

City of Port Jervis, New York



2016

General Fund & Water Fund

Mayor's Proposed: November 9, 2015

Mayors Proposed Budget 2016
November 9, 2015
Index

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**City of Port Jarvis Summary of Budget
For the year ended December 31, 2016**

**City of Port Jarvis Summary of Budget
For the year ended December 31, 2016**

1

Rough Draft

Mayor's Proposed

	<u>General Fund</u>	<u>Water Fund</u>	<u>Total</u>	<u>General Fund</u>	<u>Water Fund</u>	<u>Total</u>
Appropriations	12,831,272	2,251,446	15,082,717	12,562,599	2,251,446	14,814,044
Revenue Other than Property Taxes	7,276,377	2,153,000	9,429,377	7,278,377	2,153,000	9,431,377
Appropriated Fund Balance	0	0	0	0	0	0
Transfer of Capital Funds	0	0	0	200,000	0	200,000
Sewer/Water Capital Reserve	195,000	9900		195,000	9900	204,900
Property Tax	5,749,894	108,346	5,858,240	5,279,222	108,346	5,387,567
Budget (shortfall)/excess	0	0	0	0	0	0
	<u>Homestead</u>	<u>Non-Homestead</u>	<u>Total</u>	<u>Homestead</u>	<u>Non-Homestead</u>	<u>Total</u>
Taxable Assessed Value of City	\$117,392,968	\$49,955,970	\$167,348,938	\$117,392,968	\$49,955,970	\$167,348,938
	24.40%			14.40%		
Tax Rate	29.73005	47.40457		27.34143	43.59591	
Tax Rate Change From Previous Year	6.44045	10.26930		4.05183	6.46064	
Amount Raised By Taxes	\$3,490,098.88	\$2,368,141.06	\$5,858,239.93	\$3,209,691.40	\$2,177,875.83	\$5,387,567.23
Allowable by Tax Cap			\$4,613,916.72			\$4,613,916.72
Difference to Tax Cap			\$1,244,323.21			\$773,650.50
Difference to Average Homeowner	644			405		

**City of Port Jervis Budget for the Year
REVENUE**

<u>Acct #</u>	<u>Account Name</u>	<u>2015</u>	<u>2016</u>	<u>2016</u>
		<u>Council Approved</u>	<u>Rough Draft</u>	<u>Mayor's Proposed</u>
A.1001.000	Real Property Taxes	37,711	63,368	63,368
A.1080.000	Federal Payment in lieu of Taxes	16,000	17,000	17,000
A.1081.000	Other Payments in lieu of Taxes	60,000	133,287	133,287
A.1090.000	Interest, Penalties and Collection Fees	100,000	100,000	100,000
A.1111.000	Tax on Consumer Utility Bill	360,000	340,000	340,000
A.1120.000	Orange County Sales Tax	3,400,000	3,050,000	3,050,000
A.1130.000	1% Utilities Gross Receipts	130,000	130,000	130,000
A.1170.000	Cable Franchise Fee	120,000	110,000	110,000
A.1230.000	City Clerk-Treasurer Fees	65,000	80,000	80,000
A.1235.000		0	0	0
A.1260/1261.000	Personnel Fees (Uniform)/Disb/WC Reim	5,000	10,000	10,000
A.1265.000	Health Insurance Reimbursement	145,000	150,000	150,000
A.1520.000	Police Security - School District	6,000	6,000	6,000
A.1521.000	Police Officer Reimbursement	0	164,000	164,000
A.1530.000	Police Service - Fingerprint Charges	500	500	500
A.1550.000	Public Pound Charge	700	500	500
A.1560.000	Safety Inspection Fees	20,000	22,000	22,000
A.1570.000	Chg for Demolition Unsafe Bldg	500	500	500
A.1590.000	Vacant Building Fees	0	150,000	150,000
A.2110.000	Zoning Board Fees	600	600	600
A.2115.000	Planning Board Fees	5,000	5,000	5,000
A.2120.000	Sewer Service Charge	3,000	3,000	3,000
A.2122.000	Sewer Fees	630,000	630,000	630,000
A.2128.000	Interest & Penalties - Sewer	49,070	40,000	40,000
A.2210.000	Tax & Assessment Chg	500	500	500
A.2220/2238	Civil Service Commission	17,500	18,000	18,000
A.2230.000	Recreation Bldg Fees	2,000	2,000	2,000
A.2262.000	Public Work Project Reimb	0	0	0
A.2300.000	Public Works Services	72,290	72,290	72,290
A.2376.000	Refuse & Garbage Commercial	18,500	7,000	9,000
A.2389.000	Reimb Community Development Agency	0	0	0
A.2401.000	Interest & Earnings	15,000	15,000	15,000
A.2412.202	Rental Income - DMV	24,942	25,690	25,690
A.2412.204	Rental Income -	0	0	0
A.2412.205	Rental Income - City Owned Property	132,000	137,000	137,000
A.2412.206	Rental Income - Permit Parking	7,200	2,000	2,000
A.2501.251	Licenses - Electrician	6,500	6,500	6,500
A.2501.252	Licenses - Peddler	600	600	600
A.2501.253	Licenses - Taxi Cab	1,000	1,000	1,000
A.2501.254	Licenses - Taxi Cab Driver	1,200	1,200	1,200
A.2501.255	Licenses - Tow Truck	300	300	300
A.2501.256	Licenses - Auction & Auctioneer License	200	200	200
A.2540.000	Bingo & Bell Jar Fees	0	0	0
A.2544.000	Dog License Fees	5,000	4,000	4,000

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**City of Port Jervis Budget for the Year
REVENUE**

