

**PORT JERVIS COMMUNITY DEVELOPMENT AGENCY  
(PJCDA)  
MEETING MINUTES  
Special Meeting – Tuesday, October 13, 2015**

**1. ROLL CALL**

On October 13, 2015, Chairman, Carl V. Hendrick, called the special meeting to order at 6:49 PM with the following members present:

Carl V. Hendrick, Chairman  
Gerald Oney, Member  
Robert C. Ritchie, Member  
Kevin Cunningham, Member  
Elizabeth Gardner, Secretary

**Absent**

Richard K. Roberts, Vice-Chairman  
John A. Russell, Treasurer

**Also present were:**

Valerie Maginsky, Executive Director  
Mayor Decker

**1. Discussion: RECAP/HOME Grant**

Director Maginsky explained the proposal for the PJCDA to work through the City of Port Jervis on a new grant program to be submitted now, no later than 10/23/15 by RECAP for a NYS HOME grant. If awarded, up to \$350k additional HOME monies will be added to the current City of Port Jervis NYS AHC housing grant for \$350k. Both the PJCDA and RECAP will perform and be paid for services such as administration and program delivery. Just like the AHC grant, these monies will be allocated to single-family owner occupied dwellings in Port Jervis. A minimum of ten homes will be rehabbed for health, safety and energy efficient upgrades. Depending upon the monies used on the first ten homes, additional homes will be added to the overall rehab program.

Gerald Oney said that he preferred that these monies be offered as grants and not loans.

In order to proceed, a Memorandum of Understanding (MOU) would need to be signed by the PJCDA and the City of Port Jervis.

After discussion, a motion was made for Director Maginsky to sign the RECAP/HOME grant MOU when finalized.

**Motion: Betsy Gardner                      2<sup>nd</sup>: Kevin Cunningham                      All in Favor**

**2. ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 6:55 p.m.

**Motion: Betsy Gardner                      2<sup>nd</sup>: Kevin Cunningham                      All in Favor**