

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday, July 22, 2013 at 7:00 p.m.

Regular Meeting

All members of the Common Council were present except Mr. Bell, Mr. McCarthy, and Mr. Oney. Mayor Potter was absent; Councilman-At-Large Kelly Decker presided over the meeting. Building Official Wayne Kidney, Director of Public Works Vincent Lopez, Fire Chief Jeffrey Rhoades, Police Chief William Worden, City Clerk-Treasurer Robin Waizenegger, and Corporation Counsel Damian Brady were also present.

Attendance

Councilman-At-Large Decker led all present in the Pledge of Allegiance to the Flag.

Pledge of Allegiance

Mrs. Waizenegger read the public hearing notice.

Public Hearing held—CDA Consolidated Funding Application

Ms. Kathy Hendrickson, Community Development Agency (CDA) Director, spoke about the consolidated funding application, which will include the Main Street and Recreational Trail programs. Ms. Hendrickson stated that the application will be requesting the maximum amount of \$200,000.00. The CDA is currently completing an inventory of the downtown district as the target area. Additional funds from other sources may be available later in the year. She added that the Recreational Trail monies will be used for improvements to the road from Tri-States to the Acre and proposed Whitewater Park. The West End Beach project is being pursued, but the necessary information will not be ready for submission by the August 12<sup>th</sup> deadline. Ms. Hendrickson added that she has been in contact with other businesses for the CDBG grant and is seeking suggestions for other projects for the future. Mr. Decker clarified that the Main Street funds would be used to make permanent repairs to the City-owned building on Front Street where the rear wall of the building had collapsed.

Mr. Siegel inquired if funds could be used to paint and install signage on the rear of the buildings on Front Street/Jersey Avenue. Ms. Hendrickson stated that streetscape improvements, such as signage and tree plantings could be done, but was unsure if painting would be acceptable or have to be part of building renovations.

Mr. Ritchie added that the West End Beach recommendation is moving forward as a submission for grant funds. He, along with Ms. Hendrickson, recommended compiling a “wish list” of project ideas for upcoming grant fund applications. Mr. Decker added that residents could also submit suggestions to the CDA.

Mrs. Waizenegger summarized the minutes from the July 8, 2013 regular meeting.

Minutes of the 7/8/2013 Regular and 7/15/2013 Special Meetings summarized and approved

Motion by Mr. Siegel, seconded by Mr. Belcher, to accept the minutes of the July 8, 2013 meeting with one (1) correction noted to change “Od Business” to “Old Business”.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Mrs. Waizenegger summarized the minutes from the July 15, 2013 regular meeting.

Motion by Mr. Siegel, seconded by Mr. Ritchie, to accept the minutes of the July 15, 2013 Special meeting.

AYE: 5 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 1 (WALIGROSKI) CARRIED

Mrs. Waizenegger explained the Tax Lien Sale, to be held November 19, 2013, and the letters that had been mailed on July 1, 2013 to those property owners who owe taxes or water arrears from 2012. The Clerk’s office has resources available for financial assistance for those property owners who received letters.

The Finance Committee discussed the second quarter budget review, audit management letter, and reevaluating City cell phone service provider.

Committee Reports given—Finance Committee

Motion by Mr. Ritchie, seconded by Mr. Belcher, to accept the Finance Committee’s July minutes.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

July 22, 2013

Motion by Mr. Ritchie, seconded by Mr. Belcher, to authorize the 2013 Budget changes with a zero dollar impact as reviewed and approved by the Finance Committee.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Belcher, to approve the unpaid bills in the following amounts for payment: General Fund - \$237,427.29, Water Fund - \$33,786.55 and Capital Fund - \$25,984.87.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

The next Finance Committee meeting is August 19, 2013 at 7:00 p.m.

