

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday, September 9, 2013 at 7:00 p.m.

Regular Meeting

Mayor Potter and all members of the Common Council were present. Building Official Wayne Kidney, Director of Public Works Vincent Lopez, Police Chief William Worden, Deputy City Clerk-Treasurer Sandy Decker, and Corporation Counsel Damian Brady were also present.

Attendance

Mayor Potter led all present in the Pledge of Allegiance to the Flag.

Pledge of Allegiance

Motion by Mr. McCarthy, seconded by Mr. Decker, to accept the minutes of the August 26, 2013 regular meeting.

Minutes of the 8/26/2013 Regular Meeting summarized and approved

AYE: 8 ABSENT: 0 NAY: 0 ABSTAIN: 1 (SIEGEL) CARRIED

Motion by Mr. Bell, seconded by Mr. Belcher, to approve the unpaid bills in the following amounts for payment: General Fund - \$96,002.87, Water Fund - \$12,706.74 and Capital Fund - \$33,250.55.

Committee Reports given—Finance Committee

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The next Finance Committee will be September 16, 2013 after the DPW and Fire and Emergency Management Committee meetings.

Motion by Mr. Siegel, seconded by Mr. Bell, to approve the Fire Department’s inter-department transfer of Patrick Speaker from Neversink Engine Company #1 to Excelsior Engine Company #5.

Fire and Emergency Management (FEM) Committee

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Waligroski, to approve Wendy Thomas for active membership into the Port Jervis Fire Department’s Delaware Engine Company #2.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Bell, to remove, with regret, Kenneth R. Guinn, of Fowler Rescue and Salvage Company #3, from the active membership rolls of the Port Jervis Fire Department.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mr. Siegel reviewed the twenty-five (25) and fifty (50) year members of the Port Jervis Fire Department.

Everyone was invited to attend a meeting with EVR to be held in the Fire Museum’s Fire Training Room on September 11, 2013 at 7:00 p.m.

The next Fire and Emergency Management meeting will be September 16, 2013 after the DPW meeting.

The Code Committee discussed the Building Official’s report and proposed Local Law #8-2013 concerning dumpster enclosures.

Code Committee—Public hearing set for proposed Local Law #7-2013

The Planning Board has reviewed proposed Local Law #7-2013. The only recommendation was to ensure that language in the law allows both the Animal Control Officer and police officers have the authority to enforce the law. Mr. Brady clarified those who will have authority to enforce this law.

Motion by Mr. Decker, seconded by Mr. Ritchie, to set a public hearing for proposed Local Law #7-2013.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The Community Development Agency (CDA) and Police Department have applied for grant funds with the New York State Department of Transportation for the sidewalk replacement project.

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Corporation Counsel has approved Mr. Kidney meeting with Garling Associates concerning issues in the Central Business District.

The next Code Committee meeting will be October 2, 2013 at 7:00 p.m.

**DPW
Committee**

Garbage and recycling will be on the normal schedule for the remainder of the month.

Profiling of Erie Street will be September 11, 2013 through September 13, 2013. Paving is tentatively scheduled to begin the following week. Residents in that area will be notified that work will begin on September 11, 2013.

With the aid of Orange County Sheriff's office, DPW crews cleared fallen, dangerous trees in Laurel Grove Cemetery.

Motion by Mr. Oney, seconded by Mr. Ritchie, to award the Salt Barn/Concrete "T" Panel Containment System Bid of \$74,803.35 from Clearspan Fabric Structure International, South Windsor, Connecticut.

Corporation Counsel will prepare the contracts. This was the only bid and was included with the Bond issue.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The next DPW Committee meeting will be September 16, 2013 at 6:00 p.m.

**Police
Committee**

The September minutes and August Police Department report will be approved at the September 23, 2013 Council meeting.

Mr. McCarthy noted the total number of incidents for August was 1,011.

The next Police Committee meeting will be October 7, 2013 at 6:30 p.m.

**Executive
Session set**

Motion by Mr. McCarthy, seconded by Mr. Waligroski, to set Executive Session for the following topics of discussion: Police contractual and personnel, CSEA personnel, Finance contractual, and City-owned property.

