

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday, June 10, 2013 at 7:00 p.m.

Regular Meeting

Mayor Potter and all members of the Common Council were present except Mr. Decker and Mr. Hendrick. Building Official Wayne Kidney, Director of Public Works Vincent Lopez, Fire Chief Jeffrey Rhoades, Police Lieutenant William VanInwegen, Deputy City Clerk-Treasurer Sandy Decker, and Corporation Counsel Damian Brady were also present.

Attendance

Mayor Potter led all present in the Pledge of Allegiance to the Flag.

Pledge of Allegiance

The public hearing for proposed Local Law #6-2013 was opened at 7:00 p.m. Mrs. Decker read the public notice.

Public Hearing for Proposed Local Law #6-2013

Mr. Bell commented that this law is not a requirement but, rather, a protective step to be used if the City must override the tax levy limit.

Motion by Mr. Ritchie, seconded by Mr. Bell, to close the public hearing at 7:02 p.m.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Mrs. Decker summarized the minutes from the May 28, 2013 regular meeting.

Minutes of the 5/28/2013 Regular Meeting summarized and approved

Motion by Mr. McCarthy, seconded by Mr. Waligroski, to accept the minutes of the May 28, 2013 meeting.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Belcher, to approve the unpaid bills in the following amounts for payment: General Fund - \$81,842.14, Water Fund - \$6,935.51 and Capital Fund - \$1,316,943.70.

Committee Reports given—Finance Committee

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

The next Finance Committee meeting will be June 17, 2013 at 7:00 p.m. after the Department of Public Works (DPW) and Fire and Emergency Management Committee meetings.

Motion by Mr. Bell, seconded by Mr. Ritchie, to authorize Mrs. Decker to attend a seminar in New Paltz, New York on June 12, 2013.

There is no fee for the seminar.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Siegel, seconded by Mr. McCarthy, to authorize the following events for the Port Jervis Fire Department:

Fire and Emergency Management Committee

Tri-States Hose company #6—June 14, 2013—High Point County Club—golf tournament  
Maghogomock Hook and Ladder Company #7—August 10, 2013—Roast beef take-out  
September 2013—County parade  
October 5, 2013—Middletown, New York—parade  
Neversink Engine Company #1—June 28 and July 5, 2013—Orange County Training Center—  
Firefighter One class

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Mr. Siegel reviewed the fire calls for the month of May.

No date has been set for Fire Department physicals.

The next Fire and Emergency Management Committee meeting will be June 17, 2013 after the DPW Committee meeting.

Code Committee	Mr. Decker could not attend the Council meeting due to a prior family commitment. He will provide the Council with the Code Committee report at the next meeting.
DPW Committee	<p>Garbage and recycling pick-up will be on a normal schedule for the next three (3) weeks.</p> <p>Mr. Oney clarified the schedule for recycling pick-up, specifically for Fourth Ward residents when there is a five-week month.</p> <p>Department of Public Works crews are dismantling after the Soap Box Derby, filling potholes, and cleaning catch basins. Work on the Beach Road Pump Station has begun.</p> <p>The next DPW Committee meeting will be June 17, 2013 at 6:00 p.m.</p>
Executive Session set	<p>Motion by Mr. Oney, seconded by Mr. Bell, to set Executive Session for the following topics of discussion: personnel, contractual, and sale of City-owned property.</p> <p>AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED</p>
Police Committee	<p>Motion by Mr. McCarthy, seconded by Mr. Siegel, to accept the Police Department's May report.</p> <p>AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED</p> <p>The Police Department, in conjunction with the Orange County Traffic Safety Program, will be holding a Child Safety Seat inspection program at Sav-A-Lot parking Lot on June 15, 2013 from 11:00 a.m. to 2:00 p.m.</p>
Liaison Reports given— Community Development Agency	<p>The next Community Development Agency (CDA) meeting will be June 26, 2013 at 7:00 p.m. on the second floor of the Recreation Department building.</p> <p>Mr. Ritchie will be working with the CDA Board, CDA Director, Mayor Potter, City Clerk-Treasurer Robin Waizenegger, and Councilmen to schedule a meeting to discuss CDA processes in regards to paying bills, grants, etc.</p>
ADA	<p>The ADA Committee discussed where 2013 Budget funds should be spent. Mr. Lopez suggested curb cuts. Recommendations for installation locations would be welcome. Anyone with suggested locations can contact Mr. Lopez.</p> <p>The next ADA Committee will be September 5, 2013 at 4:00 p.m.</p>
Housing Authority	The next Housing Authority meeting will be June 19, 2013 at 7:00 p.m. at Hillside Terrace.
Tourism Board	The next Tourism Board meeting will be June 12, 2013 at 6:30 p.m.
Recreation Commission	<p>The Recreation Update was given and included the following:</p> <ul style="list-style-type: none"> <li>▪ West End Beach will be open June 15, 2013. There will be a \$5.00 per car parking fee for non-residents.</li> <li>▪ The Summer Schedule will begin on July 1, 2013.</li> <li>▪ Teen Night has concluded for the summer.</li> </ul> <p>The next Recreation Commission meeting will be June 19, 2013 at 7:00 p.m. at the Youth Center.</p>
Zoning Board of Appeals and Planning Board	<p>The Zoning Board of Appeals approved applications for 136 Jersey Avenue and 21 Liberty Street. A public hearing was set for 165 Jersey Avenue for July 2, 2013 at 7:00 p.m.</p> <p>The next Planning Board will be June 18, 2013 at 7:00 p.m.</p>
Plumbing and Electrical Boards	The Plumbing and Electrical Boards are now on summer hiatus. The next meeting will be September 4, 2013 at 6:30 p.m.
Senior Advisory	No date has been set for the next Senior Advisory meeting.

