

**PORT JERVIS COMMUNITY DEVELOPMENT AGENCY
(PJCDA)**

**MEETING AGENDA for February 1, 2016
134 Pike Street, 2nd Floor, Port Jervis, NY 12771
7:00 p.m.**

1. ROLL CALL
 - a. Introduction of new PJCDA Board Members
 - b. Administration of Oaths
 - c. Election of Officers
2. BRIEFING OF NEW BOARD MEMBERS: Summary of Agency Programs & Major Activities
3. READING AND APPROVAL OF THE MINUTES
4. APPROVAL OF THE FINANCIAL REPORTS
 - a. Administrative bills and revenues: January/February 2016
 - b. Monthly financial statement: December 2015
5. DIRECTOR'S REPORT & PROGRAM UPDATES
6. COMMUNICATIONS
7. OLD BUSINESS
 - a. Grants – Updates: AHC, RECAP/HOME, Micro Enterprise, Jersey Ave., Access Rd., Permanent Generator, Greenway Grant, PJFD Tech Rescue, PJFD AFG, EFC re: I&I Study, NYS DOS LWRP-Code Review and Update
 - b. 29-31 Front St.
 - c. 42 Front St.
 - d. Section 8 Fiscals/Pre-Audit
 - e. Pattern for Progress Meeting-Community Builder/TDBank Foundation Application
 - f. HOPWA Monitoring
8. NEW BUSINESS
 - a. Designation of Bank Signatories
 - b. Review and Discussion of PJCDA 2016 Meeting Schedule
 - c. Fair Housing Officer/Section 3 Compliance Officer/MWBE
 - d. HR Law 2016 Class-\$149 – March 31st Middletown
9. EXECUTIVE SESSION
 - a. Loan Update Report
 - b. Other contractual and personnel matters
10. SCHEDULING OF NEXT MEETING
11. ADJOURNMENT