An invitation to attend was extended to Mr. Lopez and Chief Worden.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

**Liaison Reports
given—
Community
Development
Agency (CDA)**

The CDA discussed August bills to be paid, Fire Department grant submitted for \$149,6978.50, and sidewalk replacement grant submitted for \$931,000.

The next CDA meeting will be September 25, 2013 at 7:00 p.m.

ADA

The ADA discussed the use of budgeted funds, in conjunction with Recreation Department funds, for curb cuts as part of the sidewalk replacement project.

Mr. Waligroski encouraged residents looking to join the ADA Committee to contact the Mayor's office.

The next ADA Committee meeting will be December 5, 2013 at 4:00 p.m.

**Housing
Authority**

The Housing Authority update was given and included new doors installed at Hillside Terrace for security and safety, the fire alarm system being replaced, and the renumbering of the buildings to aid emergency responders.

The next meeting will be September 18, 2013 at 7:00 p.m. at Hillside Terrace.

Mr. Waligroski inquired about egress during an emergency for those with disabilities. Mr. Siegel stated that a map had been drawn but needs to be finalized, and the alarm system will be set for specific locations for those with disabilities.

The Recreation Update was given and included the following:

Recreation
Commission

- The Fall/Winter Recreation Schedule is available.
- Teen Night will be Friday evenings from 6:00 p.m. to 10:00 p.m.
- RC World will host a sanctioned race from September 27 through September 29, 2013 at Riverside Park.
- The ACME Extreme Downhill Race was a great success.
- The Recreation Department will be having a field trip to the NY Jets vs. Miami Dolphins football game on December 1, 2013. The tickets are \$100 per person.

The next Recreation Commission meeting will be September 17, 2013 at 6:00 p.m. at West End Beach.

The Tourism Board discussed final plans for the Fall Foliage Festival. The Board is looking for contestants for the scarecrow contest. Riverside Park will not be used for the event. Portions of Front, Sussex, and Ball Streets will be closed for the day, and Fire Police, DPW, and Police will be assisting with vendor set up.

Tourism Board

The Orange County Tourism Guide, which highlights some listings in Port Jervis, is available.

Ms. Laura Myer, of the Tourism Board, updated the Council on the Fall Foliage Festival. Food vendors, informational booths, craft and merchandise vendors, children’s section, pumpkin patch, entertainers, antique cars, motorcycles, and a scarecrow contest will be included in the day’s event.

The Zoning Board of Appeals’ next meeting is tentatively scheduled for October 3, 2013 at 7:00 p.m.

Zoning Board
of Appeals and
Planning Board

There was no August Planning Board meeting. The next Planning Board meeting is tentatively scheduled for September 17, 2013 at 7:00 p.m.

There was no quorum for the Plumbing Board meeting. The Electrical Board approved one (1) applicant who passed the examination.

Plumbing and
Electrical
Boards

The Plumbing and Electrical Boards’ next meetings will be October 2, 2013.

There will no longer be formal meetings for the Senior Advisory Board. The advisor will be contacting board members via personal contact and email, and the Council Liaison will report any activity to the Council.

Senior Advisory

No report was given.

Access 23 TV

The participants of the downhill race presented the Mayor with a signed long board after the race concluded. The event was a success and well-attended by participants throughout the United States. Mayor Potter commented that the City is looking forward to next year’s race.

Mayor’s
Correspondence
reviewed

Motion by Mr. Bell, seconded by Mr. Decker, to authorize the Daughters of the American Revolution to conduct a feasibility study for installing a monument in Veteran’s Park.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mayor Potter explained the process for submitting an application for the Police Department’s part-time clerk position.

The high school principal requested the DPW display banners.

Mr. Tom Barnhart spoke about the downhill race. He noted that one-half of the participants were from Canada and ranged in age from thirteen (13) to fifty-three (53). He hopes to return in the Spring 2014 for another event. Mr. Bell commented on the success of the event and spoke about some improvements that could be made. Mr. Barnhart spoke about the safety of the course and stated that a video is being made. Mr. Oney asked that a link to the video be made available on the City’s website. Mayor Potter thanked Mr. Lopez and DPW staff for preparing the hill for the race.

