

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday, July 28, 2014 at 7:00 p.m.

Regular Meeting

Mayor Decker and all members of the Common Council were present except Mr. Hendrick. Acting Director of Public Works John Farr, Acting Building Official Laurie Powrie, Fire Chief Jeffrey Rhoades, Police Chief William Worden, City Clerk-Treasurer Robin Waizenegger, and Corporation Counsel William Bavoso were also present.

Attendance

Mayor Decker and Joshua Gore Park 67 and Jenna Gore Troop 242 led all present in the Pledge of Allegiance to the Flag.

Pledge of Allegiance

The Youth Report, given by Mr. Michael Conklin, included the following:

Youth Report given

- The Recreation Department’s summer program continues.
- The Summer Concert series continues.
- The Port Jervis reading summer program will end August 7, 2014.
- The Port Jervis Free Library’s summer program will end August 4, 2014.
- Summer soccer will end August 14, 2014.
- Majestic theaters’ free movies will end August 21, 2014.
- National Night Out will be held August 5, 2014.
- Fall Foliage Festival volunteers are needed.
- Fall sports will begin soon.

The next Community Service Saturday will be held August 2, 2104 along the canal and towpath.

No objections were noted.

Tax Lien Objections heard

Ms. Diawara, of 33 Fowler Street, requested a reduction in her water bill. Mrs. Waizenegger gave various circumstances where a bill would be reduced and explained the tax lien process.

Public Comment given

Mr. Adam Scopino, Jr. spoke about the new Rite-Aid and the increase in traffic in that area. Mayor Decker noted that a crossing area will be done soon.

Ms. Sarah Galosis, of Greenville, asked for the Council’s support for a luau to raise money for homelessness and hunger and for the creation of a greenhouse structure and community garden. Mayor Decker asked that she make an appointment to speak to him about the City’s existing community garden.

Motion by Mr. Bavoso, seconded by Mr. Siegel, to accept the minutes of the July 14, 2014 regular meeting.

Minutes of the 7/14/2014 Regular meeting approved

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

The City’s auditors gave a presentation during the Finance Committee for the 2013 financials and presented their management letter. Mr. Bell detailed the status of the fund balance.

Committee Reports given—Finance Committee

Motion by Mr. Bell, seconded by Mr. Ritchie, to approve the unpaid bills in the following amounts for payment: General Fund - \$213,414.99, Water Fund - \$30,896.49, and Capital Fund - \$44,851.39.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Mr. Bell noted that the City will have to review ways to replenish the fund balance due to a reduction in the amount of sales tax revenue received in 2014.

The next Finance Committee meeting is August 28, 2014 at 6:00 p.m.

July 28, 2014

**Fire and
Emergency
Management
(FEM)
Committee**

Motion by Mr. Waligroski, seconded by Mr. Siegel, to approve Jeffrey Lewis into membership of the Port Jervis Fire Department's Maghogomock Hook and Ladder Company #7.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Waligroski, seconded by Mr. Ritchie, to approve the transfer of Nicholas McKeon from Howard Wheat Engine Company #4 to Delaware Engine Company #2.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Mr. Waligroski reviewed the Fire Department's twenty-five (25) or more members and commended the members for their years of service.

The next FEM Committee meeting will be August 18, 2014 after DPW.

**Code
Committee**

The next Code Committee meeting will be August 7, 2014 at 7:00 p.m.

**Department of
Public Works
(DPW)
Committee**

Motion by Mr. Cunningham, seconded by Mr. Waligroski, to accept the DPW Committee's July minutes.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

The DPW Committee discussed the new lights installed on the Port Jervis/Matamoros bridge, the Tri-States bridge project, the water filtration plant and raw water pumps, Berme Road, major problems with the Dial-A-Bus, and upcoming blacktopping.

The DPW update included the following:

- Garbage and recycling will be on a normal schedule for the next two (2) weeks.
- The burn pit and bulk waste areas will be open the week of August 4, 2014.
- New bridge lights have been installed.
- DPW staff are preparing to begin a paving project after Labor Day.

The next DPW Committee meeting will be at 6:00 p.m. on August 18, 2014.

