

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday, July 8, 2013 at 7:00 p.m.

Regular Meeting

Mayor Potter and all members of the Common Council were present. Director of Public Works Vincent Lopez, Assistant Building Official Laurie Powrie, Fire Chief Jeffrey Rhoades, Police Chief William VanInwegen, City Clerk-Treasurer Robin Waizenegger, and Corporation Counsel Damian Brady were also present.

Attendance

Mayor Potter led all present in the Pledge of Allegiance to the Flag.

Pledge of Allegiance

Ms. Kathy Hendrickson, Director of the Community Development Agency (CDA), requested the Council hold a public hearing for the upcoming Consolidated Funding Application, which includes the CDBG grant and New York Main Street programs. The application can be filed online, and the deadline is August 12, 2013. Ms. Hendrickson is also working on another application, with a deadline of August 16, 2013, to seek funds for public sidewalks and trails programs. Mr. Siegel inquired about applying for funds to improve the eastern portion of West End Beach. Ms. Hendrickson stated that she can submit an application once she receives a developed plan. Mayor Potter recommended Ms. Hendrickson contact Recreation Director John Faggione. Ms. Hendrickson spoke about Newburgh’s CDBG monies used for their sidewalk improvement project. Ms. Hendrickson also introduced Ms. Chandler Campbell, an intern, who will be, in part, updating the Strategic Plan of the Main Street Program for the agency.

Special Presentation—CDA Consolidated Funding Application

Motion by Mr. Ritchie, seconded by Mr. Belcher, to set a public hearing for July 22, 2013 at 7:00 p.m. for the Community Development Agency’s Consolidated Funding Application.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Mrs. Waizenegger summarized the minutes from the June 24, 2013 regular meeting.

Minutes of the 6/24/2013 Regular Meeting summarized and approved

Motion by Mr. Ritchie, seconded by Mr. McCarthy, to accept the minutes of the June 24, 2013 meeting.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The next Finance Committee meeting will be July 15, 2013 at approximately 7:15 p.m. after the Department of Public Works (DPW) Committee meeting.

Committee Reports given—Finance Committee

Motion by Mr. Bell, seconded by Mr. Belcher, to approve the unpaid bills in the following amounts for payment: General Fund - \$379,924.43, Water Fund - \$163,337.89 and Capital Fund - \$11,351.75.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Belcher, to appoint City Clerk-Treasurer Robin Waizenegger as the designee for receiving notice of claims which are filed with the Department of State.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Ritchie, to authorize the issuance of a 2013 Serial Bond in the amount of \$2,735,433 for Capital projects.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

Motion by Mr. Bell, seconded by Mr. Waligroski, to authorize the incurrence of indebtedness for the purpose of providing a portion of the costs for the enlarging, improving, and/or extending the City’s Water Facility through the issuance of a bond for the amount of \$3,620,000 per the loan resolution as supplied by the USDA.

AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED

The Fire Department Parade will be held July 13, 2013 beginning at 2:00 p.m. The Grand Marshalls are Mr. Frank Bell, Mr. Alan Cherry, Mr. Ed Pavlich, Sr., and Mr. Richard Roberts. The week’s events can be found on the Fire Department’s website.

Fire and Emergency Management (FEM) Committee

The next FEM meeting will be July 15, 2013 at 6:00 p.m.