	<u>2015</u>	<u>2016</u>	<u>2016</u>
<u>Acct #</u>	<u>Council Approved</u>	<u>Rough Draft</u>	<u>Mayor's Proposed</u>
A.2555.000	Building & Alteration Permit	42,000	42,000
A.2565.000	Plumbing Permits/Licenses	1,500	1,500
A.2610.000	Fines & Forfeited Bail - Court	130,000	130,000
A.2615.000	Fines Parking Violations	34,000	34,000
A.2616.000	Fines Parking Violations - Delinquent	4,000	4,000
A.2650.000	Sale of Scrap & Excess Matter	5,000	5,000
A.2660.000	Sales of Real Property	0	0
A.2661.000	Mortgage Payable Due City Prop	0	0
A.2665.000	Sale of Tax Deed Property	(12,000)	(200,000)
A.2680.000	Insurance Recoveries	30,000	30,000
A.2701.000	Refund of Prior Years Expense	10,000	5,000
A.2705.000	Gifts & Donations	500	500
A.2705.001	Donations Canine Patrol	1,000	1,000
A.2755.000	Endowment & Trust Income	100	100
A.2770.000	Interest on State Investment	15	15
A.3001.000	State Aid per Capita/Rev Sharing	1,434,962	1,434,962
A.3005.000	State Aid - Mortgage Tax	40,000	55,000
A.3040.000	Real Property Tax Administration	1,500	1,500
A.3041.000	Stop DWI Reimbursement	7,500	7,500
A.3045.000	Buckle up Safety Program	7,000	3,000
A.3046/7.000	Police Grant Byrne NYS & Homeland	0	0
A.3050.000	Fire Equipment Grant	0	0
A.3051.000	Grant Projects- Band Concerts	0	0
A.3056.000	Grant Projects - Canine Patrol	0	0
A.3058.000	Grant Projects- DEC	0	0
A.3089.000	Grant Projects- Police	0	0
A.3301.000	State Reimb Body Armor	0	0
A.3330.000	Unified Court Maintenance Reimb	21,000	21,000
A.2705.000	Contribution from Ruggerio Fund	0	0
A.3520.000	Reimb Bus Program - NYS	38,000	38,000
A.3521.000	Reimb Bus Program - Fed	53,178	53,178
A.3522.000	Reimb Bus Program - Donations	6,000	6,000
A.3523.000	Reimb Bus Program - Half Fare Reimb	7,000	7,000
A.3623.000	Juvenile Del - Youth Officer	5,000	3,000
A.3821.000	Recreation State Reimb & STTV	0	0
A.3825.000	Youth Center	18,000	18,000
A.3830.000	County Reimb - Urban Renewal	0	0
A.4089.000	Fema Reimbursement	0	0
A.4773.000	Federal Summer Lunch Program	4,500	4,500
A.4778.000	Reimb Nutrition Title IIIC1	40,000	65,587
A.4779.000	Reimb Nutrition Donations	8,000	6,000
A.5031.000	Transfer from Capital	210,000	0
		0	0
	General Fund Totals	7,606,568	7,278,377

City of Port Jarvis Budget for the Year
REVENUE

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Acct #

Account Name

F.2140.000
F.2142.000
F.2144.000
F.2148.000
F.2701.000
F.2710.000

Water Fund
Metered Water Sales
Unmetered Water Sales
Water Service Charges
Interest & Penalties
Refund of Prior year Expense
Dam Repair Reimb - DEC

Water Fund Totals

Grand Total

<u>2015</u>	
<u>Council Approved</u>	
	0
405,000	
1,585,000	
10,000	
155,000	
0	
0	
0	
2,155,000	
0	
0	
9,761,568	

<u>2016</u>		<u>2016</u>	
<u>Rough Draft</u>		<u>Mayor's Proposed</u>	
0		0	
410,000		410,000	
1,585,000		1,585,000	
10,000		10,000	
148,000		148,000	
0		0	
0		0	
0		0	
2,153,000		2,153,000	
0		0	
0		0	
9,429,377		9,431,377	

**City of Port Jervis Budget for the Year
EXPENSE**

<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015 Council Approved</u>	<u>2016 Rough Draft Request</u>		<u>2016 Mayor's Proposed</u>		
A.1010.110	Common Council	Salaries	47,500	78,450	includes IT	77,500		
A.1010.410		Office Supplies	400	400		400		
A.4540.449		Ambulance Services	0	89,250		42,000		
A.1010.446		Legal Advertising	1,000	1,000		1,000		
A.1010.449		Other Contract Services	90,000	120,000	includes HR	90,000	HR out	
A.1010.459		Beautification	5,000	5,000		5,000		
A.1010.465		Matching Funds- Bus Program	7,500	7,500		7,500		
A.1010.493		Travel Allowance	500	500		500		
A.1210.110		Mayor	Salaries	39,759	36,536		36,459	
A.1210.410			Office Supplies	2,000	2,000		2,000	
A.1210.411	Gasoline & Diesel		500	500		500		
A.1210.421	Telephone		2,000	2,000		2,000		
A.1210.470	Books & Journals		0	0		0		
A.1210.493/413	Travel Allowance/repairs		500	500		500		
A.1325.110	City Clerk		Salaries	217,205	204,124	reall to swr	204,124	
A.1325.253			Office Equipment	500	500		500	
A.1325.410			Office Supplies	13,000	15,000		15,000	
A.1325.421			Telephone	8,500	8,500		8,500	
A.1325.444		Repairs to Equipment	500	500		500		
A.1325.446		Legal Advertising	250	250		250		
A.1325.448		Stockroom Supplies	0	0		0		
A.1325.449		Other Contract Services	30,000	35,000		35,000		
A.1325.480		Schools & Seminars	900	900		900		
A.1355.110		City Assessor	Salaries	122,257	156,629		140,356	
A.1355.253	Office Equipment		700	500		500		
A.1355.410	Office Supplies		2,600	2,300		2,300		
A.1355.411	Gasoline & Diesel		1,000	100		100		
A.1355.421	Telephone		1,600	1,600		1,600		
A.1355.440	Repairs to Equipment		600	600		600		
A.1355.446	Legal Advertising		200	200		200		
A.1355.447	Computer Maintenance		2,500	2,500		2,500		
A.1355.449	Other Contract Services		0	0		0		
A.1355.480	Schools & Seminars		1,600	5,000		5,000		
A.1355.493	Travel Allowance	250	1,250		1,250			
A.1356.449	Board of Assessment	Professional Fees	1,500	1,500		1,500		
A.1362.446	Tax Sale	Legal Advertising	0	0		0		
A.1420.110	Law/Corporation Counsel	Salaries	0	0		0		
A.1420.449		Contracted Services	50,000	50,000		50,000		
A.1420.459		Bond Attorney Fees	5,000	5,000		5,000		
			151,900	302,100		223,900		
			44,759	41,536		41,459		
			270,855	264,774		264,774		
			133,307	170,679		154,406		
			1,500	1,500		1,500		
			0	0		0		
			55,000	55,000		55,000		

