

**City of Port Jervis
Finance/Insurance Committee
Minutes for Meeting July 15, 2013**

Present: Committee Members Frank Bell, Robert Ritchie, Michael McCarthy and Kelly Decker. Also in attendance were: Stanley Siegel, Gerald Oney Jr., George Belcher, Carl Hendrick, and Robin Waizenegger City Clerk- Treasurer.

Absent: None

Finance meeting opened at 6:45 p.m. by Frank Bell who referred to Mrs. Waizenegger for the first Agenda item.

2nd Quarter Budget Review – Mrs. Waizenegger referred to the budget memo issued on July 12th 2013. She reiterated the information contained therein. Mr. Siegel questioned the collection and source of the utility taxes. Mrs. Waizenegger detailed both the 1% Gross Receipts tax and the consumer utility tax that is funneled through the State of New York. She reviewed collection methods and the problematic nature of auditing New York State and the utility company.

Mrs Waizenegger indicated that the alleviation of overtime expenses in the police department when the new officers come out of school and complete ride-along trainings in critical to the success of our budget in the fourth quarter. Mrs. Waizenegger indicated that the proposed budget changes are primarily reallocations and that the net of the changes proposed is zero as were the previously approved changes.

Mr. Decker provided input regarding the recent income analysis completed on the court revenue regarding the problematic nature of administrating the newer local vehicle laws.

Audit Management Letter and Response - Mrs. Waizenegger reviewed the management letter and responses from the audit.

Old Business: Mr. McCarthy brought forward for review a property that was recently impacted by the correction from residential to commercial. The affected property had expected savings which they did not believe was happening. Mrs. Waizenegger explained that they received a credit of \$114 in the conversion process making their bill a net \$4.56 this quarter. The savings of \$109.44 when spread over the years compared to the \$4.56 quarterly increase, it becomes a no cost change for approximately 6 years.

New Business: The committee discussed the possible change from Sprint to Verizon for cellular service due to the service problems being experienced as two Spring towers in the local area are not operational.

Public Comment: none

Executive Session: none

Committee adjourned at 7:06 pm
Next month's meeting – August 19th at approx. 7:30pm following DPW & Fire.