**Police
Committee**

National Night Out will be held August 5, 2014 at Riverside Park. Mr. Cunningham reviewed the event's itinerary. The Police Department thanks the volunteers, groups, and organizations who have worked on this event.

The next Police Committee meeting will be August 4, 2014 at 6:30 p.m.

**Liaison Reports
given—
Community
Development
Agency (CDA)**

The CDA will be submitting an application for the Jersey Avenue sewer project and has been invited to submit an application for the NYS HCR Enterprise Grant.

The next CDA meeting will be August 27, 2014 at 7:00 p.m. in the Recreation building.

**Industrial
Development
Agency (IDA)**

The next IDA meeting is tentatively scheduled for August 13, 2014 at 6:00 p.m.

ADA

The next ADA is tentatively scheduled for September 2014.

**Housing
Authority**

Bids are out for the Hillside Terrace's Community Room renovations.

The next Housing Authority meeting will be September 24, 2014 at 7:00 p.m. at Hillside Terrace.

**Recreation
Commission**

The Recreation Update was given and included the following:

- Playground hours were given.
- Summer Olympics will be held August 1, 2014 at Riverside Park from 11:00 a.m. to 3:00 p.m.
- The Dorney Park field trip will be August 1, 2014. Available seats are limited.
- The Claws and Paws field trip will be August 15, 2014.
- West End Beach and Rotary Skateboard Park hours were given.
- The Summer Concert Series at Riverside Park and Farnum Park concerts continue.

The next Recreation Commission meeting will be August 20, 2014 at 7:00 p.m. at the Youth Center.

Motion by Mr. Waligroski, seconded by Mr. Cunningham, to set Executive Session to discuss Recreation personnel, financial matters, City contractual matters, and DPW personnel.

Executive Session set

An invitation to attend was extended to Mr. Farr and City Attorney Mr. Bavoso.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Fall Foliage Festival will be held September 28, 2014; everyone is invited to attend.

Tourism Board

Motion by Mr. Bavoso, seconded by Mr. Cunningham, to display a banner to advertise the Festival.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Vendors can sign up for the Fall Foliage Festival at PortJervisTourism.com.

The next Tourism Board meeting will be August 12, 2014 at 6:30 p.m.

The next ZBA meeting will be September 2, 2014.

Zoning Board of Appeals (ZBA) and Planning Board

The Planning Board held a public hearing for Rea Trust at 74-76 Kingston Avenue, which will be continued at the August 19, 2014 meeting. The Board also set a public hearing for 5 Cross Street. The next Planning Board meeting will be August 19, 2014 at 7:00 p.m.

The next Plumbing and Electrical Boards' meetings will be held in the fall. Rescheduling of the meetings has been discussed.

Mr. Siegel met with Senior residents and the new manager at Water's Edge, and there are no issues to report. An Alzheimer's presentation will be held July 31, 2014 at Bell Reve. In the future, other Senior activities being held at Bell Reve will be announced at the Council meetings.

Senior Advisory

There was no Access 23 TV report.

Access 23 TV

Mayor Decker spoke about the City's fund balance and tax cap. He noted that the Police Department and DPW have remained within their budgets, but the City must review the budget to avoid a deficit caused by a decrease in anticipated revenue. The Council will make every effort to stay within the tax cap for the 2015 budget and participate in shared services so as to receive a proposed State rebate. Ways to stay within the cap will be by cutting jobs, equipment, and/or programs or to find alternative ways to fund programs. He reviewed services now funded by City taxes.

Mayor's Correspondence reviewed

City events are now being advertised in publications and online to promote tourism.

National Night Out will be held August 5, 2014, and the CROP Walk will be held October 19, 2014.

Motion by Mr. Bell, seconded by Mr. Cunningham, to approve payment of \$40 dues to the D&H Canal Transportation Heritage Council.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Bavoso, to approve the payment of \$100 dues for Orange County Municipal Planning Federation.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Bavoso, to approve the Salvation Army Block Party on August 16, 2014 from 11:00 a.m. to 3:00 with the street closures necessary to host the event.