**Fire and  
Emergency  
Management  
(FEM)  
Committee**

Motion by Mr. Siegel, seconded by Mr. Waligroski, to approve Mark J. Clavelli for active membership into the Port Jervis Fire Department's Fowler Rescue and Salvage Company #3.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. Waligroski, to remove the following individuals from the active membership rolls of the Port Jervis Fire Department:

- Stanley Drapala—Maghogomock Hook and Ladder Company #7
- Roy John. Decker—Howard Wheat Engine Company #4

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Mr. Siegel thanked Mr. Drew, Mrs. Siegel, and all those who helped with the 163<sup>rd</sup> Firemen's Day Parade and congratulated the grand marshals.

The next FEM meeting will be August 19, 2013 after the DPW Committee meeting.

**Code  
Committee**

The next Code Committee meeting will be August 7, 2013 at 7:00 p.m.

**DPW  
Committee**

No DPW report was given.

**Police  
Committee**

National Night Out will be held August 6, 2013 at 6:00 p.m. A parade line-up will begin at City Hall at 5:30 p.m.

**Liaison Reports  
given—  
Community  
Development  
Agency (CDA)**

The next CDA meeting will be July 24, 2013 at 7:00 p.m. at the Recreation Building.

The meeting to discuss CDA employees and board member's job responsibilities is scheduled for August 5, 2013 after the Police Committee meeting.

**ADA**

The next ADA Committee meeting will be September 4, 2013 at 4:00 p.m.

**Housing  
Authority**

The Housing Authority discussed new door installation and fuel tank replacement. All rents are current, and there are no vacancies.

The next meeting will be August 21, 2013 at 7:00 p.m. at Hillside Terrace.

**Tourism Board**

The Tourism Board has distributed a brochure highlighting various City locations of interest.

The Fall Foliage Festival will be held September 22, 2013. The Tourism Board is currently seeking sponsors and vendors. Applications are available on their website; the deadline is August 22, 2013.

Motion by Mr. Belcher, seconded by Mr. Waligroski, to authorize DPW to display banners to advertise the Fall Foliage Festival beginning in August.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Ritchie, to authorize the Holiday Tree Lighting on November 30, 2013 at Graeb Point.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

A special Tourism Board meeting will be held July 24, 2013 at 6:30 p.m.

The Recreation Update was given and included the following:

- Upcoming field trips are to New York Mets game, New York Yankees game, and Dorney Park. Tickets are still available.
- The free Summer Concert Series continues in Riverside Park.
- Free Outdoor Movie Nights will be at Riverside Park on July 31 and August 7.
- The summer program at the Youth Center and City playgrounds continues.
- West End Beach is open daily from 11:00 a.m. to 7:00 p.m.

Recreation Commission

The next Recreation Commission meeting will be August 22, 2013 at 7:00 p.m. at the Youth Center.

The Planning Board conditionally approved the application for 100 Pike Street (Rite-Aid building). The next meeting will be August 20, 2013 at 7:00 p.m.

Zoning Board of Appeals and Planning Board

The Zoning Board of Appeals held a public hearing for 165 Jersey Avenue, which was continued to the August 13, 2013 meeting at 7:00 p.m.

The Plumbing and Electrical Boards' next meetings will be September 4, 2013 beginning at 6:30 p.m.

Plumbing and Electrical Boards

No date has been set for the next Senior Advisory meeting.

Senior Advisory

New shows have been added to Access 23 TV, and the membership is growing.

Access 23 Report

Mr. Siegel spoke about the cable adapter that will be necessary for televisions that are not QAM capable.

Mr. Siegel thanked the new cameraman, Alex, that was filming the Council meeting. Volunteers are still needed.

There was no Mayor's correspondence reviewed.

Mayor's Correspondence reviewed

Ms. Elizabeth Gardner, 3<sup>rd</sup> Ward resident, volunteered to distribute the Tourism Board's flyers to various locations in the Forestburg area. She also reminded residents of the Monday evening concerts at Farnum Park. The Methodist Church is the alternate location if there is inclement weather.

