

June 26<sup>th</sup>, 2017**Regular Meeting-**

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday June 26<sup>th</sup>, 2017 at 6:30 p.m.

**Attendance-**

Mayor Decker and all members of the Common Council were present except Mrs. Randazzo.

Meeting opened at 6:35pm by Mayor Decker.

Motion by Mr. Foster, seconded by Mr. Bavoso, to allow Executive session to discuss, a fire inspection stipend, part time fire inspection hire and seasonal employee hire regarding the Building Official, discuss a request from the new owner of 20 King Street, discussion on WWKP update, contracts and closeout, discuss bid recommendation by MHE on CCTV Phase 2, discuss 100-200 Skyline Drive, discussion on Real Estate RFP, and invite the Building Official, City Clerk, CDA Director, and DPW Director, and to seek advice of counsel regarding matters involving attorney/client privilege.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Meeting adjourned to executive session at 7:30pm

Meeting reconvened from executive session at 7:34pm

**Attendance-**

Mayor Decker and all members of the Common Council were present except Mrs. Randazzo. DPW Director Jack Farr, CDA Director Valerie Maginsky, Corporation Council William Bavoso and Deputy Clerk-Treasurer Bobbie Jo Muller were also present.

**Pledge of Allegiance-**

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

**Youth Report-**

Mayor Decker congratulated Michael Conklin on his High School Graduation and thanked him for all the work he has done.

**Senior Report-**

No report.

June 26<sup>th</sup>, 2017**Veteran Report-**

Mr. Seigel stated that they attended the Naval Ships' 71<sup>st</sup> Anniversary dinner on Saturday, June 24, 2017. He commented that it was a good dinner, there was live music by Rich Wilson and overall it was a great time and would like to thank the Naval Ship for all that they do for the community throughout the year.

**Presentations-**

Valerie Maginsky, CDA Director, gave a presentation on closing out the White-Water Kayak Park grant. She went on to give an overview of the grant and suggested amending the current task list associated with the permitting process, closing out the grant and moving forward. She also commented on a meeting held with all interested parties and stated there was a very positive outcome in regard to closing out the grant. In response to a question from Wayne Kidney, Ms. Maginsky noted the City matched the grant 50/50 which calculates to \$49,000.

**Public Comment-**

No public comment.

**Minutes Approved-**

Motion by Mr. Belcher, seconded by Mr. Bavoso to approve the minutes of the June 12<sup>th</sup>, 2017 regular meeting.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

**Committee Reports:****Finance Committee**

Mrs. Trovei discussed the finalization of the 2017 serial bond and the three-year fee quote with the Bonadio Group which would be presented tonight for approval or denial. She also discussed the stipend for the Building Inspector to perform fire inspections, the hiring of seasonal Building Department employees to assist with code violations, and raising the fee for lawn maintenance violations.

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the 2017 serial bond.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Foster to make a resolution to authorize the City Clerk-Treasurer to seek funding and bids for serial bond issuance.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the three year fee quote with the Bonadio Group.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Bavoso to approve the \$5,000.00 stipend for the Building Inspector, Dave Rivera, to perform fire inspections in the absence of our current Fire Inspector

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mrs. Trovei, seconded by Mr. Seigel to approve the May finance minutes.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

June 26<sup>th</sup>, 2017

Motion by Mrs. Trovei, seconded by Mr. Seigel to pay the current bills for General Fund, Water Fund, and Capital Account for a total of \$321,342.92.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

The next finance meeting will be held on July 19<sup>th</sup>, at 6:30pm in the council chambers.  
(Rescheduled for July 26<sup>th</sup> at 6:00p.m.)

#### **Fire & Emergency Management (FEM) Committee**

Mr. Seigel reminded all members that all department scholarship applications must be turned in by the end of the month to Dennis Livingston; the committee will meet shortly thereafter to make their decision. He also noted that applications are available on the ER system. Mr. Seigel thanked Mr. Belcher for reading the correspondence at the last meeting.

Motion by Mr. Seigel, seconded by Mr. Belcher to approve the Salvation Army Summer Camp to tour the fire museum and fire station on July 13<sup>th</sup>, 2017.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Seigel announced the 25 & 50 year members.

Watch our Facebook page: Port Jervis Fire Department and our website [www.pjnyfd.com](http://www.pjnyfd.com) for information about the PJFD.

The next meeting will be held on July 17<sup>th</sup>, at 7:00pm in the council chambers.