No public comment was given.

Public
Comment given

**City Clerk-
Treasurer's Report
given**

There was nothing to report at this time.

**Old Business
discussed**

Mr. Siegel read a letter from the City Assessor to clarify the reapplication requirements of Basic STAR recipients. Anyone needing further information can contact the Assessor's office.

Mr. Siegel spoke about the need for an additional box for some televisions to receive Access 23 TV and a possible future fee that may be assessed for those who receive the local station.

Mr. Siegel, Mr. Ritchie, and Mr. Decker spoke about success of the long board race and recommended transportation issues be addressed for the next event.

Mr. McCarthy and Mr. Decker, on behalf of the Council, extended condolences to the Baird and McGaw families at the passing of former Deputy City Clerk-Treasurer Mrs. Barbara Baird. There was a moment of silence in memory of Mrs. Baird.

Mr. Decker spoke about the school district's attendance initiative and the importance of attending school.

Mr. Decker thanked Mr. John Altadonna for donating free pizzas to DPW workers assisting in the cleanup of fallen trees in Laurel Grove Cemetery.

Mr. Belcher stated that the Neversink Bridge project will have right-of-way funding in 2014 and construction will begin in 2015.

Motion by Mr. Belcher, seconded by Mr. Decker, to authorize the Mayor to send a resolution to Senator John Bonacic requesting he intervene on the City's behalf to request construction of the bridge project begin sooner than 2015.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

**New Business
discussed**

Mr. Waligroski thanked Ms. Myer for her update on the Fall Foliage Festival and expressed his hopes for a successful event.

Mr. Belcher shared information about alternative energy suppliers for electricity and natural gas.

Everyone was encouraged to attend Deerpark's 9/11 Memorial Service.

The Middle School's open house has been rescheduled for September 16, 2013.

Other upcoming events include the Fall Foliage Festival on September 22, 2013, RC Racing regionals at the end of the month, Middletown vs. Port Jervis football game on October 12, 2013, and the Port Jervis High School's Hall of Fame induction ceremony.

Motion by Mr. McCarthy, seconded by Mr. Siegel, to appoint Denis Livingston and David Claisse to the Tourism Board, with terms to expire December 31, 2013.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Some intersections have been marked with an "X" to encourage motorists to not block intersections.

Motorists were reminded to stop for pedestrians in crosswalks.

Mr. Siegel also thanked Mr. Altadonna for donating pizzas and soda to the DPW staff working to clear downed trees in Laurel Grove cemetery and thanked DPW workers for assisting in the cleanup.

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Mr. Adam Scopino, Jr. spoke about the East Main Street bridge project and asked if the bridge will remain open. Mayor Potter stated that the bridge will remain open for pedestrian traffic. Mr. Scopino also asked the Council to consider additional signage at crosswalks for safety. He noted a crosswalk on East Main Street that needs repair.

Public Comment
on Agenda
Items given

The Council entered Executive Session at 8:20 p.m.

The meeting reconvened at 9:14 p.m.

Meeting
reconvened

Motion by Mr. Bell, seconded by Mr. Belcher, to refuse a waiver of penalties and interest in relationship to the City tax PILOT payment due the City of Port Jervis from Future Home Technologies.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. McCarthy, seconded by Mr. Siegel, to authorize Mayor Potter and Chief Worden to sign an inter-municipal agreement with Orange County to accept two (2) mobile data terminals through the 2010 State Law Enforcement Terrorism Prevention Program with a maximum value of \$10,000.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. McCarthy, seconded by Mr. Ritchie, to authorize Chief Worden to enter into an agreement with SUNY Orange and student Shenickqua Diaz to perform an internship with the Port Jervis Police Department.

The internship has been reviewed by Corporation Counsel.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. McCarthy, seconded Mr. Bell, to authorize Chief Worden to hire the following individuals for the position of probationary part-time Police Department clerk: George Padgett, Andrew Witkowski, James Thompson, Danielle Glynn, Thomas McCooey, Jr., and Charlotte D. Martin.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Belcher, to adjourn the meeting at 9:15 p.m.

Meeting
adjourned

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Sandy Decker
Deputy City Clerk-Treasurer