Public Comment given

Mrs. Kathy Hylas, new president of the Port Jervis Council for the Arts, spoke about the 2013 Home and Garden Tour on August 3, 2013 from 1:00 p.m. to 4:00 p.m. Tickets are \$15 in advance and \$20 at the door. This year's locations are 144 East Main Street, 134 East Main Street, 238 West Main Street, and 23 Sullivan Avenue.

The Orange County Department of Health will be holding a free rabies clinic for Orange County residents on September 15, 2013 from 10:00 a.m. to noon at the Tractor Supply store in Pine Bush and on September 28, 2013 from Noon to 3:00 p.m. at 410 Washington Street in Newburgh. Pre-registration is required.

City Clerk-Treasurer's Report given

The City Clerk's office is in receipt of a liquor license renewal for Brother Bruno's Pizza Restaurant. Anyone having any objections can contact the Clerk's office.

The 2013 tax sale process began July 1, 2013. Third quarter water bill are due, without penalty, by July 31, 2013. Mrs. Waizenegger is currently completing audit and budget preparation work.

Councilmen thanked the Tri-States Chamber of Commerce and all those involved with the Arts Walk and movie shown after the event.

Old Business discussed

Motion by Mr. Ritchie, seconded by Mr. Hendrick, to set Executive Session for litigation, City-owned property, and attorney-client privileged information.

Executive Session set

Chief Worden was invited to attend.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

July 22, 2013

Mr. Decker commented on this year's Firemen's Parade, the recent car show, and 90<sup>th</sup> Our Lady of Mount Carmel procession. He also congratulated the Firemen's Parade grand marshals.

Mr. Hendrick thanked Fr. George, Fire Department chaplain, for his service.

Mr. Belcher and Mr. Ritchie will be reestablishing the 2<sup>nd</sup> Ward Neighborhood Watch.

Mr. Belcher commented on complaints he has received concerning dog owners who do not pick up after their pets.

Mr. Waligroski commented on the Firemen's Parade and thanked DPW staff for their preparation and clean-up work in conjunction with the event.

**New Business  
discussed**

Mr. Belcher will provide the Energy update at the second meeting in August.

Mr. Decker reminded everyone of the National Night Out parade beginning at 5:30 at City Hall on August 6, 2013. He also noted that the car show would be held that same evening.

The RC car races and summer concerts continue in Riverside Park.

Other ongoing or upcoming items of interest noted were Tri-State Youth Soccer, Adopt-A-Tree program, Farmer's Market, and Home and Garden Tour.

Mr. Decker encouraged residents to get involved in the community to help improve the City.

Motion by Mr. Ritchie, seconded by Mr. Hendrick, to authorize the CDA to file the New York Main Street Program application.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Ritchie, seconded by Mr. Belcher, to authorize the CDA to file the New York State Consolidated Funding application.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Volunteers are needed to help at the 4<sup>th</sup> Ward Neighborhood Watch table during the National Night Out event on August 6, 2013.

Group photographs taken during the Firemen's Parade are on the Fire Department's website.

**Public Comment  
on Agenda Items  
given**

No comments were given.

Motion by Mr. Belcher, seconded by Mr. Hendrick, to enter Executive Session at 8:20 p.m.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

**Meeting  
reconvened**

The Council reconvened at 9:20 p.m.

Motion by Mr. Siegel, seconded by Mr. Waligroski, to accept the offer of \$32,000.00 cash for 33 Seward Avenue in as is condition.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Ritchie, seconded by Mr. Belcher, to deny the appeal of Ms. Marianne Ramalho.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Hendrick, seconded by Mr. Ritchie, to declare a City-owned 2007 Crown Victoria, VIN number 2FAHP71W57X100820, as surplus equipment and sell for \$1.00 Pike Regional Police Department.

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

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Motion by Mr. Siegel, seconded by Mr. Waligroski, to adjourn the meeting at 9:25 p.m.

Meeting  
adjourned

AYE: 6 ABSENT: 3 (BELL, MCCARTHY, ONEY) NAY: 0 ABSTAIN: 0 CARRIED

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Robin Waizenegger  
City Clerk-Treasurer