#### **Code Committee-**

Motion by Mr. Bavoso, seconded by Mr. Belcher that the Common Council of the City of Port Jervis declare itself as lead agency for the demolition of a residential structure, 19 Railroad Avenue.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Belcher that the Common Council of the City of Port Jervis as lead agency, adopt a negative declaration regarding the project.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Belcher that the Common Council of the City of Port Jervis declare itself as lead agency in the demolition of a residential structure, 169 Front Street.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Belcher for Common Council of City of Port Jervis to adopt the short form environmental review, as prepared by the City Engineer, to issue a negative declaration on this project.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mrs. Trovei that the Common Council of the City of Port Jervis declare itself as lead agency in the demolition of a residential structure, 5 Spring Street.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

June 26<sup>th</sup>, 2017

Motion by Mr. Bavoso, seconded by Mr. Seigel that the Common Council of the City of Port Jervis as lead agency, based on the short environmental assessment form prepared by the City Engineer, issue a negative declaration as to the environmental impact.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. VanHorn that the Common Council of the City of Port Jervis declare itself as lead agency in the demolition of a residential structure, 178 Ball Street.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Seigel that the Common Council of the City of Port Jervis as lead agency, based on the short environmental assessment form prepared by the City Engineer, issue a negative declaration as to the environmental impact.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Seigel that the Common Council of the City of Port Jervis declare itself as lead agency in the demolition of a residential structure, 180 Ball Street.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mrs. Fitzpatrick that the Common Council of the City of Port Jervis as lead agency, based on the short environmental assessment form prepared by the City Engineer, issue a negative declaration as to the environmental impact.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. VanHorn that the Common Council of the City of Port Jervis declare itself as lead agency in the demolition of a residential structure, 91 Hammond Street.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Foster that the Common Council of the City of Port Jervis as lead agency, based on the short environmental assessment form prepared by the City Engineer, issue a negative declaration as to the environmental impact.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bavoso, seconded by Mr. Belcher regarding the reallocation and amendment of the New York State Coastal Grant.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Next code meeting to be held August 2<sup>nd</sup>, 2017 at 7:00pm in the council chambers.

#### **Department of Public Works (DPW) Committee-**

##### **Update:**

Garbage and recycling will be on their normal schedule for this week.

The week of July 4<sup>th</sup>, garbage pickup will be one day late, from Tuesday July 4<sup>th</sup> forward; cardboard and paper pickup will still be as scheduled on July 7<sup>th</sup> for the 1<sup>st</sup> ward.

Yard debris pickup will begin again on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month; this will continue every month due to the increased demand for pickup.

The Jersey Avenue Sewer Project is continuing and traffic problems have been alleviated since the traffic lights have been placed on flash during hours of construction.

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Motion by Mr. Belcher, seconded by Mr. Seigel to approve the bids for the sewer camera work for the INI study and to hire TAM Enterprises to do the current camera work, as they were the lowest bidder at \$41,160.00.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Bavoso to accept the resignation of employee #413 effective June 26, 2017; employee #413 will not receive their last paycheck until all uniforms and keys have been turned into the Director.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

The next DPW meeting will take place on July 3<sup>rd</sup>, 2017 at 6:00p.m. in the council chambers.

#### **Police Committee-**

Motion by Mr. Foster, seconded by Mr. Bavoso, pending fingerprinting and complete background check approval, to appoint Jim Ritchie as a dispatcher effective as of today; this is a part time position that will not exceed 1,040 hours per year.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Foster, seconded by Mr. Bavoso to approve the June 13<sup>th</sup> Police Committee minutes.

AYE: 7 ABSENT: 1 NAY: 0 ABSTAIN: 1 CARRIED

Mr. Foster commented that Melanie Stoltenborg is currently in training as a new dispatcher. He also noted that due to a recent increase in street disorder complaints on Ball and Owen street, the police will provide more bike and foot patrol in that area. Marie Medaglia has retired effective June 23<sup>rd</sup>, Mr. Foster extends her congratulations on her retirement.

The next meeting will be July 27<sup>th</sup>, 2017 at 6:30pm.

#### **Liaison Reports:**

##### **Community Development Agency (CDA)-**

No report.

The next meeting will be June 28<sup>th</sup>, 2017 at 7:00pm on the second floor of the Youth Center.