June 10, 2013

64

Mayor Potter congratulated the winners of the Soap Box Derby.

Mayor's  
Correspondence  
reviewed

Mayor Potter explained the West End Beach parking fee approved earlier in the meeting.

The Flag Day ceremony will be June 14, 2013 at Riverside Park beginning at 6:30 p.m.

Mayor Potter congratulated and extended well wishes to Mrs. Margaret Card on her retirement after thirteen (13) years with the Nutrition Program.

RC World Depot requested the use of Riverside Park for weekends from June through October. Mr. Brady noted that, if any motion is done to approve those dates, the approval should be subject to receipt of hold harmless and use agreements. He had spoken to the owner of RC World and Recreation Director John Faggione concerning this issue.

Motion by Mr. Waligroski, seconded by Mr. Belcher, to authorize RC World Depot the use of Riverside Park on June 22 and June 23, 2013, pending receipt of the necessary signed agreements.

Mr. Oney, Mr. Brady, and Mayor Potter discussed the upgrades the company made to Riverside Park to accommodate their events.

Mr. Brady added that the company must provide the necessary paperwork, and he has discussed this with the owners.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Belcher, to authorize the Planning Board to hold a special meeting, if necessary, in regards to the 100 Pike Street application.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. McCarthy, seconded by Mr. Bell, to grant permission for the Tri-States Railroad Preservation Society to place a historical marker on the turntable property now designated as 86 Pike Street.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Belcher, to proclaim July 7 through July 13, 2013 as Port Jervis Fire Department Parade Week.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Belcher, seconded by Mr. Bell, to authorize the Fire Department Annual Appreciation Night for July 1, 2013 at 7:00 p.m. at Neversink Engine Company #1's firehouse on Orange Street.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Ms. Rita Rose, of WIC in Port Jervis, spoke about the Farmer's Market and the effect of the closure on the participants of that program. She gave a brief history of WIC and how WIC checks can be used. Ms. Rose requested the Council permit the Perez Family Farm to obtain a vendor's permit and use Riverside Park to sell their produce to the community and WIC participants.

Public  
Comment given

Mr. Peter Grech requested the center line in front of the Post Office be repainted orange.

Mr. Jim Blanton gave a brief description of the Adopt-A-Tree program, which seeks to plant one hundred (100) trees in downtown Port Jervis over the next year. Mr. Blanton requested the following four (4) items: approval for the program to move forward, approval for the City Clerk-Treasurer's office collect and manage the funds for the program, authorization to display a list of donors in City Hall, and approval for any variances necessary to planting those trees which will be contiguous to a City sidewalk. Mr. Blanton discussed the timetable for planting.

June 10, 2013

Motion by Mr. Bell, seconded by Mr. Waligroski, to approve and/or authorize the Adopt-A-Tree program as outlined by Mr. Blanton.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Mr. Waligroski asked if a variance from the Zoning Board would be needed. Mayor Potter stated that no variance would be needed; the trees would be planted on City property, and Mr. Lopez will oversee the plantings.

Mr. Waligroski noted the donations for the program will be monitored by the Finance Committee.

Mr. Oney inquired about the fee for having the trees planted and the height of the trees selected for the program. Mr. Blanton noted that only private property owners would have to pay an additional fee to have the trees planted on their private property. City DPW staff will be planting those to be located on City property. Mayor Potter noted that the City can contact an Orange and Rockland arborist to answer questions.

A resident requested the Council approve the Perez family's vendor permit to sell their fresh produce.