This approval will be pending review and approval of the Police Department and DPW and the submission of the proper insurance documents.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Waligroski, seconded by Mr. Ritchie, to discuss in Executive Session the Humane Society's use of the walkway from West End Beach to the Creamery for the Society's Walk-for-the-Shelter-Pets fundraiser on October 18, 2014 or October 19, 2014.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Mayor's Correspondence continued	<p>The Code Committee will discuss the reduction of the City's speed limit to 20 mph in response to a request for a letter of support from the City of Newburgh.</p> <p>The City can proceed with using \$100,000 in grant funds for the relocation of motor vehicle and the expansion and rehabilitation of the Police and Recreation Departments.</p> <p>Mayor Decker has sent a letter addressing the City's concerns about safety and financing of the multiple highway projects between Port Jervis and Matamoras as requested by Mr. Waligroski.</p> <p>Mayor Decker commented on the degradation of the downtown business district due, in part, to the lack of parking. He has sent a letter to Senator Bonacic asking for support of the installation of an automated railroad crossing by Riverside Park that could be used to provide easy access to downtown and to use during emergencies.</p>
City Clerk-Treasurer's Report given	<p>The City Clerk's office in receipt of a liquor license renewal for Len & Jo's restaurant. Anyone having any objections can contact the City Clerk's office.</p> <p>Information is available in the City's Clerk's office for managing money for elderly parents or family members. A consumer action handbook containing a myriad of information for consumers is also available.</p>
Old Business discussed	<p>Mr. Siegel commented about the community concerts being held at Riverside and encouraged everyone to attend.</p> <p>Residents were asked to report Code violations to the Building Official's office and to contact the Police Department when Police assistance is needed.</p> <p>Mr. Ritchie and Mr. Bavoso thanked all those who worked and participated in the Arts Walk.</p> <p>Portions of Interstate 84 will be closed from Monday at 10:00 p.m. to Tuesday at 6:00 a.m.</p> <p>Mr. Ritchie commented on the traffic delays due to the Interstate 84 construction between Port Jervis and Matamoras. Mr. Bavoso commented on an alternate route to avoid the congested area.</p> <p>Mr. Bavoso also spoke about the services afforded by the City's tax dollars.</p>
New Business discussed	<p>The 4th Ward Neighborhood Watch will participate at the National Night Out.</p> <p>Rite-Aid's grand opening will be soon.</p> <p>Mr. Waligroski reminded everyone of the First Assembly of God's Community Day being held on August 23, 2014.</p> <p>Mr. Waligroski asked that the Police Chief and Mayor Decker contact Deerpark concerning the traffic congestion at the intersection of Route 6 and 23 in Tri-States.</p> <p>Motion by Mr. Ritchie, seconded by Mr. Cunningham, to authorize the Mayor to execute the agreement for the 2013-14 Urban and Community Forestry Grant #T305100 in the amount of \$5,134.</p> <p>AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED</p> <p>Mr. Siegel asked if the Code Committee should pursue a discussion pertaining to covering dumpsters.</p> <p>Mr. Siegel reminded everyone to remove garage sale signs after the conclusion of the garage sales.</p>
Public Comment given	<p>Mr. Adam Scopino, Jr. commented on his participation in the Firemen's Parade.</p> <p>A local women spoke about traffic being redirected during the Firemen's Parade. Mayor Decker explained the reasons for directing traffic away from the parade site.</p>
Council Enters Executive Session	<p>Motion by Mr. Waligroski, seconded by Mr. Bell, to enter into Executive Session at 8:22 p.m.</p> <p>AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED</p>

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The meeting was reconvened at 9:43 p.m.

Meeting
reconvened

Motion by Mr. Cunningham, seconded by Mr. Bell, to hire John Sanborn as a substitute driver for the Dial-A-Bus program.

Employment is pending Mr. Sanborn obtaining a 19A certification.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Waligroski, seconded by Mr. Cunningham, to hire Kimberly Smith as a substitute lifeguard at West End Beach.

The position is budgeted.

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Cunningham, seconded by Mr. Siegel, to adjourn the meeting at 9:45 p.m.

Meeting
adjourned

AYE: 7 ABSENT: 1 (HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Robin Waizenegger
City Clerk-Treasurer