##### **Industrial Development Agency (IDA)-**

Mayor Decker read the update from Mrs. Randazzo, the IDA approved the 15-year pilot for US Crane based on an agreement made between the City of Port Jervis and US Crane in regard to improvements being made to and around the property.

The next meeting has not been scheduled.

##### **American's with Disabilities Act (ADA)-**

No report.

Next meeting to be held August 7<sup>th</sup>, 2017 at 6:30pm in the council chambers.

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#### **Housing Authority-**

Mr. Seigel stated that Recap has finished the work at Hillside Terrace, they did a great job. The work was done at no cost to the Housing Authority; automatic doors have been installed and are fully functioning. He also mentioned the work is continuing on drainage, sidewalks and blacktopping and apologizes for the inconvenience.

The next meeting will be June 27<sup>th</sup>, 2017 at 7:00pm at Hillside Terrace.

#### **Recreation Commission:**

The Recreation Department's 7-week summer program started today. City Playgrounds, Church St., Farnum and Riverside Parks as well as the Youth Center, are all open Monday-Friday 9:00am-3:30pm. There are plenty of activities and special events for the kids to participate in at all locations all seven weeks. Please contact the Recreation office at 858-4045 or email us at [pjrec@frontiernet.net](mailto:pjrec@frontiernet.net) for more information.

Free Outdoor Movie takes place this Wednesday night June 28<sup>th</sup> at 7:00pm at Riverside Park. The movie "Finding Dory" will be shown; free popcorn and hot dogs will be provided while supplies last. Thank you to First AG Church for co-sponsoring this event. Free Outdoor Movies will run all summer at Riverside Park - After June 28<sup>th</sup> the schedule will be as follows- July 12<sup>th</sup>, July 26<sup>th</sup>, August 9<sup>th</sup> and August 30<sup>th</sup>.

Dinner Along the Delaware and a Firework Display is scheduled for Monday, July 3<sup>rd</sup> at Riverside Park. The dinner will be held from 6:00pm-8:30pm, tickets are \$15 for adults and \$8 for children ages 4-12. Tickets can be purchased at the Clerk's office in City Hall or at the Youth Center. The firework display from Point Peter will go off at approximately 9:15 pm. The Port Jervis Family Fair Carnival will be held July 6-9 at Riverside Park.

West End Beach is now open for the season; the beach is open Monday, Thursday and Friday 12:00pm-6:00pm and weekends from 11:00am-6:00pm; the beach is closed Tuesday and Wednesday. As a reminder, on weekends there is a \$5 parking fee for all non-resident vehicles, a beach attendant will greet all vehicles at the beach entrance. The beach will be open on Tuesday July 4<sup>th</sup> 11:00am-6:00pm.

Seats are still available for our three field trips this summer, the trips include Circle Line New York City Cruise on July 12<sup>th</sup>, NY Mets baseball game on July 19<sup>th</sup> and Dorney Park Waterpark on July 28<sup>th</sup>. Transportation for all three trips will be provided on coach buses; seats will sell quickly so if interested please contact the Recreation office.

The next Recreation Commission meeting is scheduled for Wednesday August 16<sup>th</sup>, 2017 at 7:00 pm at the Youth Center.

#### **Tourism Board-**

Mr. Belcher discussed future events coming to the City, they are as follows:

Family Fun Carnival at Riverside Park – July 6<sup>th</sup>-9<sup>th</sup> at Riverside Park

Harvest Moon on the Delaware – September 3<sup>rd</sup> at Riverside Park -This is a new event which includes a dinner buffet, music and dancing, vendors with fall related merchandise and wish lanterns that will be released at dark along the Delaware River

Fall Foliage Festival – September 24<sup>th</sup> in downtown Port Jervis

Christkindlemarkt – November 26<sup>th</sup> in downtown Port Jervis

The next meeting will be on July 12<sup>th</sup>, 2017 at 6:30 pm in the council chambers.

#### **Zoning Board of Appeals-**

The next meeting has not been scheduled.

#### **Planning Board-**

Mayor Decker reported that the \$35 million-dollar upgrade to the sanitation plant was approved, L&S Auto was also approved for their rebuild and Millie's Pooch Parlor was approved for their move to Front Street.

A public hearing was set for July for 24-32 Front Street, along with 157 Ball Street which will be changing hands.

He also mentioned that 100 Skyline Drive was given SEQR approval with negative declaration but will not be given full clearance until a contract is in agreement with the City of Port Jervis.

