

CODE COMMITTEE
City of Port Jervis
MINUTES – Thursday August 7, 2014 7:00pm
Common Council Chambers

Stan Siegel
Committee Chairman

Laurie Powrie
Building Official

Committee Members

David Bavoso
Carl Hendrick
Gerald Oney Jr.

Michael Reilly
Fire Inspector

- Meeting Called to Order 7:00 pm by Mr. Siegel
- Pledge of Allegiance
- Present: Councilman Siegel, Councilman Hendrick, Councilman Oney, Mrs. Powrie, Mayor Decker
- Public Comment: Paul Rossi a resident and property owner was present. He stated that he has a problem with out of town landlords and the tenants they allow in the house next to his. Mr. Rossi asked the committee if there is anything that can be done that will make the people responsible. Mayor Decker stated that the committee is working on passing local laws that would make the landlord responsible. Mayor Decker stated that there is no legal way to make the tenants responsible. Mr. Rossi stated that he is the local agent for the property that he is having issues with. The committee suggested to him that he should have his named removed as the local agent for the property, so that he is not held liable for these problems. Mr. Rossi stated that he will have his name removed as the local agent of the property tomorrow morning.
- Reading of the Minutes- Reading and approval of the May 7, 2014 minutes & the June 4th, 2014 Minutes. Motion: Mr. Hendrick, Second: Mr. Siegel.
- Building Officials Report:

Mrs. Powrie presented board with the Building Department June 2014 Monthly Report

6	Building permits - \$1,297
119	Violation Notices
13	Sign Permits

Total amount collected: \$4,067 (month of June 2014)

Mrs. Powrie presented board with the Building Department July 2014 Monthly Report

11	Building permits
9	Searches for Property Sales
1	Social Service Inspection
1	Social Services Re-inspection
127	Violation Notices
4	Pool Permits

Total amount collected: \$2,782 (month of July 2014)

- Fire Inspector's Report:
 1. Burger King Fire Alarm System has been switched to a new company and a re acceptance test has been completed.
 2. Rite aid is completed, right down to eleventh hr. waiting for final fire systems compliance.
 3. Kolmar a work in progress
 4. Fireworks went well. A couple of hot spots taken care of by FD personnel. Great job by FD AND MUTUAL AID PARTNERS. Together we stand tall!
 5. Call boxes were all in good order
 6. 92 Front St. Completed re review of sprinkler and fire alarm systems waiting to hear back from the engineer and companies on compliance issues, it has been a week since I've heard from them.
 7. Mad dog liquor has started their project
 8. Illegal dumper caught at 100 pike street on Tuesday night

New issues or re address!

- 1 sandwich boards/ signs and merchandise issues and complaints. Code says must be within 18 inches and must have a minimum clearance of 6'6" from the curb line. If distances are met all stuff must be taking in doors when the store is closed. This would apply to table and chairs too!
 - Overhangs over sidewalk need 9' clearance to the bottom of the overhang.
 - Yard sale signs are prohibited from being hung on trees, signs light poles & posts. People can be ticketed without a warning. Nothing is allowed to be hung or secured as well.
- Updates on Following Locations Reported Last Month:

100 Pike Street: (Rite Aid) – Mrs. Powrie stated that she issued a conditional certificate of occupancy.

4 Gordon Street: Mayor Decker stated that the demo has been out to bid and the process is in motion. Mrs. Powrie stated that she received a call from an interested buyer who would rehab and flip the property. Mrs. Powrie has contacted Corporation Counsel for an opinion.

Kolmar Laboratories Renovation: Mrs. Powrie stated that the renovation is complete and she is waiting for paperwork to be submitted so she can issue the certificate of occupancy.

291 East Main Street: (Mad Dog Liquors) – Mrs. Powrie stated that construction has begun.

29 Front Street: (Ruby Group) – Mrs. Powrie stated that she has not had plans submitted for review.

29 East Main Street: (Midas Property) - Mrs. Powrie stated that she issued a permit for new repairs to be performed the day before the deadline. Mayor Decker stated that he received a letter from the attorney representing the owner of the property. The owner is requesting that the property be changed to be located in the service commercial zone. Mayor Decker stated that he will have Corporation Counsel draft a resolution to make this change.

Dunkin Donuts: Mrs. Powrie stated that the site work is complete.

131 Hammond Street: Mrs. Powrie stated that she has not seen much progress on the property.

92 Front Street: Mrs. Powrie stated that she is awaiting revisions to issue permit.

Mrs. Powrie also stated that there will be two public hearings for the Planning Board: 74 Kingston Avenue & 5 Cross Street; Pre-submission for Planning Board: 15 Orchard Street for subdivision.

- Old Business:

Abandoned Property Law: The Resolution to amend the fee schedule will be presented to the Common Council at the Monday, August 11th meeting.

- New Business:

Dumpsters: (No dumpsters allowed in front yards, if no other option they must be enclosed from sight with a closable gate: Requirement of the lids on all dumpsters must be in a closed condition, Must allow ADA space requirements and PJ Codes, No “grandfathering”). Mr. Siegel will follow up with Corporation Counsel on the legality of the issue.

A time frame for tarps on the roof: Mrs. Powrie suggested looking to pass a specific time frame for tarps on the roof, ie. 90 days.

If a property is owned by a corporation, an LLC or other corporate entity, it will be considered a commercial property: Mr. Siegel will talk with Corporation Counsel on the issue to see if there is another way to do this and will report back at next meeting.

Curb cuts must be done properly and driveway surfaces must be an impervious surface like blacktop, asphalt, concrete, brick, paver stone, etc.: Mr. Siegel will follow up with Corporation Counsel on the issue.

Discussion on Code Committee Meeting Day: Mayor Decker suggested having the Code meetings on the 1st Wednesday of the month from 5:30-6:30 pm. The committee agreed.

Two Police/False Alarm Fire calls per residence: Mayor Decker stated the possibility of passing a Local Law which would limit 2 Police calls per residence/yr., exempting domestic calls. If a residence goes over the limit, they will be fined starting with the 3rd call. Mr. Siegel will follow up with the Police Chief about this. Also, Mayor Decker stated the possibility of passing a Local Law which would limit 2 False Alarm Fire Calls per residence/yr. The determination and classification of a false alarm fire call will be determined by the Fire Chief. If a residence goes over the limit, they will be fined starting with the 3rd call. Mr. Siegel will follow up with the Fire Chief on the issue.

- Public Input: None
- Next Meeting: **Wednesday September 3, 2014 5:30 pm – 6:30 pm**
- Motion to Adjourn: Motion: Mr. Hendrick Second: Mr. Siegel
Meeting adjourned at 8:40 pm: Mr. Siegel