Code Committee	<p>The Code Committee discussed the Building Official's monthly report, 100 Pike Street, zoning for wine bars, peddler's permits, dumpster enclosures, definitions of animals, Planning Board referrals, sidewalk project, and 29 East Main Street closing.</p> <p>The next Code Committee meeting will be August 7, 2013.</p>
DPW Committee	<p>Garbage and recycling will be on a normal schedule for the next two (2) weeks.</p> <p>The transfer station will open the week of July 8 through July 12, 2013, which is the first full week of July.</p> <p>DPW crews are cleaning catch basins, repairing manholes and guardrails, cutting grass on City and vacant properties, and preparing for the Firemen's Parade.</p> <p>Center line striping has begun. Motorists were asked to drive cautiously in these areas for the safety of the paint crews.</p>
Executive Session set	<p>Motion by Mr. Oney, seconded by Mr. Decker, to set Executive Session for the following topics of discussion: DPW personnel, Recreation personnel, Nutrition personnel, and sale of City-owned property.</p> <p>An invitation was extended to Mr. Lopez to attend.</p> <p>AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED</p> <p>The next DPW Committee meeting will be July 15, 2013 at 6:00 p.m.</p>
Police Committee	<p>National Night Out will be held August 6, 2013 at 6:00 p.m. A parade line-up will begin at City Hall at 5:30 p.m.</p> <p>There will be a Police Benevolent Association golf tournament on August 5, 2013. Anyone needing more information can contact the Police Department.</p> <p>Mr. McCarthy commended Mr. Lopez and the DPW staff for the new crosswalk striping.</p> <p>Residents were reminded to report suspicious activity to the Police Department.</p>
Liaison Reports given— Community Development Agency (CDA)	<p>The CDA discussed approval of bills, hiring an intern, funding for beautification planters, and the application for consolidated funding.</p>
ADA	<p>The next ADA Committee meeting will be September 4, 2013 at 4:00 p.m.</p>
Housing Authority	<p>The June Housing Authority meeting was cancelled. The next meeting will be July 17, 2013 at 7:00 p.m. at Hillside Terrace.</p>
Tourism Board	<p>The next Tourism Board meeting will be July 10, 2013 at 6:30 p.m.</p>
Recreation Commission	<p>Motion by Mr. Belcher, seconded by Mr. Siegel, to authorize the use of Riverside Park by RC World for remote-controlled car races on the following dates in 2013: June 29, June 30, July 6, July 7, July 13, July 14, July 20, July 21, July 26, July 27, July 28, August 3, August 4, August 10, August 11, August 17, August 18, August 24, August 25, August 31, September 1, September 7, September 8, September 14, September 15, September 21, September 22, September 27, September 28, September 29, October 5, October 6, October 12, October 13, October 19, October 20, October 25, October 26, October 27, and October 27.</p> <p>Mr. Hendrick asked if there would be any conflicts with the use of the remaining portions of Riverside Park. Mrs. Waizenegger stated that the races were being held in a separate part of the park and would not interfere with the use of the other parts of the park.</p> <p>Mr. Brady added that RC World has the proper insurance and will not interfere with others using the park.</p> <p>AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED</p>

The Recreation Update was given and included the following:

- The Summer program began on July 1, 2013. Free lunches are being served.
- A free Outdoor Movie Night will be at Riverside Park on July 10, 2013.
- The free Summer Concert Series begins July 11, 2013 in Riverside Park.
- Upcoming field trips are to New York Mets game, New York Yankees game, and Dorney Park.
- West End Beach reopened July 5, 2013 after a brief closure due to inclement weather.
- Co-ed Youth Track will begin July 9, 2013 at the Port Jervis High School.
- More information is available by contacting the Recreation Department at 858-4045 or via email at [pjrec@frontiernet.net](mailto:pjrec@frontiernet.net).

There will be no Recreation Commission meeting in July. The next meeting will be August 21, 2013 at 7:00 p.m. at the Youth Center.

The Planning Board set a public hearing for 100 Pike Street (Rite-Aid) for the next meeting on July 16, 2013.

Zoning Board  
of Appeals and  
Planning Board

The Zoning Board of Appeals held a public hearing for 165 Jersey Avenue, which was continued to the August 13, 2013 meeting at 7:00 p.m.

The Plumbing and Electrical Boards' next meetings will be September 4, 2013 beginning at 6:30 p.m.

Plumbing and  
Electrical  
Boards

No date has been set for the next Senior Advisory meeting.

Senior Advisory

Mr. Carl Richards reported that Access 23 TV is still in need of volunteer camera operators. Improvements have been made to the station, including installing a new sign and the interior being repainted.

Access 23  
Report

Mr. Waligroski and Mr. Decker commented on the upcoming changes for Time Warner Cable subscribers who do not have televisions that do not receive a digital signal.

Mr. Carl Richards spoke about his attempts to have local football games broadcasted on Access 23 TV.

Mayor Potter reminded everyone of the free movie night and concert series being held in Riverside Park. He also encouraged businesses to apply for the "Business of the Week".

Mayor's  
Correspondence  
reviewed

Mrs. Anne Horsham, 1<sup>st</sup> Ward resident and member of the Citizens for a Healthy Community, introduced Ms. Lynda Brady, Health Insurance Program Manager for Maternal-Infant Services Network (MISN), spoke about services offered by MISN and the Focus Group being held at 140 Hammond Street on July 16, 2013 at 1:30 p.m.