The next meeting will be held on July 18<sup>th</sup>, 2017 at 7:00pm.

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**Plumbing Board-**

The next meeting will be held on September 6<sup>th</sup>, 2017 at 6:30pm.

**Electrical Board-**

The next meeting will be held on September 6<sup>th</sup>, 2017 at 6:45pm.

**Senior Advisory-**

No report.

**Access 23 TV-**

Mr. Belcher thanked the camera man and noted that he will report the broadcasting issues to Spectrum.

**PJV Ambulance Report-**

No report.

**Mayor's Correspondence-**

Mayor Decker personally thanked Marie Medaglia and wishes her well in her retirement.

Motion by Mr. Bavoso, seconded by Mr. Foster to reappoint Joyce Klimkiewicz to the Board of Assessment Review Board for a term of five years, which will run until September 30, 2022.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Mayor Decker invited residents to Dinner Along the Delaware being held on July 3<sup>rd</sup> at 6:00pm; tickets are available at the Clerk's office for \$15.00 for adults, \$8.00 for children between 4-12, children under 4 are free. He also wished everyone a safe and happy Fourth of July.

Mayor Decker also discussed that DPW will be continuing to pick up yard debris on every second and fourth Monday of the month. As a reminder, biodegradable bags, paper bags or a can may be used for pickup; if one of these is not used the property owner will receive one warning, there will be a fine for a second offense.

Mayor Decker reminded residents to save water bottles and cans to help raise funds for the White Water Kayak Park and a recycling container is located near Riverside Park.

**City Clerk Treasurer's Report-**

Mrs. Muller stated that a notification was received from Foundry 42 stating that they have amended their application for a catering/wine license to an on premises beer license. She also noted that objections must be filed in 30 days; Mayor Decker noted that the Common Council has no objections.

**Old Business:**

**Mr. Siegel-**

Mr. Siegel discussed the ongoing efforts being made to correct complaints regarding the PJ Marketplace on Jersey Avenue.

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**Mrs. Trovei-**

Mrs. Trovei stated that National Night Out will be held on August 1<sup>st</sup>, 2017 at Riverside Park.

**Mr. VanHorn-** No comment

**Mr. Foster-**

Mr. Foster congratulated all of the 2017 graduates and praised the recent Flag Day ceremony.

**Mr. Bavoso-**

Mr. Bavoso discussed the City's new Master Plan and updates to the zoning law, he noted there will be public hearings and that the project is officially underway.

The next meeting will be July 27<sup>th</sup>, 2017 at 7:00pm in the council chambers.

**Mrs. Hendry-** No comment.

**Mr. Belcher-**

Mr. Belcher noted that along with yard debris and leaf pickup, branches and twigs will be picked up but must be bundled and not exceed 12 inches in length.

Motion by Mr. Belcher, seconded by Mr. Seigel to allow a new contract to be negotiated for another two months at a rate lower than Orange and Rockland with Direct Energy and for Mayor Decker to execute this contract.

AYE: 8 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

**Mrs. Fitzpatrick-**

Mrs. Fitzpatrick congratulated all of the 2017 graduates.

**Mrs. Randazzo-** Absent

**New Business:**

**Mrs. Randazzo-** Absent



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**Mrs. Fitzpatrick-**

Mrs. Fitzpatrick expressed her concerns regarding the PJ Marketplace.

**Mr. Belcher-**

Mr. Belcher thanked Tom from Spectrum for his efforts again.

**Mrs. Hendry-**

Mrs. Hendry wishes everyone a happy and safe Fourth of July.

**Mr. Bavoso-** No comment

**Mr. Foster-**

Mr. Foster hopes to see a good community turnout at both the Dinner Along the Delaware and at the Family Fun Carnival.

**Mr. VanHorn-** No comment

**Mrs. Trovei-** No comment

**Mr. Siegel-**

Mr. Siegel announced that there are three Broome Street Band concerts and appreciates the support of the band, he also cautioned the community to be safe if handling fireworks this upcoming holiday. He invites the community to come out and support the fire departments at the Annual Fireman's Day Parade on July 8<sup>th</sup>, line up is at 1:00pm and step off is at 2:00pm.

**Public Comment-**

No public comment

**Meeting Adjourned –**

Motion by Mr. Bavoso seconded by Mr. Foster to adjourn the meeting at 8:25pm.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

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Bobbie Jo Muller  
Deputy Clerk-Treasurer