City of Port Jervis Budget for the Year
EXPENSE

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<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015</u> <u>Council</u> <u>Approved</u>		<u>2016</u> <u>Rough</u> <u>Draft</u> <u>Request</u>		<u>2016</u> <u>Mayor's</u> <u>Proposed</u>	
A.1430.110	Civil Service	Salaries	13,552		13,552		13,552	
A.1430.410		Office Supplies	600		600		600	
A.1430.421		Telephone	750		750		750	
A.1430.440		Repairs to Equipment	100		100		100	
A.1430.443		Examinations	250		250		250	
A.1430.446		Legal Advertising	150		150		150	
A.1430.480		Annual Membership Dues	100		100		100	
A.1430.493		Travel Allowance	550		550		550	
A.1430.499		Other Allowances	3,060	19,112	3,060	19,112	3,060	19,112
A.1450.419	Elections	Material & Supplies	0		0		0	
A.1450.449		Contracted Services	27,500	27,500	27,500	27,500	12,500	12,500
A.1490.110	Public Works Administrati	Salaries	160,906		164,035		164,035	
A.1490.253		Equipment & Rental	500		500		500	
A.1490.256		Insurance Claim Expenses	2,500		2,500		2,500	
A.1490.410		Office Supplies	1,700		1,700		1,700	
A.1490.416		Maintenance Supplies	900		900		900	
A.1490.421		Telephone	5,000		5,000		5,000	
A.1490.447/449		Computer Maintenance	4,300		4,300		4,300	
A.1490.480		Schools & Seminars	400		400		400	
A.1490.494		Vehicle Lease	4,680	180,886	4,680	184,015	4,680	184,015
A.1620.110	Buildings	Salaries	180,059		210,263		205,643	
A.1620.412		Maintenance Supplies	12,000		12,000		12,000	
A.1620.422		Gas & Electric	90,000		90,000		90,000	
A.1620.441		Repairs to Building	11,000		1,000		1,000	
A.1620.449		Contractual Services	32,000	325,059	32,000	345,263	32,000	340,643
A.1910.430	Insurance	Unallocated Insurance	185,000	185,000	185,000	185,000	185,000	185,000
A.1920.460	Municipal Associations	NY Conference of Mayors Dues	4,008	4,008	4,008	4,008	4,008	4,008
A.1930.460	Judgements and Claims	City Share of Judgements & Cla	10,000	10,000	10,000	10,000	10,000	10,000
A.1950.460	Taxes on Municipal Proper	Taxes on City Owned Property	5,000	5,000	5,000	5,000	5,000	5,000
A.1960.460	Tax Certorrari	Tax Certorrari	30,000	30,000	20,000	20,000	20,000	20,000
A.1980.400	MTA Payroll Tax	MTA Payroll Tax	17,657	17,657	18,765	18,765	18,376	18,376
A.1990.460	Contingency	Contingency Account	75,000	75,000	75,000	75,000	75,000	75,000

City of Port Jervis Budget for the Year
EXPENSE

<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015</u> <u>Council</u> <u>Approved</u>	<u>2016</u> <u>Rough</u> <u>Draft</u> <u>Request</u>	<u>2016</u> <u>Mayor's</u> <u>Proposed</u>	
A.3120.110	Police Dept	Salaries	2,857,080	2,993,753	2,972,829	
A.3120.111		Dispatching Salaries	94,070	98,175	64,070	
A.3120.256		Insurance Claim Expenses	4,000	4,000	4,000	
A.3120.253/254		Law Enforce Equipment	7,000	9,810	9,810	
A.3120.410		Office Supplies	7,940	8,000	8,000	
A.3120.411		Gas & Oil	54,000	48,000	48,000	
A.3120.412		Prisoner Services	2,990	2,990	2,990	
A.3120.413		Vehicular Supplies	14,800	14,800	14,800	
A.3120.420		Teletype/E-Justice Charge	0	0	0	
A.3120.421		Telephone	16,692	16,692	16,692	
A.3120.435		Weapons & Ammunition	6,500	7,900	7,900	
A.3120.440		Equipment Repair	15,500	19,575	19,575	
A.3120.445		Computer Maintenance	24,375	28,055	28,055	
A.3120.460		Crime Prevention Program	4,400	5,000	5,000	
A.3120.461		Detective Investigation Exp	8,500	8,500	8,500	
A.3120.462		Canine Expenses	2,840	2,920	2,920	
A.3120.480		Schools & Seminars	10,360	20,665	20,665	
A.3120.481		Training - Dispatch	436	674	674	
A.3120.490		Uniform Allowance	39,900	41,075	41,075	
A.3120.491		Uniform - Dispatch	2,200	2,740	2,740	
A.3120.494	Vehicle Lease	4,104	4,104	4,104		
A.3145.110	Juvenile Aid Bureau	Salaries	91,085	95,156	95,156	
A.3145.410		Office Supplies	980	980	980	
A.3145.421		Telephone	1,080	1,080	1,080	
A.3145.440	Equipment Repair	500	500	500		
A.3310.419	Traffic Control	Material & Supplies	1,500	1,500	1,500	
A.3310.422		Gas & Electric	5,000	5,000	5,000	
A.3310.440	On Street Parking	Equipment Repair	2,300	2,300	2,300	
A.3320.419		Material & Supplies	9,000	9,000	9,000	
A.3320.449		Contracted Services	13,000	13,000	13,000	
			3,177,686	3,337,428	3,282,398	
			93,645	97,716	97,716	
			8,800	8,800	8,800	
			22,000	22,000	22,000	