Mayor Potter commented that if the program was funded by the Department of Agriculture, a vendor's permit would not be needed.

Motion by Mr. Waligroski, seconded by Mr. Belcher, to authorize a WIC-approved Farmer's Market be held in the Municipal Lot between Ball and Front Streets for 2013 at no fee to the participating vendors.

Mr. Bell, Mr. Oney, seconded Mr. McCarthy, discussed the difficulties associated with holding the market at Riverside Park.

Mr. Brady spoke about why the Perez family initially needed a vendor's permit. If the Farmer's Market is a City-sponsored event, a vendor's permit is not needed.

Mr. Waligroski asked if Sav-A-Lot was WIC approved. Ms. Rose stated that it is not WIC approved.

Mr. Bell asked if Nutrition vouchers could be used at the market. Ms. Rose stated that, yes, the vouchers could be used.

Mr. Brady clarified that the Farmer's Market would be open to WIC approved farmers who wish to participate.

Mr. Belcher noted that anyone in the community could purchase produce at the market.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Oney, seconded by Mr. Siegel, to approve the Farmer's Market to be held June 15, 2013 through October 26, 2013 from 8:00 a.m. to 4:00 p.m.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

City Clerk-  
Treasurer's  
Report given

No report was given.

Old Business  
discussed

The Council congratulated all those involved with making the Soap Box Derby a success, including race participants, volunteers, spectators, and City staff.

A spaghetti dinner fundraiser for the Honor Flight will be held June 12, 2013 from 5:30 p.m. to 7:30 p.m. at the Elks Lodge.

There will be a Fire Department golf tournament on June 14, 2013.

Mayor Potter stated that Port Jervis has been speaking with Taylor Biomass concerning refuse. Contracts are currently being composed. This service could save taxpayers approximately \$80,000 per year.

There will be a free fireworks display for July 4<sup>th</sup> in the Town of Wallkill.

New Business  
discussed

Mr. Belcher shared the City's electric and natural gas savings and usage. For the month of May, the savings was \$2,317.12.

Mr. McCarthy reminded parents of the Police Department's Child Safety Seat inspection program on June 15, 2013 from 11:00 a.m. to 2:00 p.m. at Sav-A-Lot.

Mr. Oney stated that the white line painted on Sussex Street, in front of the Post Office, was done to accommodate the Soap Box Derby. He will speak to Mr. Lopez and Chief Worden about the street marking.

Mr. Siegel reminded residents of the Flag Day ceremony in Riverside Park on June 14, 2013 at 6:30 p.m.

Mr. Siegel thanked Mr. Lopez for having the DPW staff pick up recycling for 4<sup>th</sup> Ward residents on the 5<sup>th</sup> Friday in May for those who inadvertently missed the pick-up day on the 4<sup>th</sup> Friday.

Water's Edge residents thanked those who cleaned up the cemetery next to the Water's Edge housing complex. Mr. Oney stated that the Deerpark Reformed Church organized the clean up.

Mayor Potter extended condolences to the Fleming family at the loss of Mrs. Betty Fleming, wife of ex-Fire Inspector Leo Fleming.

Mr. Bell shared photographs of a tree planted on River Street in 1948 and how it looks today.

No comment was given.

Public  
Comment on  
Agenda Items  
given

The Council entered Executive Session at 8:18 p.m.

The Council reconvened at 8:53 p.m.

Meeting  
reconvened

Motion by Mr. Belcher, seconded by Mr. Waligroski, to approve hiring the following individuals for the Recreation Department:

- Senior Recreation Leader—to be effective July 1, 2013: Michael Cordisco and Dave Simmons
- Assistant Tennis Instructor—to be effective July 1, 2013: Ashley Jackson
- Skateboard Supervisor—to be effective June 21, 2013: Courtney Dorritie
- Beach Attendant—to be effective June 15: Shannon Leshner
- Sub-Lifeguards—June 15, 2013 Luke Reed and Shannon Leshner

All positions have been budgeted, and all employees will have a background check.

Mr. Siegel asked which position Mr. Dave Simmons was being approved. Mr. Belcher stated that Mr. Simmons would be a Senior Recreation Leader and work at City playgrounds.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Oney, seconded by Mr. Bell, to authorize canceling the contract with Ivan Sussman for the football statue leased by the City. Its condition will be documented prior to being returned.

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Waligroski, seconded by Mr. Ritchie, to adjourn the meeting at 8:55 p.m.

Meeting  
adjourned

AYE: 7 ABSENT: 2 (DECKER, HENDRICK) NAY: 0 ABSTAIN: 0 CARRIED

---

Sandy Decker  
Deputy City Clerk-Treasurer