

City of Port Jervis
Finance/Insurance Committee
Minutes for Meeting June 17, 2013

Present: Mayor Russell Potter, Frank Bell, Robert Ritchie, Kelly Decker, Michael McCarthy, Gerald Oney, Stanley Siegel, and Sandy Decker, Deputy City Clerk-Treasurer.

Finance meeting opened at 7:05 p.m.

Cash Balances for May 2013. Mrs. Decker presented the Finance Committee with the May financial cash status. Mr. Bell stated that the balances looked quite good. Mrs. Decker stated the second half of the city taxes will be coming in on June 30, 2013.

Water Conversion from Residential to Commercial Accounts. Mrs. Decker stated that if you look at the list we now have 305 commercial accounts. Prior to the conversion we had 120 accounts. This is still an ongoing project. The assessor's office identified the accounts that were commercial accounts. Starting with this month's billing we will be giving the customers a credit for their residential use and then reading the meters and billing that amount. Letters were sent out to our customers regarding the conversion. Mrs. Decker would like to thank the assessor's office and the water department for all the work they did to help with the conversion.

Mr. Siegel asked how many meters are yet to be installed. I stated approximately 200 meters yet to install. Mr. Siegel thought that we were going to install meters in the yards of people that would not allow us access to their homes or businesses. Mr. Bell stated that was the original plan to install the meters. He stated that we should check and see who doesn't have them and send letters to them and show them the charge for that installation. Mr. Oney thought that we were installing the meters in their yard. The original plan was to bill them and if they don't pay to place the installation on the tax bill.

Mr. Oney asked if we were recording the water usage for all the properties and Mrs. Decker stated that we have been recording the data for about three years.

Tax Lien Sale 2013 Currently there are 352 properties on the list. Letters will be sent out on July 01, 2013 notifying taxpayers of their delinquent tax and water balances. Mrs. Decker noted that last years' total number of parcels submitted was 347 parcels.

Old Business - none

New Business - Mrs. Decker thanked the council for the new copying machine.

No executive session

Meeting adjourned at 7:30 p.m.