City of Port Jervis Budget for the Year
EXPENSE

<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015</u> <u>Council</u> <u>Approved</u>		<u>2016</u> <u>Rough</u> <u>Draft</u> <u>Request</u>		<u>2016</u> <u>Mayor's</u> <u>Proposed</u>	
A.3410.xxx	Fire Dept	Capital Reserve for Equipment	0		0		0	
A.3410.253/258		Fire/Safety Equipment	25,000		45,000		25,000	
A.3410.256		Insurance Claim Expenses	4,000		4,000		4,000	
A.3410.410		Office Supplies	3,300		7,360		7,360	
A.3410.411		Gas & Oil	15,000		15,000		15,000	
A.3410.412		Maintenance Supplies	2,000		2,000		2,000	
A.3410.413		Vehicular Supplies	6,000		6,000		6,000	
A.3410.414		Pump Maintenance (Trucks)	18,000		18,000		18,000	
A.3410.421		Telephone	13,042		14,473		14,473	
A.3410.422		Gas & Electric	65,000		65,000		65,000	
A.3410.430		Liability Insurance	49,500		49,500		49,500	
A.3410.440		Equipment Repair	27,000		27,000		27,000	
A.3410.441		Repairs to Building	8,000		10,000		10,000	
A.3410.446		Legal Advertising	0		0		0	
A.3410.447		Radio Maintenance Contract	10,000		15,000		15,000	
A.3410.455		Repairs/OSHA Compliance	55,000		55,000		55,000	
A.3410.460		Prevention/Investigations	0		0		0	
A.3410.480		Schools & Seminars	5,000		5,000		5,000	
A.3410.490		Uniform Allowance	0		0		0	
A.3410.491		Officers Exp Allowance	1,900		1,900		1,900	
A.3410.492		Fireman's Parade Allowance	0	307,742	0	340,233	0	320,233
A.3420.110	Fire Inspector	Salaries	17,923		17,923		17,923	
A.3420.410		Office Supplies	900		900		900	
A.3420.411		Gasoline & Diesel	750		750		750	
A.3420.413		Vehicular Supplies	650		650		650	
A.3420.413		Telephone	1,450		1,450		1,450	
A.3420.460		Prevention/Investigations	1,000		1,000		1,000	
A.3420.480		Schools & Seminars	600		600		600	
A.3420.490		Uniform Allowance	250	23,523	250	23,523	250	23,523
A.3510.110	Animal Control	Salaries	14,613		14,820		14,613	
A.3510.253		Equipment	100		100		100	
A.3510.413		Vehicular Supplies	700		2,305		2,305	
A.3510.440		Equipment Repair	600		400		400	
A.3510.480		Schools & Seminars	250		544		544	
A.3510.490		Uniform	220		220		220	
A.3510.449		Humane Society Contract	14,960	31,443	15,400	33,789	15,400	33,582

**City of Port Jervis Budget for the Year
EXPENSE**

<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015 Council Approved</u>	<u>2016 Rough Draft Request</u>	<u>2016 Mayor's Proposed</u>	
A.3620.110	Safety Insp Building Office	Salaries	149,228	147,264	147,264	
A.3620.410		Office Supplies	5,400	5,400	5,400	
A.3620.411		Gas & Oil	3,100	3,100	3,100	
A.3620.413		Vehicular Supplies	750	750	750	
A.3620.421		Telephone	3,100	3,100	3,100	
A.3620.440		Equipment Repair	1,000	1,000	1,000	
A.3620.445		Marshall Services	100	100	100	
A.3620.447		Computer Maintenance	2,355	2,355	2,355	
A.3620.480		Schools & Seminars	1,000	1,000	1,000	
A.3620.490		Uniform Allowance	600	600	600	
A.3620.494		Vehicle Lease	3,648	3,648	3,648	
A.3620.499		Other Allowances	1,200	1,200	1,200	
A.3640.110		Emergency Management	Salaries	8,342	8,342	8,342
A.3640.253			Equipment	100	100	100
A.3640.410			Office Supplies	300	300	300
A.3640.421	Telephone		500	500	500	
A.3640.440	Equipment Repair	1,500	1,500	1,500		
A.4046.460	ADA Committee	ADA Projects for Compliance	4,000	4,000	4,000	
A.5110.110	Maintenance of Roads	Salaries	465,860	506,863	492,536	
A.5110.253		Equipment Purchases	0	0	0	
A.5110.411		Gas & Oil	45,000	45,000	45,000	
A.5110.412		Maintenance Supplies	5,750	5,750	5,750	
A.5110.413		Vehicular Supplies	18,000	18,000	18,000	
A.5110.415			0	0	0	
A.5110.416		Street Maintenance Material	26,000	26,000	26,000	
A.5110.440		Equipment Repair	5,800	7,800	7,800	
A.5110.444		Uniform Service	13,225	13,225	13,225	
A.5110.446		Legal Advertising	0		0	
A.5110.447		Radio Maintenance Contract	2,400	2,400	2,400	
A.5110.457		Grant Projects	0	0	0	
A.5110.458		Grant Projects	0	0	0	
A.5110.459		Grant Projects	0	0	0	
A.5110.460		Grant Projects	0	0	0	
A.5110.495	Grant Projects	0	0	0		
A.5110.497	Grant Projects	0	0	0		
A.5142.416	Snow Removal	Maintenance Supplies	50,000	60,000	60,000	
A.5142.440		Equipment Repair	6,000	6,000	6,000	
A.5182.416/z	Street Lighting	Maintenance Supplies	3,000	3,000	3,000	
A.5182.422		Gas & Electric	125,000	125,000	125,000	
A.5182.440		Equipment Repair	600	600	600	
			171,481	169,517	169,517	
			10,742	10,742	10,742	
			4,000	4,000	4,000	
			582,035	625,038	610,711	
			56,000	66,000	66,000	
			128,600	128,600	128,600	

