

**PORT JERVIS COMMUNITY DEVELOPMENT AGENCY
(PJCDA)
MINUTES OF A SPECIAL MEETING HELD
TUESDAY, APRIL 2, 2013**

Robert C. Ritchie, Chairman, called the special meeting to order at 5:55 PM with the following members present:

Robert C. Ritchie, Chairman
Carl V. Hendrick, Vice-Chairman
Gerald Oney, Secretary/Treasurer
Dean A. Aumick, Member
Betsy Gardner, Member

Absent:

Marie Reeves, Member
Robert Waligroski, Member

Also present were

Kathleen Hendrickson, Director

PJCDA Director reviewed with Board members a Letter of Agreement and Resolution that had been prepared for the Green Gems Grant application whereby PJCDA would serve as the fiscal sponsor for the Port Jervis Community Garden, the Grant applicant. These documents were reviewed and approved for execution by PJCDA Counsel.

A motion was made to approve the resolution for PJCDA to act as the fiscal sponsor for the Port Jervis Community Garden, to administer the Green Gems Grant program should funds be awarded, and abide by the terms and conditions of the Letter of Agreement, to be signed by Robert C. Ritchie, as Chairman on behalf of the Agency, and Kathy Clark, as President of the Port Jervis Community Garden:

MOTION: Dean A. Aumick 2nd: Carl V. Hendrick All in Favor.

A motion was then made to adjourn the special meeting at 6:00 PM.

MOTION: Dean A. Aumick 2nd: Carl V. Hendrick All in Favor.