

June 15, 2016

The meeting of the City of Port Jervis Industrial Development Agency (IDA) was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Wednesday, June 15th, 2016 at 6:00 p.m.

Regular Meeting

Board members James Hinkley, Thomas McCarron, Robert Schultz, and Maria Mann were present. Council Liaison Robert Ritchie, Counsel Michael Fox, Mayor Kelly Decker, and City Clerk Treasurer Robin Waizenegger were also present. Micheal McCarthy was absent.

Attendance

Note: Mr. Thomas McCarron was appointed to the Board by the Mayor of the City of Port Jervis in place of Mr. Frank Bell due to his death in April.

Mr. Hinkley called the meeting to order at 6:00pm and deferred to attorney Michael Fox for updates on current projects. Currently pending is the Bon Secours final Bond payment due November 1<sup>st</sup> 2016 and the 100 Pike street project.

It was noted that there was a presentation by Mr. Palladino to the Port Jervis Common Council at their April Meeting. Mr. Ritchie indicated that the next step is in front of the planning board for the parking lot. The committee expressed concern that we are not getting regular updates.

Mrs. Waizenegger noted that the issue of the late payment interest and penalties for 100 River Road went before the Council and it was denied. 100 River Road LLC subsequently made full payment. Mr. Hinkley inquired if all PILOTs were up to date and Mrs. Waizenegger informed him that all payments are up to date.

It was noted that Excel filed bankruptcy which was distributed before the attempted May meeting.

Mr. Hinkley and the committee reviewed the fact that the last meeting was February 17, 2016, the March 16<sup>th</sup> meeting did not occur, April meeting was cancelled and the May 18, 2016 could not be held due to a lack of quorum.

Mr. Hinkley made a motion to approve the February 17<sup>th</sup> minutes with a second by Robert Schultz.

AYE 4 NAY 0 ABSENT 1 (McCarthy) Motion Carried

Mr. Hinkley expressed concern regarding the recent newspaper articles regarding the responsibility of the IDA to audit employment levels. Mrs. Waizenegger indicated that 100 River Road has complied and we have done site visits and that 100 Pike is not yet at the employment stage. Also we do have certified audits each year. It was also noted that the dissolution of the PILOT agreement is an example of this board taking action when a problem with employment occurred.

Mr. Hinkley also noted that the new regulatory requirements were sent by email to all of the members.

Motion by James Hinkley with second by Robert Schultz to authorize Mrs. Waizenegger to pay legal bills as necessary.

AYE 4 NAY 0 ABSENT 1 (McCarthy) Motion Carried

Motion for nomination of Robert Schultz as chairman with James Hinkley continuing as Vice Chairman by Mr. James Hinkley and seconded by Maria Mann.

AYE 4 NAY 0 ABSENT 1 (McCarthy) Motion Carried

The board decided not to meet for the months of July and August subject to the call of the Chairman for any issues that should arise.

Motion to adjourn by James Hinkley and seconded by Thomas McCarron.

AYE 4 NAY 0 ABSENT 1 (Hinkley) Motion Carried

Meeting adjourned at 6:17 pm. Next Meeting September 21st, 2016 at 6pm in the Council Room.