**City of Port Jervis Budget for the Year
EXPENSE**

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<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015 Council Approved</u>		<u>2016 Rough Draft Request</u>		<u>2016 Mayor's Proposed</u>		
A.5630.110	Bus System Operation	Salaries	81,416		78,527		78,527		
A.5630.410		Office Supplies	500		500		500		
A.5630.411		Gas & Oil	10,600		10,600		10,600		
A.5630.421		Telephone	900		900		900		
A.5630.430		Liability Insurance	8,000		8,000		8,000		
A.5630.440/256		Equipment Repair/Ins Repair	3,300		3,300		3,300		
A.5630.460		Schedule Advertising Exp	700		700		700		
A.5630.256		Insurance Claim Expenses	1,000	106,416	1,000	103,527	1,000	103,527	
A.6410.460	Tourism Task Force	Promotional Expenses	1,000	1,000	1,000	1,000	8,500	8,500	
A.6780.110	Nutrition	Salaries	59,908		69,150		69,150		
A.6780.410		Office Supplies	500		400		400		
A.6780.412		Consumable Materials (Food)	0		0		0		
A.6780.419		Materials & Supplies	2,500		5,095		5,095		
A.6780.421		Telephone	2,050		450		450		
A.6780.440		Equipment Repair	1,000		1,000		1,000		
A.6780.460		Rental Expense - Dining Room	0		0		0		
A.6780.493		Travel Allowance	6,000		6,000		6,000		
A.6780.800		Fringe Benefit	0	71,958	0	82,095	0	82,095	
A.6920.110		Economic Development	Salaries	0				0	
A.6920.253	Equipment Purchases		0		0		0		
A.6920.410	Office Supplies		0		0		0		
A.6920.421	Telephone		0		0		0		
A.6920.440	Equipment Repair		0		0		0		
A.6920.449	Contracted Services		48,275		99,000		75,000		
A.6920.480	Schools & Seminars		0		0		0		
A.6920.800	Fringe Benefit		0	48,275	0	99,000	0	75,000	
A.7020.110	Recreation		Salaries	103,983		107,103		107,103	
A.7020.410			Office Supplies	850		850		850	
A.7020.411		Gas & Oil	6,000		6,000		6,000		
A.7020.421		Telephone	1,200		1,200		1,200		
A.7020.440		Equipment Repair	450		450		450		
A.7020.457		Materials & Supplies	2,100		2,500		2,500		
A.7020.460	Parade/Advertising Exp	1,300	115,883	1,300	119,403	1,300	119,403		
A.7110.110	Parks	Salaries	82,473		82,473		82,473		
A.7110.253		Equipment Purchases	2,500		2,000		2,000		
A.7110.416		Maintenance Supplies	5,500		5,500		5,500		
A.7110.417		Dietz Tree Funds	200		200		200		
A.7110.422		Gas & Electric	19,000		15,000		15,000		
A.7110.465		Landscaping Materials	1,300	110,973	1,300	106,473	1,300	106,473	

**City of Port Jervis Budget for the Year
EXPENSE**

<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015 Council Approved</u>	<u>2016 Rough Draft Request</u>	<u>2016 Mayor's Proposed</u>	
A.7140.110	Playground & Beach	Salaries	47,786	47,786	47,786	
A.7140.253		Equipment Purchases	500	500	500	
A.7140.411		Gas & Oil	0	0	0	
A.7140.416		Maintenance Supplies	6,100	5,600	3,600	
A.7140.419		Playground & Beach Supplies	2,400	3,000	1,800	
A.7140.422		Gas & Electric	6,500	6,500	6,500	
A.7140.440		Equipment Repair	500	500	500	
A.7140.441		Facility Maintenance	1,000	1,000	1,000	
A.7140.442		Youth Center Repairs	0	0	0	
A.7140.449		Contracted Services	4,500	5,300	5,300	
A.7140.460		Analysis Fees	0	200	200	
A.7270.460	Band Concerts	City Sponsorship Fee	0	0	0	67,186
A.7510.449		City Historian	Contracted Services	1,000	1,000	1,000
A.7510.460	Historian Projects		300	300	300	1,300
A.7520.460	Senior Citizens Celebrations	Supplies & Activity fees	2,500	2,500	2,500	2,500
A.7550.460		Veterans	2,500	2,500	2,500	
A.7550.465		Celebration Activites	0	0	0	2,500
A.7620.415			0	0	0	
A.7620.445			0	0	0	0
A.8010.410	Zoning Board of Appeals	Office Supplies	100	100	100	
A.8010.446		Legal Advertising	1,250	1,250	1,250	
A.8010.448		Secretarial Fees	1,300	1,300	1,300	
A.8010.449		Contracted Services	500	500	500	new Seqra
A.8010.459		Attorney Fees	4,000	4,000	4,000	
A.8010.499		Other Allowances	3,000	3,000	3,000	10,150
A.8020.410	Planning Board	Office Supplies	100	100	100	
A.8020.446		Legal Advertising	1,000	1,000	1,000	
A.8020.448		Secretarial Fees	1,300	1,300	1,300	
A.8020.449		Consultant Fees	600	600	600	
A.8020.459		Attorney Fees	3,600	3,600	3,600	
A.8020.499	Other Allowances	3,000	3,000	3,000	9,600	
A.8120.110	Sanitary Sewers	Salaries	171,848	196,587	196,587	
A.8120.411		Gas & Oil	10,000	10,000	10,000	
A.8120.413		Vehicular Supplies	4,000	4,000	4,000	
A.8120.421		Telephone	600	600	600	
A.8120.418		Sewer Maint Supplies	39,000	39,000	39,000	
A.8120.422		Gas & Electric	4,000	10,000	10,000	
A.8120.440		Equipment Repair	11,000	11,000	11,000	
A.8120.459		Attorney Fees	30,000	30,000	30,000	
A.8120.441		New Installations	1,500	1,500	1,500	
				271,948	302,687	302,687

