

**PORT JERVIS COMMUNITY DEVELOPMENT AGENCY
(PJCDA)
MEETING MINUTES
Wednesday, June 28, 2017**

1. ROLL CALL

On **June 28, 2017**, Chairman, Carl V. Hendrick, called the meeting to order at 6:55 p.m. with the following members present:

Absent

Carl V. Hendrick, Chairman
Richard K. Roberts, Vice-Chairman
John Russell, Treasurer
Kristin Trovei, Secretary
George Belcher, Member

Also present were:

Matthew Witherow, Legal Counsel
Valerie Maginsky, Executive Director
Beverly Felter, Section 8 Administrator
Nora Goetz, FSS Coordinator
Mayor Kelly B. Decker

2. MINUTES

The May 24, 2017 meeting minutes were reviewed and approved:

Motion: Mr. Belcher 2nd: Mr. Roberts All Others in Favor

FINANCIALS

a. Administrative Bills

PJCDA Director reviewed the administrative bills in the amount of \$21,264.06. Total current admin balance is \$98,126.92. A motion was made to approve payment of the bills in the amount of **\$21,264.06:**

Motion: Mr. Roberts 2nd: Ms. Trovei All Others in Favor

b. Monthly Financial Report

All bills received have been paid accordingly. In 2018, the agency's NYSHIP health insurance is expected to increase 8.7 – 9.1%. A motion was made to accept all financial reports.

Motion: Ms. Trovei 2nd: Mr. Belcher All Others in Favor

c. Write-Off Resolutions

After review of resolutions prepared by legal counsel, a motion was made to approve two resolutions formalizing actions taken between 2014 and 2017.

Motion: Mr. Russell 2nd: Mr. Roberts

DIRECTOR & SECTION 8 REPORT

Director Maginsky presented the June 2017 Director's Report for review and comment.

Motion to approve:

Motion: Mr. Belcher 2nd: Ms. Trovei All Others in Favor

Ms. Felter, Section 8 Administrator, presented the Section 8 Report:

Motion: Mr. Roberts 2nd: Ms. Trovei All in Favor

6. NEXT MEETING

The next meeting of the PJCDA Board of Directors is scheduled for August 23, 2017, at 7:00 p.m. at the Port Jervis Youth Center.

7. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:47 p.m.

Motion: Mr. Belcher 2nd: Mr. Roberts All in Favor

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