

**City of Port Jervis**  
**Finance/Insurance Committee**  
**Minutes for Meeting April 21, 2014**

Present: Frank Bell and Stanley Siegel. Also in attendance were: Kelly Decker, Carl Hendricks, Gerald Oney and Robin Waizenegger, City Clerk Treasurer.

Absent: David Bavoso and Kevin Cunningham

Finance meeting opened at 7:30 p.m.

**First Quarter Budget Review:** Mrs. Waizenegger reviewed the materials sent out to the Council via e-mail. She noted that the only budget change at this time is the addition of the urban renewal funds from Orange County. She noted that after additional retirement payouts are done this year she will redistributed the \$110,000 budgeted. She expressed concern that if the Sales tax repeats at the level of the first quarter it could leave us with a budget deficit of \$320,000. If second quarter is still low the Council will need to make sever cuts to accommodate the shortfall. She noted that copies of this budget review was distributed to all department heads.

Discussion was had regarding the fact that any future salary increases exceed the maximum amount tax increase allowable. It was noted that with respect to the future police contracts PERB did issue the first award of a 0 percent when the other personnel of the entity has taken a period of zero increase which has been done in Port Jervis by both the administration and the first year of the current contract with CSEA. It was noted that PERB has not yet stood behind an increase in contribution for healthcare. Discussion was held regarding healthcare provision in our area.

**GASB 43 & 45 OPEB** – Mrs. Waizenegger reviewed the past performance of USI and reviewed their proposal for renewing their services noting that they are not raising their prices. Based upon good performance Mrs. Waizenegger is recommending renewal. The committee concurred and will propose to the Council.

**Old Business:** Mrs. Waizenegger and Mayor Decker detailed recent communication with Future Homes regarding the PILOT arrears. Members of the committee noted their reluctance to provide any additional concessions.

Mayor Decker inquired if any additional information was forthcoming regarding billing by Mr. Krahulik with respect to the planning/zoning board.

Mayor Decker requested of the committee to reassign the hardware request for the Mayor's office to the website re-development. He reviewed the various proposals he has received indicating he favors the proposal by Jessica Gardner.

It was noted that the update of the plaques at West End Park via the urban renewal monies.

**New Business:** Mr. Bell requested that the DPW be able to purchase t-shirts from the sale of scrap proceeds. Mrs. Waizenegger stated that that is usual and customary practice. Mr. Bell also inquired about the surplus vehicles and equipment to dispose. Mrs. Waizenegger stated that she would need a list of the equipment/vehicles for resolution to the Council.

Mrs. Waizenegger confirmed with the Committee the circumstances of integration of Mr. Lopez's separate agreement and the 2009 law with respect to payout of benefit time which provides him with 2009 law payout plus 10 additional sick days per his agreement.

Mrs. Waizenegger noted that one of her clerks is still out on extended medical leave with a tentative return date of May 19<sup>th</sup>. Mayor Decker discussed that as his administrative assistant has been filling in that we may want to re-structure upon turnover to incorporate responsibilities in the clerk's office to that position.

The committee also discussed replacing any current or future vacancies with part-time staff to initiate savings on fringe benefits.

**Executive Session:** Committee adjourned to executive session at 8:06 to discuss personnel issues.

Meeting reconvened at 8:10 p.m.

Mr. Bell discussed possible shifting of bond monies with respect to the heavy equipment to accommodate bid prices received which are both over and under the estimated values in the bonds. Mrs. Waizenegger will provide the available funds info to Jack Farr, DPW Director.

Meeting adjourned at 8:13

**Next Meeting:** Monday May 19, 2014 at 7 p.m. or immediately following DPW and the Fire/Emergency Management Committee meetings.