**City of Port Jervis Budget for the Year
EXPENSE**

<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015 Council Approved</u>		<u>2016 Rough Draft Request</u>		<u>2016 Mayor's Proposed</u>	
A.8140.418	Storm Sewers	Sewer Maint Supplies	5,000		5,000		5,000	
A.8140.422		Gas & Electric	6,500		6,500		6,500	
A.8140.440		Equipment Repair	1,500	13,000	1,500	13,000	1,500	13,000
A.8160.110	Refuse & Garbage	Salaries	325,041		374,983		351,884	
A.8160.411		Gas & Oil	18,000		18,000		18,000	
A.8160.413		Vehicular Supplies	3,900		3,900		3,900	
A.8160.416		Maintenance Supplies	3,500		3,500		3,500	
A.8160.422		Gas & Electric	0		0		0	
A.8160.440		Equipment Repair	4,870		4,870		4,870	
A.8160.441		Cleanup Project Expense	0		0		0	
A.8160.442		Disposal	161,250	516,561	161,250	566,503	166,250	548,404
A.8170.416	Street Cleaning	Maintenance Supplies	5,000		5,000		5,000	
A.8170.440		Equipment Repair	6,000	11,000	6,000	11,000	6,000	11,000
A.8760.200	Emergency Disaster Work	FEMA Expenses	0		0		0	
A.8760.201/2		Flood Mitigation/Repairs	0	0	0	0	0	0
A.9000.110			0	0	0	0	0	0
A.9010.800	Fringe Benefits	State Employees Retirement	338,520	<i>Amortized</i>	350,000	<i>Amortized</i>	345,000	<i>Amortized</i>
A.9015.800		Police Retirement	654,000	<i>Amortized</i>	704,000	<i>Amortized</i>	699,000	<i>Amortized</i>
A.9025.800		Vision/Dental Plan	40,000		44,000		44,000	
A.9030.800		Social Security - City Share	408,302		435,107		426,357	
A.9040.800		Workmen's Compensation	232,000		250,000		248,000	
A.9050.800		Unemployment Insurance	10,000		12,000		12,000	
A.9055.800		Disability Insurance	4,000		5,000		5,000	
A.9060.800		Health Insurance	1,800,000	3,486,822	1,970,000	3,770,107	1,964,000	3,743,357
A.9710.600	Serial Bonds	Principal	271,300		271,300		271,300	
A.9710.700		Interest	124,737	396,037	124,737	396,037	124,737	396,037
A.9730.600	Bond Anticipation Note	Principal	0		0		0	
A.9730.700		Interest	0	0	0	0	0	0
A.9740.600	Capital Note	Principal	101,818		101,818		101,818	
A.9740.700		Interest	2,657	104,475	2,657	104,475	2,657	104,475
A.9760.700	Tax Anticipation Note	Interest	100	100	100	100	100	100
A.9770.700	Revenue Anticipation Note	Interest	4,000	4,000	4,000	4,000	4,000	4,000
A.9999.999	Reserve for Capital	Reserve for long-term debt	0	0	0	0	0	0
A.9787.600		Principal	0		0		0	
A.9787.700		Interest	0	0	0	0	0	0
A.9786.600	Installment Purchase - Ene	Principal	48,696		48,696		48,696	
A.9786.700		Interest	19,084	67,780	19,084	67,780	19,084	67,780
A.9787.600	Capital Lease - Equipment	Principal	129,648		129,648		129,648	
A.9787.700		Interest	21,362	151,010	21,362	151,010	21,362	151,010
A.909	Retirement Payouts	Retirement Payouts	240,000	240,000	240,000	240,000	240,000	240,000
		General Fund Totals	11,966,814	11,966,814	12,831,272	12,831,272	12,562,599	12,562,599

**City of Port Jervis Budget for the Year
EXPENSE**

<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015 Council Approved</u>		<u>2016 Rough Draft Request</u>		<u>2016 Mayor's Proposed</u>	
	<u>Water Fund</u>							
F.1910.430	Insurance	Unallocated Insurance	145,000	145,000	145,000	145,000	145,000	145,000
F.1950.000	Taxes on Municipal Property	Taxes on City Owned Property	32,000	32,000	32,000	32,000	32,000	32,000
F.1980.400	MTA Payroll Tax	MTA Payroll Tax	2,296	2,296	2,330	2,330	2,330	2,330
F.1990.460	Contingency	Contingency Account	50,000	50,000	50,000	50,000	50,000	50,000
F.8310.110	Water Administration	Salaries	148,745		143,951		143,951	
F.8310.256		Insurance Claim Expenses	2,500		2,500		2,500	
F.8310.410		Office Supplies	5,400		5,400		5,400	
F.8310.422		Gas & Electric	8,250		8,250		8,250	
F.8310.447		Computer Maintenance	11,000		11,000		11,000	
F.8310.449		Finan Advis/Bond Attorney	7,500		7,500	usda	7,500	
F.8310.450		Energy Consultant Fees	0		0		0	
F.8310.454		EFC Admin Fee	0		0		0	
F.8310.460		Reserve Account	9,900	193,295	9,900	188,501	9,900	188,501
F.8320.110	Water Collection Reservoir	Salaries	46,360		47,906		47,906	
F.8320.411		Gas & Oil	3,000		3,000		3,000	
F.8320.416		Maintenance Supplies	900		900		900	
F.8320.421		Telephone	300		300		300	
F.8320.422		Gas & Electric	1,700		1,700		1,700	
F.8320.440		Equipment Repairs	1,500		1,500		1,500	
F.8320.441		Building Repairs	600		600		600	
F.8320.442		Equip Maint Contract	0	54,360	0	55,906	0	55,906
F.8330.110	Water Purification	Salaries	338,850		345,174		345,174	
F.8330.411		Gas Diesel & Oil	0		0		0	
F.8330.412		Supplies	55,000		55,000		55,000	
F.8330.421		Telephone	3,000		3,000		3,000	
F.8330.422		Gas & Electric	60,000		60,000		60,000	
F.8330.440		Equipment Repairs	23,750		23,750		23,750	
F.8330.442		Equip Maint Contract	13,000		13,000	Ozone	13,000	
F.8330.449		Sludge Removal	5,000		5,000		5,000	
F.8330.453		Consultant/Engineering Fees	22,000	520,600	22,000	526,924	22,000	526,924

