

City of Port Jervis
ADA Committee
Minutes for Meeting March 6, 2013

Present: Robert Waligroski, Michelle Smith, Nancy Walker, Vince Lopez, Damian Brady and Robin Waizenegger

Absent: Tim Monahan, Lillian Houghtaling

Meeting was opened at 4:05 pm by Robert Waligroski

Oath of Office: Mrs. Waizenegger administered the Oath of Office to the community members present. After the oath she indicated that unfortunately she had to read a letter of resignation from Michelle Smith due to her relocation outside of the Port Jervis area. The committee accepted the resignation, effective upon the conclusion of the meeting, with deep regrets and encouraged Ms. Smith to continue her ADA work in her new community.

Legal Update: Damian Brady advised the committee that the city is in receipt of a letter releasing the City from monitoring by the National Parks Service. Mr. Brady indicated that the City should be pleased and that this represents a job well done by this committee. He also reminded the committee that it is a condition of the release that the ADA committee remain as a standing committee within the City.

Mrs. Waizenegger stated that this a step of independence which will now allow the City and this committee to prioritize on a needs basis without feeling the need to always prioritize the parks first.

Re-assessment Survey: Mr. Lopez reported to the committee that the majority of items on the June 2012 priority list have been completed. The uncompleted items are the Youth Center railings, which are being addressed this month and the removal of the water fountain, which is being combined with a renovation of the hallway.

Ms. Walker and Ms. Smith requested that Mr. Lopez also address a railing for the first two steps of the stairway at the youth bureau which is before where the main stairway and railing begin to increased traffic concerns with respect to CDA's recent relocation to the second floor.

Mr. Lopez suggested that committee members submit any new projects or issues that are not on the current survey list for consideration and development of a new priority list for the 2013 work. It was noted that the ADA Committee has budgeted funds of \$4000 for the 2013 year.

Mr. Lopez reviewed for the committee the current work being considered with respect to the crosswalk between the RGMOB building and Bon Secours Hospital.

Member Notices of Local Problems: It was noted by the community members that there should be a priority given to disabled individuals in the Port Jervis Housing authority facilities to occupy ground floor units. Ms. Walker detailed her concerns with respect to being unable to navigate stairways during a fire when the elevators are disabled.

It was noted that there is a new protruding crack in the sidewalk at the City Hall side entrance which inhibited both members and their walkers upon their arrival today. Mr. Lopez will take a look at repairing this site.

Ms. Smith also indicated that she has a concern regarding the degradation of the sidewalks at the garage site next door to TD Bank. Mrs. Waizenegger will refer this issue to Mr. Kidney as it is private property.

Old Business: It was noted that Alitons Pharmacy did repair their sidewalks after Ms. Smith complained directly to Mr. Braunagel, the owner.

Mr. Waligroski reviewed for the committee the code with respect to replacement sidewalks at a recent Orange & Rockland construction site. He indicated that when utilities do this type of construction they only have to replace sidewalks of a similar or like manner and do not have to advance the sidewalks to ADA compliance in that process.

New Business: Several possibilities of replacement candidates were discussed.

A review of quorum requirements was done in response to a questions by Nancy Walker. Mr. Brady noted that a simple majority is required as a quorum. As there is presently a committee of 7 members there is needed 4 members to have an official meeting.

Ms. Walker also questioned setting of the meeting time. It was noted that the Committee Chairperson can set the meeting time and the history of the meeting times were reviewed and it was agreed to leave it at 4pm as that is the time where we have had the best attendance.

Public Comment: None

Next meeting date set for Thursday May 2nd at 4:00pm.

The meeting was adjourned at 4:43 pm.