso noted that the comprehensive plan informational session had a great turn out. The next meeting will be held on September 28<sup>th</sup> at 7:00pm.

**Mr. Foster-**

Thanked Mrs. O'Leary and will be attending next landlord association meeting.

**Mrs. Mann-** No comment

**Mrs. Trovei-** No comment

**Mr. Siegel-**

Thanked Mrs. O'Leary and Mr. Kidney for organizing the Landlord Association and plans to attend a future meeting. Thanked Middletown Community Health for allowing the Fire Department to participant in the recent Kids Safe Day. Mr. Siegel encouraged City residents to license their dogs, if they have not done so already. He noted the Redemption Fee if a dog is picked up by the Animal Control Officer is \$275.00.

**New Business:**

**Mr. Siegel-**

Motion by Mr. Siegel, seconded by Mrs. Fitzpatrick to approve Energy in the Banks 2nd amendment to the PPA.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED



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Motion by Mr. Siegel, seconded by Mr. Foster to approve Energy in the Banks additional location on Pike Street.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Foster to authorize Mr. Belcher to obtain an extension with Direct Energy.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Announced that the next inter-faith worship church service will be held at the Matamoras United Methodist Church on August 18<sup>th</sup> at 7:00pm, First Presbyterian Church will be having a concert on September 23<sup>rd</sup> at 6:00pm and New Veteran Park Dedication will be held September 9<sup>th</sup> at 1:00, the park is located behind the Sparrowbush Firehouse.

**Mrs. Trovei-** No comment

**Mrs. Mann-**

Mrs. Mann announced that the 2<sup>nd</sup> ward meeting will be held on August 31<sup>st</sup> at 7:00pm.

**Mr. Foster-** No comment

**Mr. Bavoso-**

Motion by Mr. Bavoso, seconded by Mr. Belcher to approve 2 requests for proposal, relating to engineering services.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Belcher to approve the Homestead Housing Program timeline, open house at 35 Orchard Street on August 26<sup>th</sup> from 1:00-6:00pm, 2nd look on September 6<sup>th</sup> from 1:00-3:00, sealed bid opening to be held on September 22<sup>nd</sup> at 2:00pm, committee review and reveal on September 25<sup>th</sup> and written notice to bid winners to be sent on September 26<sup>th</sup>, 2017.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

**Mrs. Hendry-** No comment

**Mr. Belcher-** No comment

**Mrs. Fitzpatrick-**

Wished Mayor Decker a happy birthday.

**Mrs. Randazzo-** Absent

**Public Comment-**

Wayne Kidney, 1<sup>st</sup> ward, inquired about the handicap accessible mailbox that has been removed due to do the construction on Front Street and stated that the landlord association meeting had a good turnout, representing over 150 residents. Mayor Decker met with the new Post Master and explained that the mailbox will be placed in the same location once construction is complete.

**Meeting Adjourned –**

Motion by Mr. Bavoso seconded by Mr. Foster to adjourn the meeting at 9:02pm.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

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Robin Waizenegger  
Clerk Treasurer