**City of Port Jervis Budget for the Year
EXPENSE**

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<u>Acct #</u>	<u>Division</u>	<u>Account Name</u>	<u>2015 Council Approved</u>	<u>2016 Rough Draft Request</u>	<u>2016 Mayor's Proposed</u>
F.8340.110	Water Distribution	Salaries	141,468	148,392	148,392
F.8340.257		Customer Repair/Install Parts	7,500	7,500	7,500
F.8340.411		Gas & Oil	6,800	6,800	6,800
F.8340.413		Vehicular Supplies	3,500	3,500	3,500
F.8340.416		Maintenance Supplies	20,000	20,000	20,000
F.8340.421		Telephone	1,000	1,000	1,000
F.8340.422		Gas & Electric	12,000	12,000	12,000
F.8340.440		Equipment Repairs	3,000	3,000	3,000
F.8340.444		Uniform Service	5,200	5,200	5,200
F.8340.447		Radio Maintenance Contract	1,000	1,000	1,000
F.9010.000	Fringe Benefits	State Employees Retirement	95,480	107,000	107,000
F.9025.800		CSEA Vision/Dental Plan	19,000	20,000	20,000
F.9030.800		Social Security - City Share	51,670	52,435	52,435
F.9040.800		Workmen's Compensation	28,000	32,000	32,000
F.9055.800		Disability Insurance	1,500	2,000	2,000
F.9060.800		Health Insurance	315,000	334,000	334,000
F.9710.600	Serial Bonds	Principal	315,495	315,495	315,495
F.9710.700		Interest	125,470	125,470	125,470
F.9730.600	Bond Anticipation Note	Principal	0	0	0
F.9730.700		Interest	25,320	25,320	25,320
F.9770.700	Revenue Anticipation Note	Interest	0	0	0
F.9786.600	Installment Purchase - Ene	Principal	5,411	5,411	5,411
F.9786.700		Interest	2,120	2,120	2,120
F.9787/5.600	Capital Lease - Equipment	Principal	1,043	1,043	1,043
F.9787/5.700		Interest	98	98	98
F.909	Retirement Payouts	Retirement Payouts	20,000	20,000	20,000
		Water Fund Totals	2,204,626	2,251,446	2,251,446
					0
					0
					0
		Grand Total	14,171,440	15,082,717	14,814,044

Amortized

Amortized

Amortized

City of Port Jervis Budget for the Year 2016

Exempt Personnel Schedule

**Rough
Draft**

**Mayor's
Proposed**

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<u>Position</u>	<u>2015 Base Salary*</u>		<u>Dept Request</u>	<u>Requested Base Salary</u>		<u>Mayor's Proposed</u>	<u>Proposed Base Salary</u>
Director of Public Works***	92,084	2.00%	1,842	93,926	2.00%	1,842	93,926
Asst Dir Public Works***	65,617	2.00%	1,312	66,929	2.00%	1,312	66,929
Police Chief **** Per SO Contract	104,720	9.39%	9,831	114,551	9.39%	9,831	114,551
Police Lieutenant **** (1) Per SO Contract	99,720	6.70%	6,678	106,398	6.70%	6,678	106,398
Police Lieutenant **** P/T 936 hours	30,000	0.00%	0	30,000	#DIV/0!	0	30,000
Police Admin Assistant ***	43,000	4.65%	2,000	45,000	2.00%	860	43,860
City Clerk Treasurer***	96,181	2.00%	1,924	98,104	2.00%	1,924	98,104
Deputy City Clerk Treasurer***	55,000	n/a	0	55,000	n/a	0	55,000
City Assessor***	65,000	2.00%	1,300	66,300	2.00%	1,300	66,300
Building Official***	60,000	2.00%	1,200	61,200	2.00%	1,200	61,200
Asst Building Official/Zoning Officer***	45,000	2.00%	900	45,900	2.00%	900	45,900
Mayor	20,000	2.00%	400	20,400	0.00%	0	20,000
Mayor's Conf Secretary*** 19 hrs per week	16,136	2.00%	323	16,136	2.00%	323	16,459
Councilman at Large	7,500	2.00%	150	7,650	0.00%	0	7,500
Councilman	5,000	2.00%	100	5,100	0.00%	0	5,000
Civil Service Secretary	14.19	2.00%	0	14.48 @hr	2.00%	0	14.48 @hr
IT Technician 1/2 year	30,000	n/a	0	30,000	n/a	0	30,000
Human Recourse Professional Contracted 1/2 yea	30,000	n/a	0	30,000	n/a	0	0
Fire Inspector/Code Enforcement	17,571	2.00%	351	17,923	2.00%	351	17,923
Emergency Management Director	8,179	2.00%	164	8,342	2.00%	164	8,342
School Crossing Guards 1296 hrs	12.75	2.00%	0.26	13.25 @hr	2.00%	0.26	13.01 @hr
Matrons (200 hrs)	13.07	3.81%	0.50	13.57 @hr	2.00%	0.26	13.33 @hr
Animal Control Officers 19 hrs @ week	14.50	3.45%	0.50	15.00 @hr	2.00%	0.29	14.79 @hr
Clerk/Dispatch 5950 hours	15.50	6.45%	1.00	16.50 @hr	2.00%	0.31	15.81 @hr
Senior Dining Site Manager*** (CSEA position)	45,318	2.00%	906	46,224	2.00%	906	46,224
Assistant 19 hrs	11.10	2.00%	0.22	11.32 @hr	2.00%	0.22	11.32 @hr
On Call Assistant	10.28	2.00%	0.21	10.48 @hr	2.00%	0.21	10.48 @hr