Public  
Comment given

Mrs. Stephanie Gaide, of 1 Charles Street, read a letter by her husband, William, concerning a problem with rats on her property and a neighbor's compost pile, tall grass, and stagnant water. Code Enforcement had been contacted, with no reply, and Mrs. Gaide requested help with this problem. Mr. Oney, a neighbor of Mrs. Gaide, stated that this is a very concerning subject. He will follow up and speak to Mr. Kidney and the Animal Control Officer. Mr. Waligroski had spoken to Mrs. Gaide and noted that there is no law against having a compost pile. Mayor Potter added that the Councilmen will look into this problem and address it.

Tax Lien notices were mailed July 1, 2013.

City Clerk-  
Treasurer's  
Report given

Water bills were mailed for the third quarter billing. The first phase of conversion of some properties from residential to commercial billing has been done, and the process is ongoing. Mrs. Waizenegger asked the Council to consider a special increased rate for those properties without a meter installed.

Events being held during Fire Department Week include visiting Chief's graves, a memorial service, and firehouse inspections.

Old Business  
discussed

July 8, 2013

Mr. Ritchie spoke about the CDA board developing documents that would outline the responsibilities for the CDA board members and/or employees. The tentative date for the next CDA meeting will be August 5, 2013 in the Mayor's Conference Room.

Mr. Ritchie and Mr. Belcher commented on the June Neighborhood Watch meeting. They thanked the Police Chief and Animal Control Officer for attending and the information they provided residents.

Mr. Decker reminded everyone about the Adopt-A-Tree program, Orange County Community Health Survey, Farmers' Market, and Fitness Loop.

Mr. Waligroski spoke about the recently held 3<sup>rd</sup> Ward meeting and thanked the Police Chief and Councilmembers for attending.

**New Business  
discussed**

A 4<sup>th</sup> Ward Neighborhood Watch meeting will be held July 17, 2013 at Hose 4's firehouse. Everyone is invited.

Mr. Belcher detailed the electric and natural gas rates and savings for the City. The March to June savings totals \$20,544.90.

Tri-State Youth Soccer begins July 9, 2013.

Mr. Decker reminded parents and children of the programs available at the Recreation Department.

There will be a Leadership Skills Camp held at Anna S. Kuhl Elementary School in July.

The Arts Walk will be July 20, 2013.

Mr. Decker encouraged everyone to show support for the Fire Department by attending the parade on July 13, 2013.

Mr. Decker congratulated Ms. Norma Schadt on her award as Historian of the Year.

Our Lady of Mt. Carmel will hold their 90<sup>th</sup> annual process and mass on July 14, 2013 beginning at 7:45 a.m. Councilmembers and their families were invited to attend.

Mr. Siegel extended the Council's condolences to the family of fireman Roy John Decker.

**Public Comment  
on Agenda Items  
given**

Mrs. Anne Horsham thanked the Council for approving the Farmers' Market.

The Council entered Executive Session at 8:24 p.m.

**Meeting  
reconvened**

The Council reconvened at 9:07 p.m.

Motion by Mr. Oney, seconded by Mr. Bell, to approve the provisional appointment for Michael Talmadge for DPW effective July 29, 2013, pending an employee background check.

**AYE: 8 ABSENT: 0 NAY: 0 ABSTAIN: 1 (RITCHIE) CARRIED**

Motion by Mr. Belcher, seconded by Mr. Waligroski, to approve the hiring of Sydnie Leroy and Mackenzie Leroy as Track Instructors for the Recreation Department's summer track program from July 16 to August 15, 2013.

Both positions are budgeted.

**AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED**

July 8, 2013

76

**Motion by Mr. Bell, seconded by Mr. Oney, to approve the temporary hiring of Elizabeth Wilson as an assistant cook for the Nutrition Program to be effective July 8, 2013 at a rate of pay of \$10.85 per hour.**

**AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED**

**Motion by Mr. Bell, seconded by Mr. Seigel, to adjourn the meeting at 9:10 p.m.**

**Meeting  
adjourned**

**AYE: 9 ABSENT: 0 NAY: 0 ABSTAIN: 0 CARRIED**

---

**Robin Waizenegger  
City Clerk-Treasurer**