City of Port Jervis Budget for the Year 2016

Exempt Personnel Schedule

Rough Draft

Mayor's Proposed

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<u>Position</u>	<u>2015 Base Salary*</u>		<u>Dept Request</u>	<u>Requested Base Salary</u>		<u>Mayor's Proposed</u>	<u>Proposed Base Salary</u>
Bus Driver Part Time (starting)	15.27	2.00%	0.31	15.57 @hr	2.00%	0.31	15.57 @hr
Bus Driver Part Time (6 months)	15.58	2.00%	0.31	15.89 @hr	2.00%	0.31	15.89 @hr
Bus Driver Part Time (1 year)	15.89	2.00%	0.32	16.21 @hr	2.00%	0.32	16.21 @hr
Bus Dispatcher	18.68	2.00%	0.37	19.05 @hr	2.00%	0.37	19.05 @hr
Bus Driver Part Time (weekend & holiday)*							
Director of Recreation***	52,235	2.00%	1,045	53,279	2.00%	1,045	53,279
Sr Youth Center Leader	15.52	2.00%	0.31	15.83 @hr	2.00%	0.31	15.83 @hr
Youth Center Leader	12.06	2.00%	0.24	12.30 @hr	2.00%	0.24	12.30 @hr
Summer Youth Center Leader	10.48	2.00%	0.21	10.69 @hr	2.00%	0.21	10.69 @hr
Laborer per CSEA Contract							
PT Laborer	12.08	2.00%	0.24	12.33 @hr	2.00%	0.24	12.33 @hr
Temp Laborer	11.97	2.00%	0.24	12.20 @hr	2.00%	0.24	12.20 @hr
Seasonal Laborers	11.97	2.00%	0.24	12.20 @hr	2.00%	0.24	12.20 @hr
PT Clerk	9.75	2.00%	0.19	9.94 @hr	2.00%	0.19	9.94 @hr
Sr Recreation Leaders	12.04	2.00%	0.24	12.29 @hr	2.00%	0.24	12.29 @hr
Playground Supervisors	10.48	2.00%	0.21	10.69 @hr	2.00%	0.21	10.69 @hr
Playground Supervisors	10.48	2.00%	0.21	10.69 @hr	2.00%	0.21	10.69 @hr
Lifeguards	10.60	2.00%	0.21	10.82 @hr	2.00%	0.21	10.82 @hr
Stipend Specialty Positions Flat Rate 575@	5,750			5750			5,750

Full Time positions noted with *** receive a longevity of \$832

for each five (5) years of service

Full Time positions noted with **** receive a longevity of \$1075

for each five (5) years of service

Police Officers receive an additional \$1000 for an AAS degree

in Criminal Science

City of Port Jervis Budget for the Year 2016
Analysis of Debt Service

<u>Nature of Indebtedness</u>	<u>Outstanding Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>General Fund</u>				
<u>Serial Bonds</u>				
Fire Vehicles (1999)	0	0	0	0
West Main Bridge & Hose #6 (2002)	245,000	120,000	8,450	128,450
Fire Truck Engine #5 (2005)	0	0	0	0
Improvements/Equipment (2009) (67%)	663,300	60,300	27,041	87,341
Improvements/Equipment (2013) (70%)	2,145,500	91,000	89,246	180,246
	3,053,800	271,300	124,737	396,037
<u>Capital Notes</u>				
Equipment (2014)	51,818	51,818	907	52,725
Equipment (2015)	100,000	50,000	1,750	51,750
	151,818	101,818	2,657	104,475
<u>Bond Anticipation Notes</u>				
Ban to be refinanced via USDA	4,000,000	0	0	0
	4,000,000	0	0	0
<u>Capital Leases</u>				
Various Equipment (2006) (75%)	0	0	0	0
Fire Truck (2007)	260,149	32,461	11,655	44,116
Telephone Equipment (2012)	19,203	9,386	883	10,269
City Vehicles (2012)	115,295	56,950	2,464	59,414
City Vehicles (2015)	166,500	30,851	6,360	37,211
	561,147	129,648	21,362	151,010
<u>Energy Lease</u>				
Upgrades/Solar/HVAC/Conservation (2011) (90%)	627,683	48,696	19,084	67,780
	627,683	48,696	19,084	67,780
<u>Tax Anticipation Note</u>				
2015 County Tax - (Principle Re-levied)	N/A	0	100	100
<u>Revenue Anticipation Note</u>				
2015 Revenue (Principal short term only)	N/A	0	4,000	4,000
TOTAL	8,394,448	551,462	171,940	723,402

City of Port Jervis Budget for the Year 2016

Analysis of Debt Service

<u>Nature of Indebtedness</u>	<u>Outstanding Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Water Fund</u>				
<u>Serial Bonds</u>				
Clarifier USDA (2016)	0	0	0	0
Tank/Water Mains (EFC) (2000)	358,977	71,795	0	71,795
Water Filtration Plant (1999 - Refinanced 2005)	2,050,000	175,000	73,903	248,903
Improvements/Equipment (2009) (33%)	326,700	29,700	13,319	43,019
Improvements/Equipment (2013) (30%)	919,500	39,000	38,248	77,248
	3,655,177	315,495	125,470	440,965
<u>Bond Anticipation Notes</u>				
Clarifier USDA	4,000,000	0	25,320	25,320
	4,000,000	0	25,320	25,320
<u>Capital Leases</u>				
Various Equipment (2006) (75%)	0	0	0	0
Telephone Equipment (2012) (10%)	2,134	1,043	98	1,141
	2,134	1,043	98	1,141
<u>Energy Lease</u>				
Upgrades/Solar/HVAC/Conservation (2011) (10%)	69,743	5,411	2,120	7,531
	69,743	5,411	2,120	7,531
<u>Revenue Anticipation Note</u>				
2015 Revenue	N/A	0	0	0
TOTAL	7,727,054	321,949	153,008	474,957